Kaukauna WI June 21, 2006

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary, Tom McGinnis. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Joe Verhagen, and Tom McGinnis. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Bruce Gomm, Mike Pedersen, Mike Kawula, Kevin Obiala, Don Krause, Ron Roberts, Erin Naser and Mike Bergner from KU. Diane Baumgart from the Times Villager, Peter Francis and son, Sam Francis were also present.

It was moved by Bill Vander loop, seconded by Gene Rosin to excuse the absence of Commissioners Brian Paschen and Lee Meyerhofer

All members voted aye

Motion Carried

It was moved by Gene Rosin, seconded by Tom Driessen to approve the minutes of the May 24, 2006, Regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

At last month's commission meeting, an issue was raised by Peter Francis, a Kaukauna landlord, regarding the placement of delinquent water and sewer charges on the annual tax roll. Mike Kawula advised the commission after discussions with Mr. Francis, the Public Service Commission and KU staff it was determined KU is in compliance with \$66.0809 which gives the utility/city clerk the authority to insert the delinquent amount and penalty as a tax against the lot or parcel of real estate. Mr. Kawula further stated three recommendations which will adjust the existing procedures and be effective July 1, 2006. (A)Revise the current application for service to include more detailed landlord information; (B)Revise current application for service to contain language indicating by signing, the landlord is verifying the tenant responsible for the account is correct; and (C)Revise procedures to continue to send delinquent notifications to customers until past-due charges have been paid or forwarded to the tax roll.

The commission recommended this new policy be reviewed on an annual basis.

Manager Jeff Feldt advised the commission three bids were received to replace two 1994 pickup trucks. Bergstrom Ford was the low bidder for a 2007 ¾ Ton 4 x 2 extended cab pickup truck and Gustman Chevrolet was the low bidder for a 2007 ¾ Ton 4 x 2 standard cab pickup truck. Manager Feldt noted that five vehicles went to the 2006 Outagamie Co. Auction June 17th.

It was moved by Joe Verhagen, seconded by Gene Rosin to accept the bid from Bergstrom Ford for a 2007 ¾ Ton 4 x 2 Extended Cab Pickup Truck (less cargo box) at the bid price of \$19,297.22; and accept the bid from Gustman Chevrolet for a 2007 ¾ Ton 4 x 2 Standard Cab Pickup Truck at the bid price of \$17,550.00.

Roll call Vote:	Gene Rosin	aye
	Tom McGinnis	aye
	Joe Verhagen	aye
	Bill Vanderloop	aye
	Tom Driessen	ave

Motion Carried

Jeff Feldt discussed the bids received for the replacement of the transformers at the Little Chute Hydro Station and Rapide Croche Hydro Station. Two firms submitted bids for this project with Border States supplying the lowest qualified bid.

It was moved by Gene Rosin, seconded by Bill Vanderloop to accept the bid from Border States in the amount of \$106,167.00 to supply new pad mount transformers for the Little Chute and Rapide Croche Hydro Stations.

Roll call Vote:	Joe Verhagen	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Tom McGinnis	aye

Motion Carried

The construction of a new Warehouse/Garage Maintenance Facility is moving forward according to General Manager Feldt. The project was delayed due to various issues concerning the Goldin property including investigation and remediation. Bids from four prospective contractors were received on June 13th. After consulting with Berners-Schober Associates, Inc. staff recommends awarding the construction bid to the lowest responsible bidder, Boldt Construction.

It was moved by Gene Rosin, seconded by Tom Driessen to approve the lowest responsible bid received from The Boldt Company in the amount of \$2,332,000 for construction of a new warehouse and garage maintenance facility.

Roll Call Vote	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Joe Verhagen	aye
	Tom McGinnis	aye

Motion Carried

The commission approved moving forward with the entire construction project even though KU will face a 15% increase in the total project cost.

General Manager Feldt advised the commission KU is in the process of updating employee policies. A smoke-free workplace policy is the first one submitted for commission approval.

It was moved by Bill Vanderloop, seconded by Tom Driessen to approve the Smoke-Free Workplace Policy as presented.

All members voted aye

Motion Carried

It was moved by Gene Rosin, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	Joe Verhagen	aye
	Tom Driessen	aye
	Tom McGinnis	aye

Motion carried

It was moved by Tom Driessen, seconded by Tom McGinnis that checks numbered 030995 Void, 031097 to 031202 in the amount of \$429,866.82; and checks numbered 031203 to 031312 in the amount of \$3,652,138.98 be approved.

Roll Call Vote:	Bill Vanderloop	aye
	Gene Rosin	aye
	Joe Verhagen	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Jeff Feldt told the commission the Water Rate Case hearing was today and it is in the hands of the PSC.

KU has completed all radium sampling required and is in compliance with DNR drinking water standards. KU costs to comply with the consent order were \$500,000. Manager Feldt commended the water department for completing the work six months before the deadline.

The remediation of the Goldin property will start soon.

The Electric Rate Study was submitted to the PSC for review based on the recommendations made by the commission last month.

The APPA National conference was held in Chicago this month. Commissioner Bill Vanderloop and Manager Jeff Feldt attended.

The AMR project is 63% completed for electric and 48% completed for water.

The meeting ended at 4:50 p.m.

Thomas J. McGinnis	
Secretary	