

Kaukauna WI  
November 15, 2006

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Mayor Gene Rosin. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Bruce Gomm, Mike Pedersen, Mike Kawula, Don Krause, Kevin Obiala and Ron Roberts from KU. Jim Brown from WPPI, Diane Baumgart from the Times Villager and Karen Brooks were also present.

It was moved by Bill Vanderloop seconded by Tom Driessen to excuse the absence of Commissioners Lee Meyerhofer and Joe Verhagen.

It was moved by Brian Paschen, seconded by Tom McGinnis to approve the minutes of the October 18, 2006 Regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

General Manager Jeff Feldt advised the commissioners in the time since the draft budget was presented in October; staffing needs have been re-evaluated given pending and future retirements. Out of 56 approved positions all 56 will be filled with the addition of two new Water Department Utility Technicians. This month KU had one employee with 37 years of service retire. Two employees have announced their retirements in April of 2007. One of these two positions will not be filled due to the AMR program and the reduced need for meter readers. The other position will be filled internally with the apprentice program in the Operations Department. KU has had 16 retirements since 2002 which is a 40% turnover. The KU workforce currently has 68% with less than 10 years of service. Staff is proposing two new represented positions and eliminating one meter reader position. The new positions would include one in the customer service area for assistance with billing. The second position is in the Engineering and Operations lending clerical as well as field support to an area which has a large portion of the KU work force. There will be minimal monetary impact on the new budget as presented at the October meeting due to retirements and timing in filling new positions.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to approve the 2007 Electric and Water Budgets including the personnel changes identified on the proposed Organizational Chart.

The vote was unanimous

Motion Carried

Jim Brown, Energy Services Representative from WPPI presented a plan for energy conservation to the Commission. The recent rate case included funds which will be collected for energy conservation. The designated funds will total \$225,000 annually and will be used for energy conservation programs. WPPI funds will supplement the programs. The energy savings goals to save 600 KW of demand and 2,500,000 Kwh of

energy are within reach but will take effort to achieve. The programs will include a Commercial/Industrial DSM (Demand Side Management) rebate program, audits for both commercial and residential, rebates for renewable energy projects, incentives for new construction energy saving technologies, a farm rewiring program, Energy Star home programs, air conditioner tune-up rebates, tree rebates, and new time-of-use rates. Education endeavors will include the National Theatre for Children and Keep scholarships for teachers.

Commissioner Joe Verhagen arrived at 4:08 p.m.

Commissioner Lee Meyerhofer arrived at 4:25 p.m.

It was moved by Lee Meyerhofer, seconded by Brian Paschen to approve the accounts receivable write offs.

The vote was unanimous

Motion Carried

It was moved by Brian Paschen, seconded by Joe Verhagen, that checks numbered 032217-Void, 032248-Void, 032472 to 032594 in the amount of \$918,695.80; and 032335 to 032471 in the amount of \$4,404,172.05 be approved.

The vote was unanimous

Motion Carried

The commission reviewed the monthly reports.

Generation Superintendent Mike Pedersen updated the commission on the progress of the new warehouse. Construction is about two weeks ahead of schedule with the block work almost completed;  $\frac{3}{4}$  of the interior floors are poured and the remaining trusses will be here next week. If blacktop plants stay open the driveways in front will be poured on Monday. The Quonset hut will be demolished the first week of December now that the asbestos has been removed. Jeff Feldt invited the commissioners to take a tour at the end of the December commission meeting.

Manager Feldt highlighted the WPPI typical bill comparisons showing retail electric rates for KU among the lowest in the state and asked to present this rate comparison at the next city council meeting.

Manager Feldt invited the commissioners to attend the APPA Legislative Rally in Washington DC in March 2007.

Manager Feldt advised the commission about a close call incident when a bucket truck hit an energized line. Meetings were held to discuss and prevent further incidents.

Manager Feldt pointed out the AMR report shows electric meters at 84% complete. The water meters will be on target by end of the year.

The commission watched a presentation of pictures from the 1<sup>st</sup> Annual MEUW Line Workers Rodeo held in Menasha last month. One of two Kaukauna Utilities line worker teams participating in the event won Grand Champion of the competition.

It was moved by Tom McGinnis seconded by Brian Paschen to adjourn to closed session pursuant to WI. State Statute 19.85(1)(e) John Street Facility at 4:55 p.m.

The vote was unanimous

Motion Carried

It was moved by Brian Paschen, seconded by Tom McGinnis to return to Open Session at 5:10 p.m.

All members voted aye

Motion Carried

Under such matters as allowed by law Manager Feldt discussed the possibility of the Utility purchasing about ½ acre of land from the city's potential new fire station property to build a new substation to replace the Delanglade substation.

It was moved by Tom McGinnis, seconded by Lee Meyerhofer to adjourn.

The meeting ended at 5:13 p.m.

---

Thomas J. McGinnis  
Secretary