

Kaukauna, WI
August 18, 2021

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary John Moore. Commission Members present were Pennie Thiele, Sue Hennes, Greg Lenz, and John Moore. Also present were Jeff Feldt, Rachel Audette, Don Krause, Eric Miller, Clara Pickett, Dave Pahl, Amy Brick, and Andy Vanden Heuvel from KU. Also present was Attorney Kevin Davidson and Steve Engebos from WPPI Energy.

It was moved by Pennie Thiele, seconded by Sue Hennes to excuse Commissioner's Lee Meyerhofer, Paul Van Berkel, and Tony Penterman's absence.

All members voted aye.

Motion Carried

There was no public comment.

It was moved by Pennie Thiele, seconded by Greg Lenz to approve the minutes of the July 21, 2021 Commission meeting.

All members voted aye.

Motion Carried

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

WPPI Energy Services Representative Steve Engebos reviewed the July Energy Services Report.

Water Superintendent Andy Vanden Heuvel informed the Commission the Lawe Street project is nearing completion, the project on 9th Street is scheduled to start in September, work is continuing on #5 Well, and the 10th Street project is on schedule.

Human Resources Director Rachel Audette informed the Commission she received an accepted offer for the Electro-Mechanical Technician position who will be starting September 7. She is working on the implementation of the new HRIS online recruiting software.

Commissioner Lee Meyerhofer arrived at 4:15 p.m.

Manager of Generation & Substations Dave Pahl informed the Commission L&S assisted KU with troubleshooting of the excitation system on the Elm Street Gas Turbine. An URGE test was done but the unit failed. Dave stated the unit is back in service; however, two components need to be updated. An outage has been scheduled next week at Kaukauna North Substation so crews can make the necessary repairs to return the substation to service. The gear box was removed from Combined Locks Unit #1 and sent to Philadelphia Gear in Chicago for inspection. Director of Operations Mike Pedersen was in Chicago when the unit was inspected and it was determined parts of the input planetary gear box had partial tooth breakage and other gears were damaged. A thorough investigation will be done to determine the root cause. The gates at Kimberly Hydro Unit #3 have been removed, reconditioned, painted, and are being installed this week along with the trashracks that were removed and repaired.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission crews are continuing with their infrared inspections and making repairs as needed. The 34.5 kV expansion projects at Agropur/Simons Cheese and Bernatellos continues to progress and KU's two-way radio system has been upgraded to a digital system.

Commissioner Paul Van Berkel arrived at 4:24 p.m.

Manager of Information Technology Don Krause stated the GIS servers have been migrated into production, the network monitoring system has been upgraded to increase capabilities and security, and the new server hardware has been received and staff is preparing for implementation. The student apprentice started last month and is currently providing assistance to the IT Technicians.

Manager of Finance & Administration Clara Pickett provided an update on the electric rate case informing the Commission the Notice of Proceeding has been signed, served, and placed on file at the Public Service Commission (PSC). Staff is working on the implementation of the online time and attendance system. The budget process has begun with a kick off meeting being held on August 3.

General Manager Jeff Feldt reported for Director of Operations Mike Pedersen in his absence. Jeff informed the Commission a contract was issued to Michels for the repair work on the Badger Hydro power canal intake where a sinkhole was found.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the July accounts receivable write-offs.

Roll Call Vote:	Sue Hennes	aye
	Paul Van Berkel	aye
	Pennie Thiele	aye
	Lee Meyerhofer	aye
	Greg Lenz	aye
	John Moore	aye

Motion Carried

It was moved by John Moore, seconded by Greg Lenz that checks numbered 837 through 851, and checks numbered 74439 through 74619 in the amount of \$4,425,518.99 be approved for payment.

Roll Call Vote:	Lee Meyerhofer	aye
	Greg Lenz	aye
	Paul Van Berkel	aye
	John Moore	aye
	Pennie Thiele	aye
	Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:54 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick