

Kaukauna WI
November 17, 2010

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were Gene Rosin, Lee Meyerhofer, Tom McGinnis, Tom Driessen, John Moore, and Bill Vanderloop. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Denise Vanderloop, Mike Pedersen, Mike Kawula, Eric Miller, Kevin Obiala, Randy Vercauteren and Mike Bergner from KU. Brian Roebke from the Times Villager, Karen Brooks and Diana Driessen were also present.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse the absence of Commissioner Cindy Fallona.

All members voted aye Motion Carried

It was moved by Tom McGinnis, seconded by John Moore to approve the minutes of the October 20, 2010 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

General Manager Jeff Feldt advised the Commission the 2011 Operational and 5-year Capital Budget is presented for approval. There weren't any changes to the budget figures since presented at the October Commission meeting.

It was moved by Tom McGinnis, seconded by Tom Driessen to approve the 2011 Electric and Water Operating and Five Year Capital Budgets.

Roll Call Vote	Tom Driessen	aye
	Gene Rosin	aye
	Bill Vanderloop	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	John Moore	aye

Motion Carried

Water Superintendent Kevin Obiala discussed plans for a City Ordinance to require homeowners to replace lead water services. The KU Water Department replaces all lead services on the KU side of the curb stop during water main relay projects. It would be advantageous to KU to have all homeowners replace their lead services since the DNR requires routine lead testing of the water system. It is possible the DNR will require removal of all lead service lines in the future. The Utility would want to follow current City ordinances with regard to homeowners' responsibilities. The issue was tabled until the December meeting to allow staff to collect more information.

Manager of Generation and Operations Mike Pedersen informed the Commission FERC and the Wisconsin DNR are requiring a recreational access point to the river as part of the Badger Hydro relicensing. Three options were discussed with the Commission reaching a consensus that KU staff would make the call on the best access point.

It was moved by Bill Vanderloop, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Tom McGinnis	aye
	Tom Driessen	aye
	Gene Rosin	aye
	John Moore	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that checks numbered 45462 through 45677 in the amount of \$5,603,578.00 be approved for payment.

Roll Call Vote:	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Lee Meyerhofer	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution Eric Miller updated the Commission on the Tobacnoir Substation project. All outside work is completed and work continues on the controls inside. Early December is still the timeframe for the new substation to be energized. Work on the 34.5 KV river crossing is suspended until Kaukauna North is re-energized after routine preventative maintenance. KU had only 4 small outages during the wind storm the end of October. We did send a two-man crew to assist WPS in the Upper Peninsula for four days.

Mike Pedersen advised the Commission there was a failure with the RCP unit #2 exciter. The armature burnt up, but did not cause major damage. The exciter will be rebuilt and the unit back in service within 10 days. At City Plant engineering is underway to design the new blades. At the same time a root-cause analysis on the failure is in process to prevent similar problems. We are still looking at July, 2011 as the completion date. On the Badger relicensing, Mike still awaits the water certification form the DNR. Issues remaining include access point, minimum flow and bypass. Mike will continue to work with the Corps on added flow in the spring for walleye spawning. Mike and Jeff Feldt met with FERC in Chicago recently and obtained an extension until 2012 for the canal rebuild. KU received notice of conditional closure on the former Golden property. When final paperwork is filed, closure will be complete.

Water Superintendent Kevin Obiala updated the Commission. The water crew is finishing hydrant flushing and repairs. Leak detection during the flushing process was successful in locating 3 leaking hydrants. The Draper Street water main project is complete and hydrants have been painted. The water rate case public hearing is scheduled for December 9th at 11:00 a.m. at KU.

Jeff Feldt gave the Commission an update on the IT Department in Don Krause's absence. Don completed the audit of the cell phones and KU will stay with Cellcom. The new Tobacnoir Substation will be incorporated into the Wonderware system. The GIS vehicle tracking program has been implemented in six vehicles for evaluation. All vehicles with GPS tracking would be located on the GIS map and System Operators would know where trucks are. Idle time and fuel consumption would also be tracked which will benefit the 25 x 25 plan as fuel usage is a large part of the plan.

Manager of Finance and Accounting Mike Kawula told the Commission the winter moratorium for disconnects began November 1st. Accounting and Billing Departments are working with the auditors this week. Water rate case letters went out to all KU water customers last week resulting in only a few calls. Mike will meet with large power customers to discuss the electric rate case and the impact on them.

Manager of Human Resources Denise Vanderloop has all health insurance enrollment changes entered on the state web based site. Flexible spending forms are due back this week. Staff received performance review training and will complete performance reviews in the next few weeks.

Jeff Feldt talked about the Utilities' 100th Anniversary celebration coming up on January 5, 2012. Jeff invited ideas and/or committee participation from the Commission. The ground breaking for the KHS wind turbines is November 29th. We expect the turbines to be up by the end of the year. Focus on Energy completed wind assessments at Commerce Crossing, New Prosperity Industrial Park and the Dog Walking Park in preparation for the possibility of more wind turbines.

The Energy Services Rep's monthly report shows a savings of a megawatt in demand reduction. The loan program to help small commercial and industrial customers complete energy conservation projects has been very successful. Street lights near city hall have been changed from high pressure sodium to induction lighting. We may expand this to the rest of the city and possibly the entire service area in the future. All traffic lights will be converted to LED – currently only the red lights are LED. The 25 x 25 Plan is in the final stages and will be presented at the December meeting in Waukesha. The committee will take ideas from that meeting, incorporate any changes, and present the plan to the Commission and City Council in January or February.

The December Commission meeting will be changed to Tuesday, December 14th since KU staff is involved in the 25 X 25 year-end meeting in Waukesha on December 15th.

It was moved by Bill Vanderloop, seconded by Tom Driessen to adjourn.

All members voted aye

Motion Carried

The meeting ended at 4:55 p.m.

Thomas J. McGinnis
Secretary