

Kaukauna, WI
January 18, 2023

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, and Paul Van Berkel. Also present were Michael Avanzi, Clara Pickett, Dave Pahl, Rachel Audette, Don Krause, Zach Moureau, and Amy Brick from KU. Also present were City Attorney Kevin Davidson and Steve Engebos, WPPI Energy.

It was moved by John Moore, seconded by Pennie Thiele to excuse Commissioner Tony Penterman's absence.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by John Moore, seconded by Greg Lenz to approve the minutes of the December 22, 2022 Commission meeting.

All members voted aye.

Motion Carried

General Manager Michael Avanzi reviewed the 2023 Work Plan with the Commission.

It was moved by John Moore, seconded by Paul Van Berkel to approve the 2023 Work Plan with quarterly updates to the Commission.

All members voted aye.

Motion Carried

General Manager Michael Avanzi reviewed the newly created Strategic Dashboard that will show the progress to the Commission on the Strategic Intent and Key Performance Indicators.

It was moved by Sue Hennes, seconded by Pennie Thiele, to approve the Strategic Dashboard with quarterly updates to the Commission.

All members voted aye.

Motion Carried

General Manager Michael Avanzi reviewed the Final 2022 Work Plan and 2022 Key Performance Indicators.

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission Tony Beno, the new Relief System Operator, started Monday. Interviews have been completed for the Operational Technology Specialist position and an offer was made today and accepted. First interviews have been started for the Manager of Operational & Information Technology. New safety themes for 2023 are "Feedback is a Gift" and "Work it safe for those that love & care about you". Pat Murphy, MEUW Regional Safety Coordinator began at KU on January 3rd and will be here four times a month. Staff is starting to implement the new performance review/quarterly

check-in templates during the first quarter of 2023. Moving to more frequent check-in's is going to help with two focus areas in the Employee Engagement Survey; recognition and employees knowing what their expectations are. On the electric rate case petition for judicial review, the response brief from the PSC was received on January 16th. Our reply brief is due January 31st. The water rate increase application was filed on December 22nd. The cross connection ordinance changes were approved by the Kaukauna Common Council.

Engineering & Operations Director, Dave Pahl briefed the Commission on an incident that happened on December 23rd and 24th when WE Energies requested KU to curtail natural gas at Island Street Peaking Plant and we ran on liquid fuel.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the December accounts receivable write-offs.

Roll Call Vote:	John Moore	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye
	Greg Lenz	aye

Motion Carried

It was moved by Pennie Thiele, seconded by Sue Hennes that checks numbered 1157 through 1178, and checks numbered 77425 through 77673 in the amount of \$10,704,530.36 be approved for payment.

Roll Call Vote:	John Moore	aye
	Pennie Thiele	aye
	Greg Lenz	aye
	Lee Meyerhofer	aye
	Paul Van Berkel	aye
	Sue Hennes	aye

Motion Carried

It was moved by Paul Van Berkel, seconded by Greg Lenz to adjourn.

All members voted aye. Motion Carried

The meeting ended at 5:58 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick