The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, John Moore and Tom McGinnis. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Kawula, Don Krause, Kevin Obiala, Ron Roberts, Eric Miller and Mark Biddle from KU. Jim Brown from WPPI Energy, Brian Roebke from the Times Villager, Mike Coenen, Diana Driessen and Karen Brooks were also present.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to excuse the absence of Commissioner Cindy Fallona.

All members voted aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop to approve the minutes of the April 21, 2010 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager of Finance Mike Kawula advised the Commission the 2010 budget included plans to issue bonds to finance 2010 electric capital projects in order to avoid depleting the electric unrestricted cash balance. These projects include the Tobacnoir Street Substation, Kimberly Hydro rack raking system, 34 kV river crossing line and Badger Hydro licensing.

It was moved by John Moore, seconded by Gene Rosin to authorize Kaukauna Utilities to proceed with the issuance of the Electric 2010B Build America Bonds (BABS) (\$3,700,000). Proceeds from the sale of the bonds are to be used to finance a portion of the 2010 Electric Capital Budget.

Roll Call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

Commissioner Cindy Fallona arrived at 4:05 p.m.

Water Superintendent Kevin Obiala discussed the Draper Street water project with the Commission. The KU 2010 capital budget includes \$375,000 for water main replacement on Draper Street from Idlewild to Depot Streets to coincide with the sewer relay project for the City. This project is being done due to age and deterioration and in anticipation of the complete reconstruction of Hwy 96 by the State in 2012. The stretch on Gertrude Street from Hwy "OO" to Wisconsin Avenue was added to the project by the City. The additional water relay work on Gertrude Street will be paid for out of the water operating budget.

It was moved by John Moore, seconded by Gene Rosin to proceed with the Water Main Relay Project on Draper Street including the additional work on Gertrude Street.

Roll Call Vote: Tom McGinnis

John Moore Tom Driessen Bill Vanderloop Cindy Fallona Lee Meyerhofer Gene Rosin

Motion Carried

Manager of Electric Distribution Eric Miller informed the Commission the 2010 capital budget contains a line item in the amount of \$150,000 to purchase a bucket truck for the Electric Distribution Department. The new bucket truck will replace a 1999 International 4700 with a Versalift squirt boom. The City Department of Public Works is interested in purchasing this 1999 bucket truck from KU. As federal funds are available through WPPI Energy to help pay the cost of a hybrid vehicle, staff researched and evaluated hybrid bucket trucks. The advantages include a 50-70% fuel savings and quiet communication with the crew in the bucket without a diesel engine running. Two bids were received for the hybrid bucket truck.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the General Manager to issue a purchase order to Altec for a Model AA55E mounted on a hybrid 2011 International 4400 SBA Chassis in the amount of \$233,486.

Roll Call Vote: Cindy Fallona

Lee Meyerhofer Bill Vanderloop Gene Rosin Tom Driessen John Moore Tom McGinnis

Motion Carried

It was moved by John Moore, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	ave
Ron Can vote.	Gene Rosin	ayc

Bill Vanderloop	aye
John Moore	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Cindy Fallona	aye

Motion Carried

It was moved by Gene Rosin, seconded by Bill Vanderloop, that checks numbered 43552 through 43994 in the amount of \$9,175,712.05 be approved for payment.

Roll Call Vote:	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Cindy Fallona	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Eric Miller told the Commission engineering solutions have been employed to move the River Crossing Project ahead with regard to the issues with the storm sewer in Little Chute and moving the pole on Appleton Coated property. Eric will meet with the general contractor to kickoff the Tobacnoir Street Substation construction. The line crew and maintenance crew have been working together to install fiber to the new Kimberly Hydro Plant. The line crew will move lines for a house move near the Agricultural Park. One concerned customer requested an electric meter referee test with the PSC. That will take place May 24th.

Jeff Feldt informed the Commission Mike Pedersen, Manager of Generation and Operations was recently elected President of the Midwest Hydro User Group and he is at that meeting this week. April was a phenomenal month for hydro generation up until this week when many gates were closed. Kimberly Hydro did well during the first month of operation under KU ownership.

In HR the vacancy created by Lin Collins' retirement will be filled internally. Therefore, ads will be placed in local newspapers for a Billing Clerk position.

Kevin Obiala gave the Commissioners a water loss chart of costs. The graph is going in the right direction with less water lost and more leak detection in place. Spring hydrant flushing is finished; and the Water Conservation plan has been submitted to the PSC.

Don Krause, Manager of Information Technology advised the Commission he has been busy with the ITAG RFP for new CIS software for WPPI Energy members. The network is secure, isolated and virus activity is being checked. All real estate documents will be digitized. Work continues on the SCADA evolution with Wonder Ware standardization.

Mike Kawula confirmed the conversion to Paymentus took place this week. Many applications for Pre-authorized Payment (PAP) are coming in. Currently 17% of the KU customer base is on PAP. The goal is for 50%. Discussion followed about incentives to have customers sign up for PAP. Mike is also involved in the CIS evaluation which will include an assessment of the billing system and involves the AMI smart grid metering.

Jeff Feldt updated the Commission on the WPPI Energy CEO Search committee. Mycoff, Prouse and Fry of Colorado will conduct the search and Sutherland Leadership Strategies from Michigan will conduct final candidate assessments. There are some internal candidates and this should be wrapped up in the next five months with Roy scheduled to retire in the first quarter of 2011. The potential wind project at the high school will be the topic at the school board public meeting next Monday. The wind turbines will be a demonstration project with educational value for the students and community. The total output will equal 4-5% of the schools' energy consumption. The 25 x 25 committee will look at PACE funding for residential, commercial and industrial energy conservation projects. The State of WI has applied for a significant grant to fund such projects.

Jeff invited the Commissioners to the MEUW Annual Conference in Green Bay next month and the WPPI Energy open house this month.

The meeting ended at 5:08 p.m.

Thomas J. McGinnis

Secretary