

Kaukauna WI
August 17, 2011

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis, and John Moore. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Denise Vanderloop, Mike Pedersen, Eric Miller, Don Krause, Kevin Obiala and Randy Vercauteren from KU. Brian Roebke from the Times Villager, Karen Brooks, Dave Pahl and Diana Driessen were also present.

It was moved by Tom McGinnis, seconded by Gene Rosin to excuse the absence of Commissioner Cindy Fallona.

All members voted aye Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop to approve the minutes of the July 13, 2011 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

Manager of Electric Distribution Eric Miller advised the commissioners there is a utility easement which conflicts with existing structures on Francis Street. The relocation of the easement will be to KU's advantage as the cables are not placed in the current easement. The existing easement will be abandoned and a new easement recorded.

It was moved by Gene Rosin, seconded by Tom McGinnis to authorize the General Manager to abandon the current electric line easement at 624 Francis Street in Kaukauna subject to approval by the Planning Commission.

Roll call Vote:	John Moore	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that checks numbered 47773 through 47929 in the amount of \$4,317,121.50 be approved for payment.

Roll Call Vote:	Bill Vanderloop	aye
	John Moore	aye
	Gene Rosin	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller commented he is working with Verizon on updates for the meters which communicate via cell phone. The line crew is moving poles for the line rebuild in the Village of Little Chute on Holland Road and working on modification to the railroad crossing on Rose Hill Road. Materials are here for the project on Hwy ZZ which will begin next week.

Manager of Generation and Ops Mike Pedersen advised the Commission the crew is busy repairing trash racks at Rapide Croche. The plant at RCP was temporarily shut down for the Sheriff's investigation of the body found there. The crew also gave support to the Corps of Engineers with a sink hole at the Little Chute dam. There was some wind damage at the Little Chute Plant and FERC is here for our annual dam inspection. Lunda is installing the new rack raker at Kimberly.

Water Superintendent Kevin Obiala's crews have been fixing broken valves and hydrants as well as assisting Bowers on Hwy 96.

Manager of Information and Technology Don Krause has been updating cyber security and has the guest network in place. The Virtual Desktop project is moving along. The Virtual Desktop allows all the "brains" of the computer to be stored on the server with the desktop computer set to share images with the server.

General Manager Jeff Feldt gave the update for the Manager of Finance and Administration. The 2012 Budget will be presented to the Commission in September. The Billing/Customer Service Department is working with Paymentus on outbound calls to customers. The Accounting Department is also working with Paymentus on customer check scanning.

Manager of Human Resources Denise Vanderloop has been monitoring the state health insurance changes. There will be a true open enrollment this year because of all the changes. Denise is also working on a four part series of training for supervisors and managers.

Mike Pedersen updated the Commission on the Badger Hydro Project. FERC requested additional time to respond to our request concerning recreational activities in the main channel of the Fox River. Construction bids are due September 8th. Mike was going to meet with the State Historical Society in Madison but after sending drawings they accepted the plan and the meeting was canceled.

Jeff Feldt invited the Commissioners to the Timber Rattler game on August 26th. The September Commission meeting will include a tour of the Kimberly and John Street Hydro Plants. KU has two teams participating in the MEUW State Lineworkers Rodeo in Oconomowoc on August 19th. The WPPI Annual meeting will be in Madison September 15-16.

It was moved by Gene Rosin, seconded by Tom McGinnis to adjourn to closed session pursuant to WI State Statute 19.85(1)(e) to discuss Van Den Heuvel case settlement at 4:36 p.m.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	John Moore	aye
	Bill Vanderloop	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to return to open session at 4:56 p.m.

All members voted aye	Motion Carried
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It was moved by John Moore, seconded by Gene Rosin to authorize the City Attorney to draft the necessary settlement agreement with Gerald Vanden Heuvel with regard to the Stipulation Agreement dated November 24, 2003 valued at \$25,000 including continued access to the dam owned by the Corps of Engineers.

Roll call Vote:	John Moore	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by John Moore to adjourn to closed session pursuant to WI State Statute 19.85(1)(c) to consider Non-Represented compensation at 4:58 p.m.

Roll call Vote:	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	John Moore	aye
	Bill Vanderloop	aye
	Gene Rosin	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Tom McGinnis to return to open session at 5:13 p.m.

All members voted aye

Motion Carried

It was moved by John Moore, seconded by Tom McGinnis to approve a one time lump sum payment on the first payroll in September for non-represented staff to make them whole with regard to WRS contributions as compared with the represented staff for the remaining nine (9) pay periods for 2011.

Tom McGinnis	aye
John Moore	aye
Tom Driessen	aye
Bill Vanderloop	aye
Lee Meyerhofer	aye
Gene Rosin	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Tom McGinnis to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:20 p.m.

Thomas J. McGinnis
Secretary