

Kaukauna, WI
October 25, 2023

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Clara Pickett, Zach Moureau, Tara Schmitz, Eric Miller, Amme Storma, and Amy Brick from KU. Also present was City Attorney, Kevin Davidson, Steve Engebos, WPPI Energy Services Manager, and Brian Roebke.

It was moved by Pennie Thiele, seconded by Tony Penterman to excuse the absence of Commissioner John Moore.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by Greg Lenz, seconded by Sue Hennes to approve the minutes of the September 26, 2023 Commission meeting.

All members voted aye.

Motion Carried

Manager of Engineering & Project Management Eric Miller discussed the Electric Distribution Facilities Agreement with the Wisconsin Department of Transportation (WDOT) (Rosehill Road and I-41 Crossing) informing the Commission staff has been working with the WDOT regarding the rebuilding of the bridge crossing over I-41 at Rosehill Road. KU has overhead electric distribution lines that cross there. The WDOT and KU have come up with an underground solution that will accommodate the proposed construction, allow for future capacity improvements of our line, and remove an undesirable overhead crossing over I-41. As part of the I-41 rebuild, a release of some adjacent unused and unnecessary easements is requested. The WDOT is willing to compensate the utility 90% of the costs for the utility relocation. The documents have been reviewed by the City Attorney.

It was moved by Tony Penterman, seconded by Paul Van Berkel to authorize the General Manager to execute the DT1575, DT2245, and QCD forms from the Wisconsin Department of Transportation regarding the crossing of I-41 at Rosehill Road.

All members voted aye.

Motion Carried

General Manager Michael Avanzi discussed the MEUW Regional Safety Management Program contract extension informing the Commission KU switched back to MEUW for our safety training program in 2023 and have been pleased with the program. MEUW offered a reduction in the annual fee if KU agreed to a four-year extension. Discussions were held with the Leadership Team and with the Safety Committee and it was decided to recommend extending the contract with MEUW for the next four years.

It was moved by Paul Van Berkel, seconded by Greg Lenz to authorize the General Manager to execute a 4-year contract extension with MEUW for Kaukauna Utilities' safety training program at the cost of \$29,125 for 2024 and 2025, and \$28,500 for 2026 and 2027 for a total cost of \$115,250 over the 4-year period.

Roll Call Vote

Sue Hennes	aye
Lee Meyerhofer	aye
Greg Lenz	aye
Pennie Thiele	aye
Paul Van Berkel	aye
Tony Penterman	aye

Motion Carried

General Manager Michael Avanzi provided a quarterly update on the 2023 Work Plan and Strategic Intent.

Finance & Administration Director Clara Pickett reviewed the 2024 Budget and Comprehensive Long-Term Financial Plan

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission he will be attending the WPPI Executive Committee meeting tomorrow where they will be discussing the future contracts for Kimberly and John Street Hydro. KU participated in the MEUW 95th Anniversary celebration in Madison on October 18th. The final quarterly all employee meeting of 2023 was held on October 17th. Our new Youth Apprentice, Maddie Effa, started on October 9th. Maddie is a senior at Kaukauna High School. KU is partnering with FVTC to start a learning and development series called KU Innovate to Elevate that will be open to all employees. The second Finance & Personnel Committee meeting is scheduled for next Friday as well as the Water Ad Hoc Committee Meeting. The line crew finished installing conduit in Kimberly for the potential extension to Kimberly Hydro. The new water rates went into effect October 16, 2023. KU was awarded \$3,012,462 of grant funds under the Grid Resilience and Innovation Partnership Program for the Electric City Microgrid project. We held the Customer and Community Appreciation Event on Thursday, October 5th in coordination with Public Power Week. The quarterly customer newsletter went out on September 28th and continues to be well received by customers. KU will once again be an official collection location for this year's Toys for Tots campaign.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by Paul Van Berkel, seconded by Sue Hennes to approve the September accounts receivable write-offs.

Roll Call Vote:

Tony Penterman	aye
Paul Van Berkel	aye
Sue Hennes	aye
Lee Meyerhofer	aye
Pennie Thiele	aye
Greg Lenz	aye

Motion Carried

It was moved by Pennie Thiele, seconded by Greg Lenz that checks numbered 1364 through 1384, and checks numbered 78864 through 79005 in the amount of \$5,963,399.16 be approved for payment.

Roll Call Vote:	Pennie Thiele	aye
	Greg Lenz	aye
	Lee Meyerhofer	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Tony Penterman	aye

Motion Carried

It was moved by Tony Penterman, seconded by Sue Hennes to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation at 5:32 p.m.

All members voted aye.	Motion Carried
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It was moved by Paul Van Berkel, seconded by Greg Lenz to return to the open session at 6:55 p.m.

All members voted aye.	Motion Carried
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It was moved by Tony Penterman, seconded by Sue Hennes to adjourn.

All members voted aye.	Motion Carried
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The meeting ended at 6:56 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick