

Kaukauna WI  
September 26, 2012

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Lee Meyerhofer, Tom McGinnis, Tom Driessen, John Moore and Mayor Gene Rosin. Also present were City Attorney Kevin Davidson, Jeff Feldt, Denise Vanderloop, Kevin Obiala, Mike Kawula, Eric Miller, Don Krause, Amy Brick and Randy Vercauteren from KU; Mike Moroni from AECOM, Brian Roebke from the Times Villager, Diana Driessen, Karen Brooks and Dave Pahl.

It was moved by Lee Meyerhofer, seconded by Tom McGinnis to excuse the absence of Commissioner's Cindy Fallona and Bill Vanderloop.

All members voted aye. Motion Carried.

It was moved by John Moore, seconded by Tom McGinnis to approve the minutes of the August 15, 2012 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

General Manager Jeff Feldt discussed the request from the Village of Little Chute to conduct a managed deer bow hunt on "Electric Island" from November 28, 2012 thru December 18, 2012. This would be the fourth year for a managed deer hunt on the property. Due to the completion of a new hiking trail and pedestrian bridge over the locks, the Village will block access to the trail from the west near the Combined Locks Dam. Kaukauna Utilities has not received any complaints over the last three years concerning this activity.

It was moved by Tom McGinnis, seconded by John Moore to authorize the Village of Little Chute to conduct a managed deer bow hunt on the Kaukauna Utilities property known as "Electric Island" located in the Village of Little Chute for the period November 28 through December 18, 2012.

All members voted aye. Motion Carried.

General Manager Jeff Feldt talked about the Badger Hydro Project Library Stone Wall Modification Proposal from Boldt. In the original design, the stone wall behind the library was to be set back in place exactly as it was prior to construction. Recently, Boldt approached Kaukauna Utilities with a proposal that would save the Utility \$140,000. Boldt has proposed to re-set a smaller section of wall length in the same manner as it was before construction. A commemorative historical marker would also be installed describing the history of the old stone wall.

It was moved by Tom McGinnis, seconded by Tom Driessen to authorize the General Manager to execute the proposal from Boldt changing the design of the Badger Hydro Project Library Stone Wall.

All members voted aye. Motion Carried.

It was moved by Lee Meyerhofer, seconded by John Moore to approve the accounts receivable write-offs.

Roll Call Vote:	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

It was moved by John Moore, seconded by Gene Rosin that check number 12 and checks numbered 51413 through 51764 in the amount of \$14,550,703.51 be approved for payment.

Roll Call Vote:	Lee Meyerhofer	aye
	Tom Driessen	aye
	Tom McGinnis	aye
	John Moore	aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller stated that the project on Hwy 96 is complete. The Hwy 96 corridor is complete with LED lights. Work has begun on Hwy 00 and Hwy J. The GIS department has been helping out with phasing projects and also keeping construction standards updated.

General Manager Jeff Feldt reported for Mike Pedersen, Manager Generation & Operations, in his absence. Jeff Feldt reported that the Emergency Operations Center Functional Exercise was completed last week and things went well. A representative from the Federal Energy Regulatory Commission was here last week doing annual inspections. Dive inspections have also been completed at all of the hydro plants as well as dry ice cleaning of the generators at the Kimberly Hydro Plant.

Water Superintendent Kevin Obiala reported that the crew had a service leak and a broken valve that has been repaired. Bowers Construction will be done in two weeks with the water main relay project. Crews have been working on cross connection surveys, turning valves and any maintenance issues at the plants. Flushing hydrants will start in a couple weeks.

Manager of Information Technology Don Krause informed the Commission that he has had an intern start. He will be working with Kaukauna Utilities for approximately one year.

Manager of Finance & Administration Mike Kawula reported that he has been working on the budget for 2013. The draft budget will be presented at next month's commission meeting. Customer service continues to work with delinquent customers to set up payment plans. The billing department will also be going through a routine software upgrade. The rate hearing took place September 7, 2012. Briefs have been filed and we are waiting for an order from the PSC. The Utility is hoping to have the new rates in effect no later than January 1, 2013.

Manager of Human Resources Denise Vanderloop reported that the Wisconsin Retirement System rate will be 13.3% for 2013, with the contribution being 6.65% employer and 6.65% employee. Health insurance rates have also been released with the lowest cost plan being Network Health, with an increase of 14%. Employees' performance evaluations are due October 12, 2012.

Project Manager Mike Moroni from AECOM reported that things are going very well on the Badger Hydro Project. The main activity has been excavating. He stated that the large pieces of concrete are being moved to the Murphy pit and the small pieces are being used for fill as needed or temporary road material which is a cost saving measure. Construction of the trash rack will begin in a couple weeks. The embedded parts have arrived from Spain and are located on Maple Avenue. Blasting should resume next week depending on excavation.

General Manager Jeff Feldt reported that the Utility has filed a Motion to Intervene on American River Power VII, LLC Project No. 14389-000 and Project No. 14391-000. This was done to protect our water rights on the river. Approximately one year ago, Water Department Superintendent Kevin Obiala changed the timing of the pumps on the wells to run during off-peak hours which in turn has reflected a cost savings of \$12,000 annually. Kevin also competed in a competition at the Wisconsin Rural Water Association Expo and subsequently took first place in the competition. MEUW's District Dinner Meeting will be October 25, 2012 in Two Rivers. Commissioners will let Amy know if they are interested in attending.

It was moved by Lee Meyerhofer, seconded by John Moore to adjourn.

All members voted aye. Motion Carried

The meeting ended at 4:45 p.m.

  
Thomas J. McGinnis  
Secretary