

Kaukauna, WI  
March 16, 2022

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Zach Moureau, Don Krause, Eric Miller, Clara Pickett, and Dave Pahl from KU. Also present was City Attorney, Kevin Davidson, Brian Roebke, and Steve Engebos from WPPI Energy.

It was moved by John Moore, seconded by Tony Penterman to excuse Commissioner Pennie Thiele's absence.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by Tony Penterman, seconded by John Moore to approve the minutes of the February 16, 2022 Commission meeting.

All members voted aye.

Motion Carried

Manager of Information Technology Don Krause gave a presentation regarding Cybersecurity.

Finance & Administration Director Clara Pickett discussed the American Transmission Company (ATC) Investment Activities stating there was no requested capital call cash contributions by ATC in 2021. If contributions were required and KU elected not to contribute additional funds, KU's percentage interest in ATC would have been reduced. KU's percentage interest is currently 0.1724%. As ATC will require up to \$75,000,000 in additional capital in 2022, KU will be required to contribute \$130,500 in 2022 to maintain KU's current ownership interest of 0.1724%.

It was moved by John Moore, seconded by Greg Lenz to authorize the General Manager to contribute sufficient funds to ATC to maintain Kaukauna Utilities' current ownership interest in ATC (0.1724%).

Roll Call Vote:

Sue Hennes	aye
Tony Penterman	aye
Paul Van Berkel	aye
Lee Meyerhofer	aye
Greg Lenz	aye
John Moore	aye

Motion Carried

Finance & Administration Director Clara Pickett discussed the proposed changes to the monthly Electric and Water Financial Statements.

The Commission reviewed the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates stating Well #5 was put back into service on February 18, 2022. Interviews are continuing for the Journey Line Technician/Apprentice position and one applicant was interviewed for the Electrical Engineering Intern. Brittany Simonson and Andy Vanden Heuvel are waiting for approval from the Department of Natural Resources (DNR) for approval of the chemical switchover. Manager of Generation & Substations Dave Pahl informed the Commission the transformer at Kaukauna North Substation has been down since July. The transformer was energized and a high temperature was recorded so the unit had to be taken back out of service. Staff is working with the company that remanufactured the diverter switches to identify the issue. Due to the significant rainfall on March 5, large ice chunks coming down the river tore off all of the boards on the dam at Rapide Croche Hydro causing a 2.5' drop in head level from normal operations. The maintenance crew worked to install new pins and boards to bring the water level back to normal operating height. Manager of Engineering & Electric Distribution Eric Miller reported crews are removing 34.5 kV insulators from an overbuilt line on Highway OO East for use on the new line going to the renewable natural gas production facility at the landfill. Also, eighteen apartment complexes are being built in Wrightstown that KU will be providing power for. Michael stated the City filled their IT position and that Tim Taplin and Tou Lee have swapped working at the City and KU. Tim is now at the City and Tou is working at KU. Michael provided an update on the electric rate case stating the public hearing is March 22. The Customer Service training being provided by Fox Valley Technical College has been outstanding. The private well letters have been sent to customers. Michael stated he is working with the Mayor and also has a meeting scheduled with the County to discuss potential funding options to assist those customers who need to abandon their well or need to have work done to bring them to code. The Commissioners will be receiving a survey around the first week of April prior to the Strategic Planning workshop. Michael thanked all the Commissioners for their feedback on the 360 survey. Lastly, Michael will be on vacation out of the country April 13-18 and will inform the Commission once a fill in is decided.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the February accounts receivable write-offs.

Roll Call Vote:	Lee Meyerhofer	aye
	Greg Lenz	aye
	Paul Van Berkel	aye
	Tony Penterman	aye
	John Moore	aye
	Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 952 through 966 and checks numbered 75723 through 75892 in the amount of \$4,819,404.13 be approved for payment.

Roll Call Vote:	Sue Hennes	aye
	Lee Meyerhofer	aye
	Greg Lenz	aye
	Tony Penterman	aye
	John Moore	aye

Paul Van Berkel      aye

Motion Carried

It was moved by John Moore, seconded by Paul Van Berkel to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 5:23 p.m.

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John P. Moore  
Secretary

Minutes taken by Amy Brick