

Kaukauna, WI
July 21, 2021

The regular meeting of Kaukauna Utilities Commission was called to order at 5:30 p.m. by President Lee Meyerhofer. Commission Members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Jeff Feldt, Mike Pedersen, Don Krause, Eric Miller, Clara Pickett, Dave Pahl, Amy Brick, and Andy Vanden Heuvel from KU. Also present was Attorney Kevin Davidson.

There was no public comment.

It was moved by Tony Penterman, seconded by John Moore to approve the minutes of the June 16, 2021 Commission meeting.

All members voted aye.

Motion Carried

Director of Operations Mike Pedersen discussed the FERC Hydro Facility Fencing Upgrade project informing the Commission FERC developed new security standards for hydro facilities including fencing. The majority of KU's fencing at the hydro facilities is old and does not meet FERC standards. Funds were included in the 2021 O&M budget for upgrades at Rapide Croche, Kaukauna City Plant, Combined Locks, Little Chute, Kimberly Hydro, Quarry Point Park, and also the vacant property adjacent to the Elm Street Gas Turbine Substation. Four bids were sent to vendors with one bid received:

<u>Vendor</u>	<u>Price</u>
Fortress Fence	\$125,655
Security Fence	No Bid
Highway Landscapers	No Bid
Frontline Fence	No Bid

It was moved by John Moore, seconded by Sue Hennes to authorize the General Manager to award the FERC Hydro Fencing Upgrade Project to Fortress Fence for the firm price of \$125,655.

All members voted aye.

Motion Carried

Manager of Generation & Operations Dave Pahl informed the Commission the generator at the main office building needs replacement. The reliability of the unit has been declining due to failure of components and many are obsolete and difficult to acquire. Staff evaluated the system and it was determined that additional load should be added to the emergency backup power system in the case of an extended outage. Currently, emergency backup power to the KU System Operations center is provided by a repurposed generator from the former Kaukauna Greyhound Park that is now 30 years old. In order to accommodate additional load, a larger generator and automatic transfer switch needs to be installed. A bid specification was created to fit the needs of KU with capacity for future loads along with an option to include a portable load bank that would allow KU to adequately test the generator up to full load. Three bids were received and evaluated; all bids met the specifications with one adjustment made as one vendor included offloading, while the other two did not. This service would have otherwise needed to be hired out. Dave informed the Commission \$115,000 was budgeted to complete the project.

<u>Item</u>	<u>Cummins</u>	<u>Fabick Cat</u>	<u>Total Energy Systems</u>
A. Furnish and deliver Genset; as specified	\$45,475	\$40,980	\$38,200
B. Furnish and deliver transfer switch; as specified	\$8,862	\$6,900	\$7,704
C. Extended service coverage for 5 years (option)	\$1,700	\$560	\$1,904
D. Furnish and deliver resistive load bank (option)	\$9,800	\$8,900	\$9,300
Total	<u>\$65,837</u>	<u>\$57,340</u>	<u>\$57,108</u>
Offloading of Unit	\$750	Included	\$750
Evaluated Total	<u>\$66,587</u>	<u>\$57,340</u>	<u>\$57,858</u>

It was moved by Sue Hennes, seconded by John Moore to authorize the General Manager to award the purchase of the generator set, transfer switch, and portable load bank to low-evaluated bidder, Fabick Cat in the amount of \$57,340.

All members voted aye.

Motion Carried

General Manager Jeff Feldt reviewed the 2021 Work Plan and Key Performance Indicators for the 2nd Quarter and discussed the WPPI Choose Renewable Program.

Director of Operations Mike Pedersen informed the Commission that a sinkhole was found in the east wall backfill area just downstream of the trash rack at the Badger Hydro power canal intake. Staff was informed by the Federal Energy Regulatory Commission (FERC) to monitor the situation through visual inspections and observations from a security camera at the canal intake. By the morning of July 15, 2021, the sinkhole had enlarged to approximately 25 feet long, 12 feet wide, and 6 feet deep. At that point, the Badger Hydro Plant was shut down to stop flow through the power canal until an underwater inspection could provide more information. On July 17, 2021, Underwater Construction Corporation (UCC) performed an underwater inspection of the trash rack and the power canal east wall upstream of the head gate structure. The diver found a void beneath the footing of the power canal east wall from which the backfill soil had eroded. The diver also found a void beneath the footing of the east end of the trash rack. Mike stated he is working with Mead & Hunt, Underwater Construction, and Michels Construction to develop a plan for repair.

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Jeff Feldt informed the Commission KU received the APPA 2021 Sue Kelly Community Service Award for our COVID-19 Community Recharge Program and the APPA 2021 E.F. Scattergood System Achievement Award for our Outage Management System Implementation. The WPPI Energy Annual Meeting is September 15-16 in Pewaukee and the MEUW Annual Conference is August 11-13 in Manitowoc. If Commissioners are interested in attending, they can contact Amy.

It was moved by John Moore, seconded by Sue Hennes to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) to consider deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 6:10 p.m.

All members voted aye.

Motion Carried

It was moved by Tony Penterman, seconded by John Moore to return to open session at 6:30 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(c): Consider employment, promotion, compensation, or performance evaluation at 6:32 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Sue Hennes to return to open session at 6:55 p.m.

All members voted aye.

Motion Carried

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Tony Penterman to approve the May accounts receivable write-offs.

Roll Call Vote:

Sue Hennes	aye
Lee Meyerhofer	aye
Greg Lenz	aye
Tony Penterman	aye
John Moore	aye
Pennie Thiele	aye
Paul Van Berkel	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 815 through 836, 74094, and checks numbered 74179 through 74438 in the amount of \$5,256,640.68 be approved for payment.

Roll Call Vote:

Paul Van Berkel	aye
Pennie Thiele	aye
Tony Penterman	aye
Greg Lenz	aye
John Moore	aye
Lee Meyerhofer	aye
Sue Hennes	aye

Motion Carried

It was moved by Tony Penterman, seconded by Pennie Thiele to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 7:02 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick