

Kaukauna, WI
March 18, 2020

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer via teleconference due to the COVID-19 pandemic. Commission Members present were Tony Penterman, Sue Hennes, John Moore, Pennie Thiele, Lee Meyerhofer, and Greg Lenz. Also present via teleconference were Jeff Feldt, Denise Vanderloop, Mike Pedersen, Don Krause, Eric Miller, Kevin Obiala, Clara Pickett, Dave Pahl, Brittany Simonson, and Amy Brick from KU, City Attorney Kevin Davidson, and Steve Engebos from WPPI Energy also joined via teleconference.

It was moved by John Moore, seconded by Greg Lenz to excuse Commissioner Tom Driessen's absence.

All members voted aye.

Motion Carried

It was moved by Sue Hennes, seconded by John Moore to approve the minutes of the February 20, 2020 Commission meeting as written.

All members voted aye.

Motion Carried

There was no public comment.

General Manager Jeff Feldt discussed the appointing of Clara Pickett as the Alternate Director on the WPPI Board of Directors to replace Mike Pedersen.

It was moved by Tony Penterman, seconded by Sue Hennes to appoint Clara Pickett as Kaukauna Utilities Alternate Director to the WPPI Energy Board of Directors.

All members voted aye.

Motion Carried

General Manager Jeff Feldt discussed the Rapide Croche property being annexed to the City of Kaukauna. Jeff informed the Commission at the April 20, 2005 Commission meeting, the Utility Commission approved submitting a Petition to the City of Kaukauna for annexation of the 36 acre Rapide Croche property; however, the necessary paperwork was either misplaced or never filed. Given it has been 15 years since the Utility Commission approved annexing the property, the City Attorney recommended the Commission revisit the issue to formally reaffirm the April 20, 2005 action taken by the Utility Commission and submit a new petition. Jeff noted in his memo dated April 14, 2005 that it would be advantageous to dedicate a portion of the property as City parkland if it is annexed into the City. Also, there is a small park on the property that Kaukauna Utilities maintains as a condition of the FERC operating license for the hydro-electric project.

It was moved by John Moore, seconded by Sue Hennes to reaffirm the Utility Commission's decision of April 20, 2005 to annex the 36 acre Rapide Croche property into the City of Kaukauna and authorize the General Manager to submit a Petition for Unanimous Annexation to the Common Council of the City of Kaukauna.

Roll Call Vote:

Sue Hennes aye
Pennie Thiele aye
Lee Meyerhofer aye
Tony Penterman aye
Greg Lenz aye
John Moore aye

Motion Carried

Communications Coordinator Brittany Simonson reviewed the revised Social Media Policy and Communications Plan.

It was moved by Pennie Thiele, seconded by John Moore to approve the revised Social Media Policy and Communications Plan.

All members voted aye.

Motion Carried

Water Superintendent Kevin Obiala discussed the 2020 Water Main Replacement Project on 10th Street (Crooks to DeBruin Road). Kevin informed the Commission the reason for the replacement is due to deterioration of the water main. In addition, 60 lead services (utility and customer owned portions) will be replaced in conjunction with this project. Kevin stated eight (8) bids were received with Carl Bowers & Sons being the lowest evaluated bid at \$1,214,326. Of this bid, the amount allocated to the KU Water Main Relay portion of the project is \$983,784 with an additional \$100,000 for engineering services, the estimated cost to complete the water main relay project is \$1,083,784. Of this total cost, \$132,300 will be recovered in assessments, making the estimated cost of this project \$951,484 (2% under budget). The following bids were received and evaluated:

<u>Contractor</u>	<u>Project Total</u>	<u>KU Water Main Relay</u>
Carl Bowers & Sons	\$1,085,526	\$ 983,784
Jossart Brothers, Inc.	\$1,091,902	\$ 977,388
Roger Bowers Construction	\$1,131,035	\$1,010,575
Kruczek Construction, Inc.	\$1,173,220	\$1,062,176
DeGroot Inc.	\$1,206,038	\$1,088,558
Dorner, Inc.	\$1,247,189	\$1,123,362
PTS Contractors, Inc.	\$1,321,389	\$1,187,448
Advance Construction	\$1,333,358	\$1,206,013

It was moved by Tony Penterman, seconded by Sue Hennes to approve the bid submitted by Carl Bowers & Sons in the amount of \$1,214,326 for the 2020 utility reconstruction project with KU's

portion of this bid being \$983,784 for replacement of water main along 10th Street from Crooks Avenue to DeBruin Road.

Roll Call Vote.	Sue Hennes	aye
	Pennie Thiele	aye
	Lee Meyerhofer	aye
	Tony Penterman	aye
	Greg Lenz	aye
	John Moore	aye

Motion Carried

There was discussion regarding the COVID-19 pandemic and what steps KU is taking to protect the employees and general public. Jeff informed the Commission the Quarter Century Club Dinner will be cancelled along with the Electronics Recycling Event.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by Pennie Thiele, seconded by Greg Lenz to approve the accounts receivable write-offs.

Roll Call Vote:	John Moore	aye
	Greg Lenz	aye
	Tony Penterman	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye
	Sue Hennes	aye

Motion Carried

It was moved by John Moore, seconded by Sue Hennes that checks numbered 568 through 581, and checks numbered 71480 through 71637 in the amount of \$4,170,726.84 be approved for payment.

Roll Call Vote:	John Moore	aye
	Greg Lenz	aye
	Tony Penterman	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye
	Sue Hennes	aye

Motion Carried

Commissioner John Moore commended General Manager Jeff Feldt on receiving the Heart of the Valley Cornerstone Award.

Mayor Tony Penterman commented that the article written by Communications Coordinator, Brittany Simonson in the March 2020 edition of The Municipality, was a true reflection of KU.

General Manager Jeff Feldt informed the Commission the April Commission meeting will also be held via teleconference due to the COVID-19.

It was moved by Tony Penterman, seconded by John Moore to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:29 p.m.

John P. Moore
Secretary

Minutes taken by Amy Brick