

Kaukauna WI
May 18, 2011

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis, John Moore, and Cindy Fallona. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Kawula, Denise Vanderloop, Eric Miller, and Randy Vercauteren from KU. Brian Roebke from the Times Villager, Sue Grissman, Courtney Eiting and John Kettleon from KHS, Karen Brooks and Diana Driessen were also present.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the minutes of the April 20, 2011 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

President Lee Meyerhofer opened the floor for Commission officer elections.

Gene Rosin nominated Lee Meyerhofer for President. There were no other nominations.

It was moved by Gene Rosin, seconded by Tom McGinnis that the rules be suspended, nominations be closed and a unanimous vote be cast for Lee Meyerhofer.

All members voted aye Motion Carried

Gene Rosin nominated Tom McGinnis for Secretary. There were no other nominations.

It was moved by Gene Rosin, seconded by Lee Meyerhofer that the rules be suspended, nominations be closed and a unanimous vote be cast for Tom McGinnis.

All members voted aye Motion Carried

It was moved by Bill Vanderloop, seconded by Tom Driessen to suspend the rules of order and take agenda item #5 next.

All members voted aye Motion Carried

General Manager, Jeff Feldt advised the Commission the bids for the 2011 water main replacement project on Hwy 96 from Depot Street to Lawe Street were opened at the City Council meeting this past Monday. The water portion was reviewed and Roger Bowers Construction submitted the low bid. After engineering costs are added in and residential private lead service replacement costs are recovered, the net cost will be \$290,354 which is within the 2011 Capital budget.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the low evaluated bid submitted by Roger Bowers Construction for the Water Main Replacement Project on Hwy 96 in the amount of \$288,554.

Roll call Vote:	Cindy Fallona	aye
	John Moore	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

Jeff Feldt introduced Sue Grissman, art teacher from KHS and two of her students to present their ideas for Hydro Park and the 100th Anniversary celebration. Their presentation included a sculpture with fountains, educational tools showing the use of water power, an amphitheater and signs for Hydro Park. They also have a design for the hybrid bucket truck, banners and posters for the light poles and businesses.

Jeff Feldt discussed the 20 Year Capital Improvements/Maintenance Plan with the Commissioners. The plan includes projects staff has identified to be completed each year. This plan will be used in the budget process each year and will be a working document changing as the utility proceeds forward.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop, that checks numbered 46898 through 47121 in the amount of \$5,595,853.62 be approved for payment.

Roll Call Vote:	Bill Vanderloop	aye
	John Moore	aye
	Gene Rosin	aye
	Cindy Fallona	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller commented the crews are replacing underground services and pulling old poles. The GIS field inspections are ahead of schedule. Eric is working with the DOT, AT&T and Cable on the Hwy 96 project for next year. Part of that project will be to eliminate unnecessary poles.

Jeff Feldt gave the report for Mike Pedersen. Hydro production continues to be high with great river flow. Jeff and Mike will continue negotiations with Voith Hydro and AECOM on the Badger Hydro project. Once Voith and AECOM have completed preliminary engineering and design, the project will be bid. Bids will be evaluated by a small committee of staff and commissioners to make a final recommendation as to how to proceed. A recommendation will be made to the full Commission by December, 2011.

Jeff Feldt also gave the water report for Kevin Obiala. The crew has finished spring hydrant flushing and working on lawn restoration and cement replacement from the water main breaks over the winter.

Manager of Finance and Administration Mike Kawula advised the Commission the Accounting Department is working with Paymentus, the company that handles on line payments, to begin check processing. The Billing Department is also working with Paymentus on a Hosted Outbound Calling System to assist with customer contact for those customers who are subject to disconnection. There are currently 50 services disconnected. Of the 50, 35 are in foreclosure or the homeowner has vacated. Only 15 active customers are currently disconnected.

Manager of Human Resources Denise Vanderloop told the Commission the IT Intern has left and the ad is running for a new intern. One summer hire will start next week and the other four will start the week of June 6th.

Jeff Feldt discussed the 25 x 25 Plan. At the June meeting we will present the plan, discuss whether or not we formally adopt the plan and then forward to the City Council for their approval depending on the final recommendation of the Commission. The wind study for Little Chute High School is completed and the Village is considering a wind siting ordinance. KU proposes a single wind turbine for Little Chute and will use energy conservation funds if they go ahead. There is proposed legislation that would take away the right utilities have to put delinquent electric and water bills on the owners' tax bills. KU is one of the few who don't place electric bills on the tax rolls, only water & sewer.

Jeff Feldt invited the Commission to the MEUW annual conference in Appleton June 9-10 and the MEUW lineman rodeo in Oconomowoc August 19th.

It was moved by John Moore, seconded by Tom Driessen to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:15 p.m.

Thomas J. McGinnis
Secretary