

Kaukauna WI  
September 13, 2011

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis, and John Moore. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Denise Vanderloop, Mike Pedersen, Eric Miller, Don Krause, Kevin Obiala, and Mike Kawula from KU. Brian Roebke from the Times Villager, Karen Brooks and Diana Driessen were also present.

It was moved by John Moore, seconded by Gene Rosin to approve the minutes of the August 17, 2011 regular Commission meeting as written.

All members voted aye                      Motion Carried

There was no public comment.

General Manager Jeff Feldt advised the Commission KU has been approached by a family to place a permanent memorial at Rapide Croche Park in remembrance of a recently deceased family member. A park bench (built by the KHS Civic Engagement Class) would be permanently mounted in an area in front of the park parking area and would be appropriately landscaped.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the proposed park bench as a permanent memorial at Rapide Croche Park.

All members voted aye                      Motion Carried

Jeff Feldt told the Commissioners the Village of Little Chute is requesting to conduct its third managed deer bow hunt on property owned by Kaukauna Utilities within the village limits. Last year the village held two hunting periods. This year the village wants to limit the hunt period to three weeks from November 29 through December 18, 2011.

It was moved by Tom McGinnis, seconded by Cindy Fallona to authorize the Village of Little Chute to conduct a managed deer bow hunt on the Kaukauna Utilities property know as Electric Island located in the Village of Little Chute for the period November 29 through December 18, 2011.

All members voted aye                      Motion Carried

Manager of Finance and Administration Mike Kawula advised the Commission about every 3 years KU is required to inform the Wisconsin Department of Administration (DOA) its intent to continue operating its local low income assistance program. KU has the choice to opt into the DOA statewide Low Income Assistance Program. KU customers would still receive energy assistance and would be eligible for other state programs such as weatherization and crisis dollars. WPPI has analyzed the KU program vs. the state program. Based on this analysis and the decrease in funds available and increase in need, KU customers have the potential to receive greater benefits in the state program.

It was moved by Cindy Fallona, seconded by Bill Vanderloop to approve the Low Income Assistance Enrollment Response Form authorizing Kaukauna Utilities to opt into the Department of Administration statewide Low Income Assistance Program, effective October 1, 2011.

All members voted aye

Motion Carried

Water Superintendent Kevin Obiala told the Commission that bids for the watermain replacement at the intersection of State Hwy 55 and County CE are due Monday, September 19, 2011. The 2011 budget includes a line item for this project in the amount of \$200,000. Since the September Commission meeting is a week early, pre-approval of the low bidder is on the table so that construction may be completed yet this fall.

It was moved by Gene Rosin, seconded by Tom Driessen to authorize staff to award the Hwy 55/CTH CE Water Main Replacement Project to the low bidder with bids to be received on September 19, 2011 with staff providing the Commission with an update at the October meeting as to the bids received and which bidder the contract was awarded to.

Roll call Vote:

John Moore	aye
Bill Vanderloop	aye
Gene Rosin	aye
Lee Meyerhofer	aye
Cindy Fallona	aye
Tom McGinnis	aye
Tom Driessen	aye

Motion Carried

Manager of Generation and Operations Mike Pedersen discussed the replacement of the east roof of the Combined Locks Hydro Plant. The project is itemized in the 2011 capital budget in the amount of \$45,000. Four firms were invited to submit bids.

It was moved by John Moore, seconded by Gene Rosin to approve the low bid submitted by Crafts, Inc in the amount of \$18,759 for the Combined Locks Hydro East Roof Replacement project.

Roll call Vote:

Gene Rosin	aye
Cindy Fallona	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Tom Driessen	aye
John Moore	aye
Bill Vanderloop	aye

Motion Carried

Manager of Finance & Administration Mike Kawula reviewed the proposed 2012 operating budget including a five-year capital additions budget with the Commission. The budgeted electric operating expenses will increase 0.3% over the 2011 budget. The budgeted water operating expenses will increase 1.9% over the 2011 budget. The PSC authorized rate of return for Water is 6.5% and for Electric is 7.0%. The projected rate of return is lower than PSC

authorized for both Water and Electric. The rate impact of the New Badger Hydro Project will be discussed with the PSC when the 2011 rate study is filed. The final 2012 Operating Budget and Capital Additions Budget will be presented to the Commission for approval at the October 19<sup>th</sup> meeting.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	John Moore	aye
	Bill Vanderloop	aye
	Cindy Fallona	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop, that checks numbered 47930 through 48319 in the amount of \$6,240,064.00 be approved for payment.

Roll Call Vote:	Bill Vanderloop	aye
	John Moore	aye
	Gene Rosin	aye
	Tom McGinnis	aye
	Cindy Fallona	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller commented he is working with the Village of Little Chute with regard to Holland Road and Rose Hill Road construction and is also busy with engineering specs for the Hwy 55/CTH CE roundabout. The RP3 filing is a top priority this month also. Crews handled the September 2<sup>nd</sup> wind storm well. The outages were scattered but restoration was achieved in a short time. It was the first time the Operations storm room was fully utilized and proved to be very useful.

Manager of Generation and Ops Mike Pedersen advised the Commission the new rack raker is installed at the Kimberly Hydro Plant. A flow model study is underway at John Street to see if we can achieve more hydro production from the units. On September 3, United Kaiser pulled the shaft at Old Badger and had it back on line in four days.

Water Superintendent Kevin Obiala's crew fixed a water main break over the Labor Day weekend and they continue with cross connection surveys. Semiannual hydrant flushing will begin the 2<sup>nd</sup> week of October. Maintenance work coming up will include a new water main under the RR tracks along Hwy 96.

Manager of Information and Technology Don Krause has updated KU cyber security to eliminate open threats. The virtual desk top environment and SCADA conversions are nearing completion.

Mike Kawula advised the Commission a new agreement has been signed with Paymentus.

Manager of Human Resources Denise Vanderloop has been working on a grievance procedure for non-represented employees due to Act 10 and the portion of the RP3 reporting which includes workforce/HR information.

Mike Pedersen told the Commission the asbestos inspection is completed for New Badger. FERC sent their Head Regional Engineer personally to tour the bypass with regard to KU's appeal connected to the license for the Badger Hydro Project.

Jeff Feldt shared MEUW line rodeo results. One of the KU rodeo teams took first place again and Tony Stobbe set the state record for pole top rescue. The Little Chute High School wind turbine is up and running. The WPPI Annual meeting is coming up September 15-16 in Madison.

Commissioner Cindy Fallona thanked the utility for allowing the Library Board to use the KU meeting room for their monthly meetings.

It was moved by Tom McGinnis, seconded by John Moore to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:37 p.m.

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Thomas J. McGinnis  
Secretary