

Kaukauna WI
September 15, 2010

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Lee Meyerhofer, Tom McGinnis, Tom Driessen, John Moore, Bill Vanderloop and Cindy Fallona. Also present were City Attorney Paul Van Berkel; Jeff Feldt, Mike Pedersen, Don Krause, Denise Vanderloop, and Mike Kawula from KU. Jeff Forbes from WPPI Energy, Brian Roebke from the Times Villager, Tom Flick from the Village of Little Chute, Diana Driessen and Karen Brooks were also present.

General Manager Jeff Feldt introduced Jeff Forbes, the new WPPI Energy Services Representative, who will be working full time with Kaukauna Utilities.

It was moved by Gene Rosin, seconded by Cindy Fallona to approve the minutes of the August 25, 2010 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

General Manager Jeff Feldt introduced Tom Flick from the Little Chute Parks Department. Tom Flick advised the Commission the Village of Little Chute requests permission to conduct a managed deer bow hunt on property owned by KU within the Village limits from October 31 through November 19 and a second period from November 29 through December 19, 2010.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the Village of Little Chute to conduct a managed deer bow hunt on the Kaukauna Utilities property known as Electric Island located in the Village of Little Chute for the period October 31, 2010 through December 31, 2010.

Roll call Vote:

Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Cindy Fallona	aye
Bill Vanderloop	aye
Tom Driessen	aye
John Moore	aye

Motion Carried

Manager of Generation and Operations Mike Pedersen discussed the need to replace the roof at the Little Chute Hydro Plant with the Commission. Three companies submitted bids. The 2010 Capital Budget included \$53,900 for this project.

It was moved by Gene Rosin, seconded by Tom Driessen to authorize KU to award the Little Chute Hydro Roof Replacement project to Crafts, Inc. for the price of \$33,580.

Roll call Vote:	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye
	John Moore	aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop to approve the accounts receivable write offs.

Roll Call Vote:	Tom McGinnis	aye
	Tom Driessen	aye
	Gene Rosin	aye
	John Moore	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye
	Cindy Fallona	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Tom Driessen, that checks numbered 44861 through 45071 in the amount of \$4,794,033.95 be approved for payment.

Roll Call Vote:	Cindy Fallona	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Lee Meyerhofer	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Generation and Ops, Mike Pedersen advised the Commission the dive inspections required by FERC were completed last week with good results. Mike's department will have training for the CMMS system and EPAC next week and then begin inspections at Kimberly Hydro. Chris Schlechta, Safety Coordinator will coordinate confined space training and finally, FERC will do a potential failure mode analysis (PFMA) study at Little Chute Hydro.

Jeff Feldt gave the Water Superintendent's report. Kevin Obiala received only a few phone calls after the letter to customers went out with the DNR Notice. The water crew continues to work valves and assist Bowers Construction on Draper Street. There are a lot of rebate applications coming in for the water conservation program. The commission requested a report on the amount of water and dollars saved with these water conservation efforts. There have been 3 water main breaks this summer. All involved very old pipe.

Manager of Information and Technology, Don Krause has been evaluating the phone system during outages, looking for a way to give a pleasant experience to the customer, while keeping costs down.

Manager of Finance and Accounting Mike Kawula told the Commission the Accounting Department is reviewing a procedure to change paper checks to auto payments. Both electric and water rate cases are with the PSC. Mike has started the 2011 budget process. The first revisions from the Managers are due this Friday.

Manager of Human Resources, Denise Vanderloop is working on a memo for It's Your Choice health insurance renewal information and health assessments for employees. KU will have an IT intern start next week working 20 hours per week with Don Krause. Health insurance rates increased overall, but the surcharge is dropped this year for a net decrease in premiums. The commission requested an analysis of what rates would be in the Trust compared to the state plan these last two years.

Jeff Feldt discussed the recent outages which have been mostly storm related. The Tobacnoir Substation is moving along well. The small wind turbine ordinance will go to the City Council on September 21st. Once approved, the project will begin at the high school. KU will partner with WPPI Energy on media promotions for energy conservation.

It was moved by Tom McGinnis, seconded by Gene Rosin to adjourn.

All members voted aye

Motion Carried

The meeting ended at 4:45 p.m.

Thomas J. McGinnis
Secretary