

Kaukauna WI
March 24, 2010

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, John Moore, Tom McGinnis and Cindy Fallona. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Erin Willems, Denise Vanderloop, Kevin Obiala, and Eric Miller from KU. Jim Brown from WPPI Energy and Diana Driessen were also present.

It was moved by John Moore, seconded by Gene Rosin to approve the minutes of the February 17, 2010 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager of Human Relations Denise Vanderloop discussed summer hire positions with the Commission. Based on the utility's needs and recommendations from the managers, KU will need four summer help positions in 2010. The Generation Department will require three students and one will be assigned to the Warehouse.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to authorize approval to hire up to four summer help positions for 2010.

All members voted aye

Motion Carried

Denise Vanderloop also informed the Commission the demands in the Information Technology (IT) Department continue to increase. KU would benefit by cooperating with a local accredited college to have an IT intern position here at the utility. This position would work less than 600 hours with no WRS benefits.

It was moved by John Moore, seconded by Tom Driessen to authorize an Information Technology intern with wages not to exceed \$6,000.

All members voted aye

Motion Carried

Manager of Finance Mike Kawula advised the Commission KU staff has been working with Hutchinson, Shockey, Erly & Co. to issue Electric Revenue Bonds while investigating possible issuance of Build America Bonds (BABS) to finance the purchase of the Kimberly Hydro Facility. There is a federal subsidy payment with the BABS which reduces the interest costs approximately 35%. The net total debt service reduction with BABS is projected at \$422,425. The City Council authorized the sale of the bond issue on March 16, 2010.

It was moved by John Moore, seconded by Gene Rosin to ratify the City Council's authorization to issue the 2010 Build America Bonds (BABS) in the amount of \$6,775,000. Proceeds from the sale of the bonds are to be used to finance the purchase of the Kimberly Hydro Facility.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Gene Rosin, seconded by Bill Vanderloop to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Cindy Fallona	aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop that checks numbered 43113 through 43328 in the amount of \$4,453,444.50 be approved for payment.

Roll Call Vote:	Cindy Fallona	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution, Eric Miller updated the Commission on the river crossing project. The planned structure on the Appleton Coated property has met with resistance. Engineering is reworking the plan to eliminate that structure. The WI DOT has federal funds for road projects and Miller is in touch with them for projects in the KU service territory. The Tobacnoir Sub is moving along with plans to energize the sub in late summer or early fall.

Manager of Generation and Ops, Mike Pedersen advised the Commission his crews have taken time this winter to organize and clean all the plants and put up shelving. They have also spent a great deal of time at NewPage getting the controls ready. There are still issues with the DNR on the Badger licensing process, but we're making progress.

Water Superintendent, Kevin Obiala reported the water main break season is winding down. The ground frost is virtually gone. The crew is fixing broken valves and doing repair work inside the water plants. The Water Department's leak detection efforts have improved water loss figures with February at 1.4%. Kevin will submit the Water Conservation Plan to the PSC. Kevin reviewed the 2010 DNR Water Sanitary Survey which was very good.

GIS Supervisor, Erin Willems advised the Commission Don Krause, Manager of IT, has been working full time on the Kimberly Hydro data and phone lines. IT equipment has been installed and is functional. The new equipment is compatible with maintenance and generation controls.

Manager of Finance and Administration, Mike Kawula stated the closing date for the Kimberly Hydro bonds is next Tuesday, March 30th. Customer Service is gearing up for April 15th when the moratorium is lifted. The Auditors are here this week Thursday and Friday. The audit will be included in the April Commission packet. Mike is finishing up the PSC reports.

Manager of Human Resources, Denise Vanderloop told the Commission Jean Schmidt has been hired as the new Billing Clerk and will start March 29th. Denise is working on the Family Medical Leave Policy. Denise is also reviewing how the new health insurance reform may affect KU employees.

General Manager, Jeff Feldt stated Lin Collins had her 40th anniversary this week and Tony Stobbe from the Line Department graduated from his apprenticeship class recently.

The new Energy Independence 25 x 25 Committee is complete with City, Utility and community members. The committee will meet this week. Four members of our KU Line Crew leave tomorrow for the APPA National Lineman's Rodeo in Omaha, Nebraska.

The bi-Annual WPPI Energy dinner meeting is April 28th at Liberty Hall. The MEUW Annual Conference is in Green Bay this year and includes a tour of the nuclear plant. The APPA National Conference is in Orlando in June this year. The Quarter Century club dinner is the Sunday after Easter at Country Side Golf Course.

It was moved by John Moore, seconded by Gene Rosin to adjourn.

All members voted aye

Motion Carried

The meeting ended at 4:50 p.m.

Thomas J. McGinnis
Secretary