

Customer Driven, Community Minded, Environmentally Responsible

## Kaukauna Utilities - Face Covering Requirement in KU Buildings/Indoor Facilities

## **Visitor Guidelines**

To effectively protect the general public and staff from the spread of COVID-19, Kaukauna Utilities (KU) will implement a mandatory face covering requirement, **effective Wednesday**, July 22nd, for all visitors and staff while inside any KU buildings/facilities. These guidelines are an important component of Kaukauna Utilities' overall COVID-19 risk mitigation and response efforts.

The current guidance from the Centers for Disease Control and Prevention (CDC) recommends the wearing of face coverings to slow the spread of COVID-19. Face coverings prevent the person wearing the covering from spreading respiratory droplets when talking, sneezing, or coughing. COVID-19 can be spread by people who do not have symptoms and do not know that they are infected. That's why it is vital for everyone to wear face coverings.

It is important to remember that wearing a face covering does not eliminate the need to physically distance from each other and wash/sanitize hands thoroughly and often.

## Visitors entering a KU-owned building/indoor facility:

- Face coverings are required before entering.
- Face coverings must simultaneously cover the nose and mouth entirely.
- If you do not have a face covering, one will be available at the door.\*
- Please wear your face covering at all times while inside a KU-owned building/facility.
- Exemptions include:
  - Children under the age of five (5).
  - Those advised by a medical professional not to wear a face covering because of personal health issues.
  - Those who have difficulty breathing or are incapacitated.
- KU buildings/indoor facilities include the following:
  - KU Main Office Building
  - o KU Warehouse
  - o KU Generation, Substation and Water Facilities
  - These guidelines are also in effect for all City-owned buildings/indoor facilities, including:
    - Municipal Services Building
    - o Police Station
    - o Fire Station
    - o Streets, Parks, and Recreation (SPAR) Building
    - Kaukauna Public Library
    - o 1000 Islands Nature Center
    - o Grignon Mansion

Any member of the public without a valid exemption who refuses to wear a face covering while inside a KU-owned building/facility may be refused entrance or asked to leave the KU building or other indoor facility.

\*Mask supplies are limited at KU buildings/indoor facilities and may not be available at all times.