

Kaukauna, WI
May 19, 2021

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Paul Van Berkel, and Tony Penterman (via Zoom). Also present were Jeff Feldt, Don Krause, Eric Miller, Clara Pickett, Dave Pahl, Amy Brick, Andy Vanden Heuvel, Marcus Warden, Rachel Audette (via Zoom), and Mike Pedersen (via Zoom). Also present was Steve Engebos from WPPI Energy (via Zoom) and Brian Roebke.

It was moved by Pennie Thiele, seconded by Sue Hennes that the Commission modify the order of the agenda and take up Agenda Item 6.b.

All members voted aye.

Motion Carried

Commission President Lee Meyerhofer recognized employee Marcus Warden who completed the Apprentice Lineman program and presented him with a certificate.

There was no public comment.

It was moved by John Moore, seconded by Sue Hennes to approve the minutes of the April 20, 2021 Commission meeting.

All members voted aye.

Motion Carried

President Lee Meyerhofer opened the floor for Commission officer elections.

Paul Van Berkel nominated Lee Meyerhofer for President. There were no other nominations.

It was moved by Paul Van Berkel, seconded by John Moore that the rules be suspended, nominations be closed and a unanimous vote be cast for Lee Meyerhofer.

All members voted aye.

Motion Carried

Paul Van Berkel nominated John Moore as Secretary. There were no other nominations.

It was moved by Paul Van Berkel, seconded by Sue Hennes that the rules be suspended, nominations be closed and a unanimous vote be cast for John Moore.

All members voted aye.

Motion Carried

President Lee Meyerhofer nominated Sue Hennes to sit on the Personnel Committee.

It was moved by Greg Lenz, seconded by Pennie Thiele that Sue Hennes sit on the Personnel Committee.

All members voted aye.

Motion Carried

President Lee Meyerhofer appointed Paul Van Berkel and Greg Lenz to sit on the Ad Hoc Kimberly Hydro Plant Committee.

Water Superintendent Andy Vanden Heuvel discussed the 9th Street Utility Relay Project informing the Commission the mains being replaced are 6” cast iron pipe dating to the 1930’s and 1950’s. Throughout the years, there have been many water main breaks and complaints of dirty water in that area. Seven bids (detailed below) were received with Carl Bowers & Sons being the lowest evaluated bid in the amount of \$1,942,215. The bid includes three alternates and staff is not recommending Alternate Bid B as that section of water main is scheduled to be replaced in 2023 in combination with a City project. The amount of the total bid allocated to the 9th Street Relay portion of the project is \$935,419.

<u>Contractor</u>	<u>Total Base Bid</u>	<u>Alternate A Lead Replacement</u>	<u>Alternate C Sullivan Avenue Relay</u>	<u>Project Total</u>
Carl Bowers & Sons	\$1,858,444	\$67,200	\$16,570	\$1,942,214
Feaker & Sons	\$1,932,635	\$65,280	\$16,430	\$2,014,345
Kruczek Construction	\$1,863,863	\$65,200	\$13,457	\$1,942,521
DeGroot Inc.	\$2,058,314	\$66,582	\$15,824	\$2,140,721
Dorner, Inc.	\$2,158,914	\$71,400	\$20,422	\$2,250,736
PTS Contractors	\$2,274,285	\$67,800	\$16,790	\$2,358,875
Advance Construction	\$2,211,245	\$64,000	\$17,283	\$2,292,528

It was moved by Sue Hennes, seconded by Greg Lenz to authorize the General Manager to award the 9th Street Utility Relay Project contract to low bidder, to Carl Bowers & Sons Construction Company in the amount of \$1,942,215, with Kaukauna Utilities portion of the bid being \$935,419.

Roll Call Vote:	Sue Hennes	aye
	Tony Penterman	aye
	Paul Van Berkel	aye
	Pennie Thiele	aye
	Lee Meyerhofer	aye
	Greg Lenz	aye
	John Moore	aye

Motion Carried

Water Superintendent Andy Vanden Heuvel discussed the 2021 Private Lead Water and Sanitary Lateral Replacement Project. This project is the start of a multi-year project to replace all customer-owned lead service laterals on the distribution system. Andy stated there are approximately 694 customer-owned lead service laterals remaining on the distribution system. The project was bid in conjunction with the City’s Sanitary Lateral Replacement Program. Dave Tenor Corporation was the only bid received; however, Andy stated their pricing is consistent with what has been seen on similar projects. Funding for this project is through a grant from the WDNR Safe Drinking Water Loan Program as well as \$100,000 allocated in the 2021 budget. Below is the bid breakdown:

**KU Lead Water Service
Replacement**
\$351,255

**City Sanitary Lateral
Replacement**
\$322,030

Total Bid
\$673,285

It was moved by Pennie Thiele, seconded by Greg Lenz to authorize the General Manager to award the contract for the Private Lead Water Service & Sanitary Lateral Replacement Project to Dave Tenor Corporation in the amount of \$673,285 with Kaukauna Utilities portion of the bid being \$351,255.

Roll Call Vote:

Lee Meyerhofer	aye
Greg Lenz	aye
Paul Van Berkel	aye
Tony Penterman	aye
John Moore	aye
Pennie Thiele	aye
Sue Hennes	aye

Motion Carried

The Commission reviewed the Electric and Water Financial Statements, the monthly reports, and the department updates.

President Lee Meyerhofer provided an update to the Commission regarding the General Manager Search process.

General Manager Jeff Feldt informed the Commission KU received a MEUW 2020 Gold Safety Award. At the recent Electronics Recycling Event, 48,907 lbs. of electronics were recycled. He discussed the 2020 Electric and Water Utilities Rate of Return and informed the Commission the Village of Little Chute passed the Electric Tax Lien Ordinance at their recent Village Board meeting.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the April accounts receivable write-offs.

Roll Call Vote:

Sue Hennes	aye
Lee Meyerhofer	aye
Greg Lenz	aye
Tony Penterman	aye
John Moore	aye
Pennie Thiele	aye
Paul Van Berkel	aye

Motion Carried

It was moved by John Moore, seconded by Pennie Thiele that checks numbered 784 through 804, and checks numbered 73872 through 74029 in the amount of \$3,733,819.71 be approved for payment.

Roll Call Vote:	Paul Van Berkel	aye
	Pennie Thiele	aye
	Tony Penterman	aye
	Greg Lenz	aye
	John Moore	aye
	Lee Meyerhofer	aye
	Sue Hennes	aye

Motion Carried

It was moved by Paul Van Berkel, seconded by John Moore to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluations: Proposed Operations Department Organizational Changes at 5:26 p.m.

All members voted aye:	Motion Carried
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It was moved by John Moore, seconded by Greg Lenz to return to open session at 6:13 p.m.

All members voted aye:	Motion Carried
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It was moved by Paul Van Berkel, seconded by Greg Lenz to authorize the reclassification of the non-exempt Maintenance Foreman position to the exempt Maintenance Superintendent position and the addition of a third Electro-Mechanical Technician position, as proposed.

All members voted aye:	Motion Carried
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It was moved by John Moore, seconded by Paul Van Berkel to adjourn.

All members voted aye.	Motion Carried
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The meeting ended at 6:15 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick