

Kaukauna, WI
June 22, 2022

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, and Paul Van Berkel. Also present were Michael Avanzi, Rachel Audette, Clara Pickett, Don Krause, Dave Pahl, Eric Miller, Andy Vanden Heuvel, and Zach Moureau from KU. Also present were Brian Roebke and Mike Bergner.

It was moved by Sue Hennes, seconded by Pennie Thiele to excuse Commissioner Tony Penterman's absence.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by Sue Hennes, seconded by John Moore to approve the minutes of the May 18, 2022 Commission meeting.

All members voted aye.

Motion Carried

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission staff is in the final stage of planning for the first large customer breakfast on Thursday, September 29 from 7:30 – 9:30 at the City of Kaukauna Community Room. Cp-2 and higher customers along with local officials of the communities we serve will be invited. Commissioners are encouraged to attend. Speakers will include American Transmission Company, WPPI Energy, Focus on Energy, and staff from the KU management team. The chemical switch over has been going very well with little to no complaints from the customers. The KU logo shop is open until Friday, July 1st. The open house at Well #8 went great with an estimated 75-80 customers showing up. Staff is in the planning phase for Public Power Week (October 2 – 8) which will include the Town Hall Meetings. Staff is also working with WPPI on a Voluntary Curtailment Messaging Pilot program. The gear box for the Combined Locks Plant is expected to ship next week. The line crew energized the new 34.5 kV extension to the landfill. Eric Miller provided an update to the Commission regarding the issues that occurred with the Outage Management System (OMS) during the last outage. Fortium Partners has been selected for the Virtual Chief Information Officer (VCIO). They will work with staff from KU and the City, along with the Technology Advisory Group, to complete their assessment of the current state of technology. Staff continues to work on the electric rate case with the Public Service Commission (PSC). Staff is developing a new welcome packet for new customers. Clara will be forming a grant team to assist with tracking and applying for funding opportunities. The boat barrier has been installed at Kaukauna City Plant per FERC requirements. That completes all of the tasks associated with the relicensing at that facility. The Sanitary Survey with the Wisconsin Department of Natural Resources (WDNR) was completed last week with only minor issues being reported. The Strategic Planning process continues; the Committee met on May 25th and will meet again next week. A series of employee meetings were held the week of May 31 – June 3 where employees were provided with an update on the process. The new Strategic Plan will be presented to the Commission at the August meeting.

General Manager Michael Avanzi provided an update on the APPA National Conference informing the Commission five employees/Commissioners attended the conference. Presentations are available upon request.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the May accounts receivable write-offs.

Roll Call Vote:	John Moore	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye
	Greg Lenz	aye

Motion Carried

It was moved by John Moore, seconded by Paul Van Berkel that checks numbered 1003, 1005 through 1021 and checks numbered 76232 through 76394 in the amount of \$4,107,200.76 be approved for payment.

Roll Call Vote:	John Moore	aye
	Pennie Thiele	aye
	Greg Lenz	aye
	Lee Meyerhofer	aye
	Paul Van Berkel	aye
	Sue Hennes	aye

Motion Carried

It was moved by Sue Hennes, seconded by Pennie Thiele to adjourn.

All members voted aye.	Motion Carried
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The meeting ended at 5:16 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick