

Kaukauna, WI  
September 15, 2025

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were John Moore, Sue Hennes, Greg Lenz, Lee Meyerhofer, Paul Van Berkel, and Tony Penterman. Also present were Michael Avanzi, Aaron Wallin, Dave Pahl, Zach Moureau, Tara Schmitz, and Amy Brick from KU, and Frank Barth, WPPI Energy.

It was moved by John Moore, seconded by Tony Penterman to excuse the absence of Commissioner Pennie Thiele.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by Greg Lenz, seconded by Paul Van Berkel to approve the minutes of the August 20, 2025 Commission meeting.

All members voted aye.

Motion Carried

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission that the Electrical Technician and Journey Line Technician positions have been filled, with tentative start dates scheduled for Monday, September 29. Due to the internal transfer to the Mechanical Technician role, the Relief System Operator position is now the only open position. MJ Electric was on site the week of September 8 to replace glass insulators on the 35 kV structures along Thilmans Rd. This work followed a drone inspection that identified multiple insulators as questionable. Central Substation was taken offline on September 10 for necessary repairs and has since been restored to normal operation. The Public Service Commission (PSC) has provided a draft of the cost-of-service study. However, staff identified discrepancies between the PSC's draft and KU's filed version. The PSC will issue a revised cost-of-service study. Upcoming events include the Community Night event on September 24 from 4-6 pm at Hydro Park, the Business Appreciation Brat Fry on Tuesday, October 9, and the Public Power Week coloring contest with local schools. Two winning classes will receive a pizza party and \$500 donation to their school. Demolition of Well #10 is complete, and the new building is on track for completion by the end of October.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the August accounts receivable write-offs.

Roll Call Vote:

Tony Penterman	aye
John Moore	aye
Paul Van Berkel	aye
Sue Hennes	aye

Lee Meyerhofer      aye  
Greg Lenz              aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 1868 through 1884, 10723 through 10815, and checks numbered 82030 through 82106 in the amount of \$6,119,047.61 be approved for payment.

Roll Call Vote:

John Moore	aye
Greg Lenz	aye
Lee Meyerhofer	aye
Paul Van Berkel	aye
Sue Hennes	aye
Tony Penterman	aye

Motion Carried

It was moved by John Moore, seconded by Tony Penterman to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) to consider deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 4:26 p.m.

All members voted aye.                      Motion Carried

It was moved by John Moore, seconded by Sue Hennes to return to open session at 5:04 p.m.

All members voted aye.                      Motion Carried

It was moved by Tony Penterman, seconded by John Moore to adjourn.

All members voted aye.                      Motion Carried

The meeting ended at 5:05 p.m.

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John P. Moore  
Secretary

Minutes taken by Amy Brick