Kaukauna WI April 19, 2006

The regular meeting of Kaukauna Utilities Commission was called to order at 4:05 p.m. by Manager Jeff Feldt. Commission members present were Bill Vanderloop, Tom Driessen, Tom McGinnis, Gene Rosin and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Bruce Gomm, Mike Pedersen, Mike Kawula, Kevin Obiala, Ron Roberts, Eric Miller and Don Krause from KU. Diane Baumgart from the Times Villager and Karen Brooks were also present.

It was moved by Bill Vanderloop seconded by Tom Driessen to excuse the absence of Commissioners Lee Meyerhofer and Joe Verhagen.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to approve the minutes of the March 15, 2006 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager Jeff Feldt opened nominations for the election of a new Commission Secretary to fill the vacancy due to Mayor Lambie's retirement.

It was moved by Gene Rosin, seconded by Bill Vanderloop to nominate Tom McGinnis for secretary. After no other nominations were made, it was moved by Bill Vanderloop, seconded by Gene Rosin to close nominations and a unanimous ballot be cast for Tom McGinnis for Secretary.

All members voted aye

Motion Carried

Jeff Feldt presented a meter lamp to retired Mayor John Lambie and publicly thanked him for his years of service to the utility as a commissioner.

Former Mayor Lambie accepted the lamp and commented that the utility is running smoothly. He stated the Utility is an incentive to bringing new business to Kaukauna by having the lowest rates in the state of Wisconsin.

Commissioner Joe Verhagen arrived at 4:10 p.m.

Mike Kawula and Tom Karmen from Schenck & Associates presented the 2005 Audit and financial statements to the commission. Mr. Karmen stated most businesses are in good financial standing when they have equal equity and debt. Since Kaukauna Utilities has equity significantly higher than debt, the conclusion is that the Utility is in very good financial standing. Tom Karmen further explained that significant improvements have been made with respect to the two items addressed in last year's management letter; work orders and inventory management.

It was moved by Gene Rosin, seconded by Brian Paschen to accept the audited financial statements of Kaukauna Utilities for the year ending December 31, 2005.

All members voted aye

Motion Carried

Mike Kawula prepared a water rate study to determine whether existing water rates will adequately cover current operating and maintenance costs and capital additions. A water rate increase

will not only offset increasing operating and capital costs, but will also help the water utility build cash reserves. Kaukauna Utilities is requesting an overall rate increase of 9.0%; although the Public Service Commission will make the ultimate decision as to the rate of increase approved..

It was moved by Brian Paschen, seconded by Joe Verhagen to authorize Kaukauna Utilities to proceed with filing the 2006 Water Rate Study.

All members voted aye

Motion Carried

Manager Jeff Feldt discussed the 2006 Work Plan – 1^{st} Quarter Update with the commission. The 1^{st} Quarter Update shows staff is making good progress on the work plan.

It was moved by Bill Vanderloop, seconded by Brian Paschen to approve the accounts receivable write offs.

All members voted aye

Motion Carried

It was moved by Brian Paschen, seconded by Joe Verhagen, that checks numbered 030551 to 030676 in the amount of \$3,126,391.29; and 030549 Void, 030677 to 030774 in the amount of \$434,578.98 be approved.

Roll Call Vote:	Brian Paschen	aye
	Gene Rosin	aye
	Joe Verhagen	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Bill Vanderloop	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Tom Driessen to go out of order on the agenda to present the RP3 award.

All members voted ave

Motion Carried

Jeff Feldt presented the APPA RP3 award to Mayor Rosin. Bruce Gomm attended the Engineering & Operations conference in Sacramento, California last week and received the award on behalf of Kaukauna Utilities. Manager Feldt stated it was a tribute to the staff and a great honor for the utility. KU is a valuable community asset with Hydro power that saves KU customers approximately \$6 million per year in purchased power costs.

The commission reviewed the monthly reports.

Mike Kawula updated the commission on the status of the Calpine bankruptcy. All accounts are current. Through the bankruptcy attorneys and discussions with the managers at Calpine the arrears on all five accounts are paid up and the \$300,000 deposit is still in their account.

Manager Feldt explained the Badger Hydro project is on schedule. Generation Superintendent Mike Pedersen met with all the government agencies involved. The required surveys are being completed and construction is slated to start in 2009.

Jeff Feldt informed the commission that Harlan Fink, Line Foreman, is retiring after 35 years of service. A new apprentice line technician has been hired and will start the end of May.

The WPPI regional dinner meeting will be May 17th in Green Bay and the APPA National Conference is in Chicago on June 10-14.

The Water Department received an award for the 2004 Water Quality Report from Wisconsin Rural Water Association for giving customers good information above and beyond the minimum required.

It was moved by Bill Vanderloop, seconded by Brian Paschen to adjourn to closed session pursuant to WI. State Statute 19.85(1)(e) Goldin Recycling Property at 205 Maple Street, Kaukauna at 5:10 p.m.

All members voted aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin to return to open session at 5:35 p.m.

All members voted aye

Motion Carried

It was moved by Tom McGinnis, seconded by Brian Paschen to authorize KU to proceed with a counter offer to purchase the Goldin Recycling Property at 205 Maple Street at a price not to exceed \$37,958 and a stipulation that all scrap material and personal property be removed from the site by May 15, 2006 or pay \$1,000 per day penalty.

Roll call Vote:	Gene Rosin	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Joe Verhagen	no
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

The meeting was adjourned at 5:40 p.m.

Thomas J. McGinnis	
Secretary	