

Kaukauna, WI
August 19, 2020

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer via ZOOM Meetings due to the COVID-19 pandemic. Commission Members present were Greg Lenz, Sue Hennes, John Moore, Pennie Thiele, Lee Meyerhofer, and Tony Penterman. Also present via teleconference were Jeff Feldt, Denise Vanderloop, Don Krause, Eric Miller, Clara Pickett, Dave Pahl, and Amy Brick from KU, Steve Engebos from WPPI Energy, Attorney Kevin Davidson, and Brian Roebke.

There was no public comment.

In honor of Tom Driessen, retiree of Kaukauna Utilities (34 years) and Utility Commissioner (19 years), staff and Commissioners cited the Pledge of Allegiance and also held a moment of silence due to his passing.

It was moved by John Moore, seconded by Sue Hennes to approve the minutes of the July 15, 2020 Commission meeting as written.

All members voted aye.

Motion Carried

General Manager Jeff Feldt discussed the Kimberly Hydro Power Relocation at Cedars Riverfront Development in the Village of Kimberly stating staff at the Village approached KU to consider relocating the main 4.16 kV power feed from the Kimberly Hydro Plant to the WE Energies 34.5 kV interconnection point on North Main Street due to redevelopment of the brownfield site. Jeff stated KU has an easement for the existing route and could stay in the same location; however, it was determined it was not in the best interest for the feeder to remain as is due to potential reliability and maintenance issues in the future. Jeff also informed the Commission during the relicensing process of the Kimberly Hydro Plant, the National Park Service noted the scenic overlook is something to consider as a recreational asset due to its proximity to the plant. After discussions and negotiations with the Village concerning routing configurations utilizing both the existing easement and new right-of-way, an agreement was reached that was acceptable to both parties. In addition to splitting the cost 50/50 for the rerouting of the feeder, the Village will also pay the costs to install sewer and water to the site and provide a concrete access and parking for the plant. Water and sewer service to the site will provide KU an alternative for machinery cooling water as well as sanitary facilities within the plant. The concrete area in front of the plant will be designed to support a 100 ton crane to access hydro machinery and equipment in the event it needs to be removed. Relocation of the feeder allows for construction of the scenic overlook which could be looked upon favorably by the NPS and FERC. The following bids were received and evaluated:

<u>Manufacturer</u>	<u>Base Bid</u>
Hooper	\$616,885
Michels	\$389,973
MP Systems	\$194,138
MJ Electric	\$271,409

It was moved by John Moore, seconded by Greg Lenz to authorize the General Manager to award the bid to MP Systems in the amount of \$194,138 for relocation of the 4.16 kV power feed from the Kimberly Hydro Plant to the WE Energies 34.5 kV interconnection point with the cost to be split 50/50 with the Village of Kimberly.

Roll Call Vote:

Tony Penterman	aye
Sue Hennes	aye
Lee Meyerhofer	aye
Greg Lenz	aye
John Moore	aye
Pennie Thiele	aye

Motion Carried

There was discussion regarding COVID-19 pandemic.

The Commission reviewed the monthly reports and the Electric and Water Financial Statements.

Staff reports:

Energy Services Representative Steve Engebos reviewed the July Energy Services Report.

Manager of Human Resources Denise Vanderloop informed the Commission she has been continuing to deal with issues involving the COVID pandemic.

Manager of Generation & Substations Dave Pahl informed the Commission he is working with SolarEdge on some issues with the solar panels on the Warehouse and also the Combined Locks Substation is progressing on schedule.

Manager of Information Technology Don Krause informed the Commission an audit is being done on the printing environment, reviewing the current contract, and researching new solutions.

Manager of Finance & Administration Clara Pickett informed the Commission the Public Service Commission (PSC) has a meeting scheduled tomorrow to decide whether or not to resume disconnections for residential accounts. She also stated FEMA will be reimbursing KU \$96,616 from the storm that occurred in July, 2019.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Sue Hennes to approve the accounts receivable write-offs.

Roll Call Vote:

Lee Meyerhofer	aye
Sue Hennes	aye
John Moore	aye
Tony Penterman	aye
Pennie Thiele	aye
Greg Lenz	aye

Motion Carried

It was moved by John Moore, seconded by Tony Penterman that checks numbered 637, 644 through 657, and checks numbered 72092 through 72508 in the amount of \$5,274,117.43 be approved for payment.

Roll Call Vote:

Sue Hennes	aye
Lee Meyerhofer	aye
Tony Penterman	aye
John Moore	aye
Pennie Thiele	aye
Greg Lenz	aye

Motion Carried

It was moved by Tony Penterman, seconded by Pennie Thiele to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:54 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick