



## UTILITY COMMISSION MEETING AGENDA

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Phone (920) 766-5721  
www.kaukaunautilities.com

November 21, 2019  
4:30 pm

KU Commission Chambers  
777 Island Street, Kaukauna, WI

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1. Roll Call
2. Approve Minutes - ACTION ITEM
  - 2.a. [Approve Minutes from Previous Commission Meeting](#)
3. Public Comment
4. Action Items
  - 4.a. [Employee Handbook Policy Revisions - ACTION ITEM](#)
  - 4.b. [Seasonal Employee Hiring Policy - ACTION ITEM](#)
  - 4.c. [2020 Budget](#)
5. Monthly Reports
  - 5.a. [Electric and Water Financial Statements](#)
  - 5.b. [Uncollectible Account Summary](#)
  - 5.c. [Power Cost Adjustment Cause \(PCAC\) Monthly Report](#)
  - 5.d. [River Flow, Hydro, and River Temperature Report](#)
  - 5.e. [October Electric Outages](#)
  - 5.f. [October Water Report](#)
  - 5.g. [AMI Meter Installation Summary](#)
  - 5.h. [WPPI Energy Services Monthly Report](#)
  - 5.i. [MEUW Monthly Safety Report](#)
  - 5.j. [November Safety Minutes](#)
6. Department Updates
  - Energy Services
  - Water
  - Human Resources
  - Generation & Substations

**THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED**

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER  
WILL BE MADE AVAILABLE AT NO CHARGE

Electric Distribution  
Information Technology  
Finance, Accounting, Customer Service, Purchasing & Stores  
Operations & Regulatory

7. Communications

- 7.a. [Kaukauna Utilities and City of Kaukauna Facilities - % Renewable Energy](#)
- 7.b. [Greenfield Manor Programmable Thermostat Pilot Program](#)
- 7.c. [APPA 2018 Average Revenue per kWh Report](#)
- 7.d. [July 21 Storm FEMA Disaster Recovery Process Update](#)
- 7.e. [KU Holiday Party, January 24, 2020, Electric City Lanes](#)
- 7.f. [APPA Legislative Rally, February 24-26, 2020, Washington D.C.](#)
- 7.g. [October Policy and Communications Leadership Council \(PCLC\) Memo](#)
- 7.h. [MEUW Live Lines](#)

8. Closed Session Items

Adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

9. Return to Open Session for Possible Action

10. Approval of Accounts Receivable Write-Offs - ACTION ITEM (ROLL CALL VOTE)

11. Approval of Accounts Payable - ACTION ITEM (ROLL CALL VOTE)

12. Closed Session Item

Adjourn to Closed Session pursuant to Wis. Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation: Employee Compensation

13. Return to Open Session for Possible Action

14. Such matters that are authorized by law

15. Adjourn