

Kaukauna, WI
May 17, 2023

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Clara Pickett, Dave Pahl, Zach Moureau, Tara Schmitz, Eric Miller, Amme Storma, Mason Rice, Eric Diedrick, Jon Novak, Hazael Becerra, and Amy Brick from KU. Also present were Steve Engebos, Tim Noeldner, Tom Paque, and Chris Chartier from WPPI Energy; Jodi Dobson, partner at Baker Tilly; Farid Katiraei, Eric John, and Syed Ali from Quanta Technology; and Brian Roebke.

It was moved by John Moore, seconded by Pennie Thiele to excuse Commissioner Greg Lenz's absence.

All members voted aye.

Motion Carried

There was no public comment.

General Manager Michael Avanzi introduced new employees Mason Rice, Apprentice Line Technician; Eric Diedrick, Mechanical Technician; and Jon Novak, Water Utility Technician. The Commission welcomed the new employees.

General Manager Michael Avanzi informed the Commission KU has been awarded the MEUW 2022 Gold Safety Achievement Award and Commissioner John Moore was awarded the Phillip F. LaFollette Public Official Award at the MEUW Annual Conference.

Farid Katiraei from Quanta Technology presented on the Electric City Microgrid Project.

It was moved by John Moore, seconded by Sue Hennes to approve the minutes of the April 19, 2023 Commission meeting as amended.

All members voted aye.

Motion Carried

Finance & Administration Director Clara Pickett introduced Jodi Dobson, partner with Baker Tilly, who presented the audited financial statements and outlined the 2022 audit process. Ms. Dobson indicated that the audit had no irregularities, and the audit report accurately represents Kaukauna Utilities' financial position for the year ended December 31, 2022.

It was moved by Lee Meyerhofer, seconded by Paul Van Berkel to authorize the Finance & Administration Director to review KU's potential credit risks.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Pennie Thiele that the Commission accepts the 2022 Financial Statements as presented and edited by Baker Tilly and KU staff.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Paul Van Berkel to go out of order and take up Item #12 on the agenda and adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy with respect to litigation in which it is or is likely to become involved at 4:45 p.m.

All members voted aye.

Motion Carried

It was moved by Pennie Thiele, seconded by John Moore to return to open session at 5:04 p.m.

All members voted aye.

Motion Carried

President Lee Meyerhofer opened the floor for Commission officer elections.

Paul Van Berkel nominated Lee Meyerhofer for President. There were no other nominations.

It was moved by John Moore, seconded by Paul Van Berkel that the rules be suspended, nominations be closed, and a unanimous vote be cast for Lee Meyerhofer.

All members voted aye.

Motion Carried

Pennie Thiele nominated John Moore as Secretary. There were no other nominations.

It was moved by Tony Penterman, seconded by Paul Van Berkel that the rules be suspended, nominations be closed, and a unanimous vote be cast for John Moore.

All members voted aye.

Motion Carried

President Lee Meyerhofer nominated Sue Hennes to sit on the Finance & Personnel Committee.

It was moved by Pennie Thiele, seconded by Paul Van Berkel that the rules be suspended, nominations be closed, and a unanimous vote be cast for Sue Hennes.

All members voted aye.

Motion Carried

General Manager Michael Avanzi discussed the WPPI FERC Application for the Public Utility Regulatory Policies Act (PURPA) Waiver informing the Commission WPPI Energy is filing an application on behalf of all its 51 members with the Federal Energy Regulatory Commission (FERC) to reduce the thresholds for presumed nondiscriminatory access to wholesale markets from 20 MW to 5 MW. This would reduce the risk of a large solar project being developed in Kaukauna and having KU pay net metering costs.

It was moved by Paul Van Berkel, seconded by John Moore, as requested by Tom Hanrahan, WPPI Energy, to authorize the General Manager to inform WPPI Energy that the Commission consent to be included in the application for the PURPA as presented.

All members voted aye.

Motion Carried

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission he will be on vacation for the next two weeks and Dave Pahl will be covering for him. Steve Engebos uploaded information to KU's website about electric vehicles. KU sponsored five 10' Maple trees at the Grignon Mansion as part of our Strategic Intent to reduce carbon emissions by planting trees. KU also committed \$10,000 (\$5,000 from KU and \$5,000 from WPPI Energy) to the Aquatic Center Capital Campaign that will specifically go towards the purchase of ten trees over the course of five years. Owen Krueger has been hired for the seasonal position and will start at the end of the month and Aiden Humphreys has been hired as a Youth Apprentice and will be working in the Water Department. Since the Commission approved purchase of a Tesla electric vehicle, the purchase price has been reduced \$5,000; however, the Ford Lightning Pro edition is no longer available in 2023 and the price has gone up to \$8,000 (for the XLT edition) since the Commission approved the purchase. Michael asked the Commission for their recommendation, and it was decided by the Commission to let staff proceed based on the previous motion at the March 15, 2023 Commission Meeting. The Public Service Commission (PSC) granted KU a waiver to temporarily serve the new apartments on County Hwy UU with one meter until additional meters are available. Eric Miller was appointed to the APPA DEED Board and Visioning Task Force. KU received preliminary notification that we will be receiving a grant to cover 75% of the cost to convert the remaining streetlights to light emitting diodes (LED). IT created two new policies to address cybersecurity concerns, Multi Factor Authentication and Universal Serial Bus storage usage. Michael mentioned May is National Electrical Safety month as well as May 7 – 13th was drinking water week.

General Manager Michael Avanzi reviewed the following communications items. The 2022 PSC Annual Report has been filed and can be found online. WPPI Energy produced the annual rate comparison to all other investor owned utilities and KU's rates are significantly below theirs. Michael reminded the Commission the June meeting is rescheduled to June 28th due to the APPA National Conference. The meeting has subsequently been changed to June 27th.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the April accounts receivable write-offs.

Roll Call Vote:	Tony Penterman	aye
	John Moore	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye

Motion Carried

It was moved by Pennie Thiele, seconded by Paul Van Berkel that checks numbered 1251 through 1272, 1276, and checks numbered 78106 through 78247 in the amount of \$4,358,417.62 be approved for payment.

Roll Call Vote:	John Moore	aye
	Pennie Thiele	aye
	Lee Meyerhofer	aye

Paul Van Berkel aye
Sue Hennes aye
Tony Penterman aye

Motion Carried

It was moved by John Moore, seconded by Paul Van Berkel to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 5:41 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Pennie Thiele to return to open session at 5:55 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 5:59 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick