

Kaukauna WI  
July 21, 2010

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, John Moore, Tom McGinnis and Cindy Fallona. Also present were City Attorney Paul Van Berkel; Jeff Feldt, Mike Pedersen, Mike Kawula, Don Krause, Denise Vanderloop, Kevin Obiala, and Eric Miller from KU; Jim Brown from WPPI Energy; Karen Brooks and Diana Driessen.

It was moved by Bill Vanderloop, seconded by Gene Rosin to approve the minutes of the June 16, 2010 regular Commission meeting with one correction.

All members voted aye

Motion Carried

There was no public comment.

Manager of Electric Distribution, Eric Miller, told the Commission bids for general construction for the River Crossing project were solicited. ECI, consultant engineer on this project, reviewed the bids and recommended Michels Power be awarded the bid.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the General Manager to award the bid for the construction of the 34.5 kV river crossing project to Michels Power in the amount of \$411,352.

Roll call Vote:

Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Cindy Fallona	aye
John Moore	aye
Bill Vanderloop	aye
Tom Driessen	aye

Motion Carried

General Manager, Jeff Feldt advised the Commission Jim Brown will retire from WPPI Energy as KU's Energy Service Representative on August 6, 2010. In addition to his ESR duties, Jim has been the chair of Kaukauna's 25x25 Energy Independence team. Jim has agreed to continue on a consultant basis through December to develop and finalize Kaukauna's 25x25 energy independence plan.

It was moved by Gene Rosin, seconded by Tom Driessen to approve retaining Jim Brown on a consulting basis through the end of December 2010 for a total cost not-to-exceed \$6,900 to develop and finalize Kaukauna's 25x25 Energy Independence Plan.

Roll Call Vote:	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye

Motion Carried

Manager of Generation and Operations, Mike Pedersen presented bids for Hydro Plant Dive Inspections to the Commission. The inspection project includes work at five KU hydro sites.

It was moved by John Moore, seconded by Gene Rosin to authorize the General Manager to award the bid for the hydro dive inspection work to Underwater Construction Corp for a firm price of \$6,350.

Roll Call Vote	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye

Motion Carried

It was moved by Tom Driessen, seconded by John Moore, that checks numbered 44257 through 44536 in the amount of \$1,614,897.68 be approved for payment.

Roll Call Vote:	Cindy Fallona	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution Eric Miller informed the Commission the Tobacnoir substation is held up for about one week due to the rain and wet conditions at the site. Work will continue next week. The poles are in place for the river crossing. The line crew is assisting maintenance crews with weed removal at the hydro plants and working with the DOT on the roundabout at Hwy J and 41.

Manager of Generation and Ops, Mike Pedersen advised the Commission the upgrade at Combined Locks and the City Plant is completed. The weeds in the river are still a problem. One turbine blade at KCP broke and the other three are cracked. A consultant is due on Friday to look at the turbine. Mike met with the DNR about the weed problem. They are growing in the river with minimal roots. With the warm temperatures and clear water growth is more abundant. The increased flow of the river uproots and sweeps them downstream. Mike has 4 crews 5 days a week and 2 crews on Saturday cleaning weeds and not a lot of other hydro maintenance work has been getting done.

Water Superintendent, Kevin Obiala told commissioners the water crew is helping with weed removal, continuing residential cross connection surveys, working with Bowers Construction on Gertrude Street and operating valves. Kevin will research other utilities' procedures for replacing lead services and look into the feasibility of the Utility providing financial incentives for customers to replace their lead services.

Manager of Information and Technology, Don Krause updated the Commission on IT work. Don is working with the line crew to complete fiber to the new Tobacnoir Substation. The poles removed to make way for the new river crossing had fiber on them so Don will re-route that fiber. The Menasha School System has the same phone system KU had prior to the upgrade we recently completed. KU's old phones will assist them in their transition to a new phone system.

Mike Kawula told the commission the electric rate letter was sent to KU customers. The Build America Bonds were approved at the City Council meeting this month. Both Electric and Water rate cases have been filed and we're waiting for a response from the PSC.

Manager of Human Resources, Denise Vanderloop has updated and distributed the Smoking policy to all Managers for approval. HR has posted an opening for an IT Intern on the FVTC website. Network Health has signed a contract effective August 1, 2010 with ThedaCare / AMC.

Jeff Feldt gave the Commission the 2<sup>nd</sup> quarter work plan update. A small wind energy system ordinance will be discussed at the Plan Commission meeting tomorrow. Once the ordinance is approved, Renewegy, LLC will begin the permitting process for the turbines at the high school. Jeff invited the Commission to the quarterly meeting of the 25x25 Energy Independence pilot communities on August 4<sup>th</sup> at the 1000 Islands Environmental Center; and the WPPI Energy Annual meeting in Green Bay in September. This will be Roy Thilly's last annual meeting. The search committee has narrowed the list of applicants with preliminary interviews to start next month.

It was moved by Gene Rosin, seconded by Bill Vanderloop to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:00 p.m.

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Thomas J. McGinnis  
Secretary