

Kaukauna, WI  
December 14, 2021

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Rachel Audette, Mike Pedersen, Eric Miller, Clara Pickett, Andy VandenHeuvel, Dave Pahl, Neil Jack, Zach Moureau, and Amy Brick from KU. Also present was Mike Bergner and Kevin Obiala.

There was no public comment.

General Manager Michael Avanzi introduced new employee Zachary Moureau, Environmental & Compliance Manager and also congratulated Neil Jack who was recently promoted to Distribution Superintendent.

It was moved by Tony Penterman, seconded by John Moore to approve the minutes of the November 17, 2021 Commission meeting as amended.

All members voted aye.

Motion Carried

General Manager Michael Avanzi informed the Commission there were no significant changes made since the proposed budget was presented at the November Commission meeting.

It was moved by Tony Penterman, seconded by Pennie Thiele to approve the 2022 Electric and Water Operating and Five Year Capital Budgets.

Roll Call Vote:

Sue Hennes	aye
Tony Penterman	aye
Paul Van Berkel	aye
Pennie Thiele	aye
Lee Meyerhofer	aye
Greg Lenz	aye
John Moore	aye

Motion Carried

The Commission reviewed the monthly reports.

General Manager, Michael Avanzi informed the Commission staff is working on a marketing campaign regarding the chemical switchover happening with the water system in 2022. There was discussion regarding a recent letter to the editor that was published in the Times Villager. Badger Hydro is back online effective November 8. The KU Holiday Party is January 28, 2022 at Electric City Lanes.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Greg Lenz to approve the November accounts receivable write-offs.

Roll Call Vote:	Lee Meyerhofer	aye
	Greg Lenz	aye
	Paul Van Berkel	aye
	Tony Penterman	aye
	John Moore	aye
	Pennie Thiele	aye
	Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 904 through 919 and checks numbered 75132 through 75298 in the amount of \$4,876,805.33 be approved for payment.

Roll Call Vote:	Sue Hennes	aye
	Lee Meyerhofer	aye
	Greg Lenz	aye
	Tony Penterman	aye
	John Moore	aye
	Pennie Thiele	aye
	Paul Van Berkel	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation at 4:34 p.m.

All members voted aye.	Motion Carried
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It was moved by Tony Penterman, seconded by John Moore to return to open session at 4:54 p.m.

All members voted aye.	Motion Carried
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It was moved by John Moore, seconded by Tony Penterman that the Communications Coordinator position will be a shared service and cost with approximately 50% allocation between the City of Kaukauna and Kaukauna Utilities.

Roll Call Vote:	Greg Lenz	aye
	Pennie Thiele	aye
	John Moore	aye
	Paul Van Berkel	aye
	Lee Meyerhofer	aye
	Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:58 p.m.

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John P. Moore  
Secretary

Minutes taken by Amy Brick