

Kaukauna, WI
November 17, 2021

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Rachel Audette, Mike Pedersen, Don Krause, Eric Miller, Clara Pickett, Andy VandenHeuvel, Dave Pahl, Dayna Holmes, and Amy Brick from KU. Also present was Steve Engebos from WPPI Energy, Mike Bergner, Brian Roebke, City Attorney Kevin Davidson, and Kelly Davis, Marketing Manager from WPPI Energy.

There was no public comment.

It was moved by John Moore, seconded by Greg Lenz to approve the minutes of the October 20, 2021 Commission meeting.

All members voted aye.

Motion Carried

Kelly Davis, Marketing Manager of WPPI Energy and Brittany Simonson, Communications Coordinator of Kaukauna Utilities gave a presentation to the Commission on the residential customer feedback survey results.

Finance & Administration Director, Clara Pickett discussed the American Transmission Company (ATC) Common Facilities Agreement (CFA) stating there were two changes in the document; the first change was a Payment in Lieu of Tax (PILOT) adjustment that will allow inclusion of the PILOT into the cost allocation formula so KU can recover the appropriate amount in the reimbursement it receives from ATC for its share of the common facilities. The second change was language to Schedule 2 "ATC's Cost Methodology for External Billing". The tax deferral (Item 7) is a new practice Federal Energy Regulatory Commission (FERC) is requiring from ATC. Previously, the CFA's did not take into account anything specific for deferred taxes and now they will. The change will have no material impact on KU. The tax payment deferral on the common assets is now being accounted for in the common facility billings.

It was moved by Tony Penterman, seconded by John Moore to approve the ATC Common Facilities Agreement update as amended with final review by City Attorney Kevin Davidson.

All members voted aye.

Motion Carried

Finance & Administration Director, Clara Pickett presented the 2022 Draft Budget.

The Commission reviewed the monthly reports.

General Manager, Michael Avanzi informed the Commission the Habitat for Humanity's Rock the Block is in Kaukauna in 2022, the American Public Power Association (APPA) 2022 Legislative Rally is February 28-March 2 in Washington D.C., and the KU Holiday Party is January 28, 2022 at Electric City Lanes.

It was moved by John Moore, seconded by Sue Hennes to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) to consider deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session at 6:08 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to return to open session at 6:23 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Greg Lenz to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation: Employee Compensation at 6:24 p.m.

All members voted aye.

Motion Carried

It was moved by Sue Hennes, seconded by John Moore to return to open session at 6:48 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Greg Lenz to approve the payout of the General Manager (Feldt) performance retention bonus for 2021 at 100% plus a \$7,500 cash merit bonus and carryover of one week of vacation into 2022.

All members voted aye.

Motion Carried

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the October accounts receivable write-offs.

Roll Call Vote:

Lee Meyerhofer	aye
Greg Lenz	aye
Paul Van Berkel	aye
Tony Penterman	aye
John Moore	aye
Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 888 through 903 and checks numbered 74960 through 75131 in the amount of \$4,816,424.99 be approved for payment.

Roll Call Vote:

Sue Hennes	aye
Lee Meyerhofer	aye
Greg Lenz	aye
Tony Penterman	aye

John Moore aye
Paul Van Berkel aye
Motion Carried

It was moved by Paul Van Berkel, seconded by Tony Penterman to adjourn.

All members voted aye. Motion Carried

The meeting ended at 6:54 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick