

Kaukauna WI  
October 20, 2010

The regular meeting of Kaukauna Utilities Commission was called to order at 12:30 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Lee Meyerhofer, Tom McGinnis, Tom Driessen, John Moore, Bill Vanderloop and Cindy Fallona. Also present were Jeff Feldt, Don Krause, Denise Vanderloop, Mike Kawula and Ron Roberts from KU. Brian Roebke from the Times Villager was also present.

It was moved by Bill Vanderloop, seconded by Gene Rosin to approve the minutes of the September 15, 2010 regular Commission meeting as written.

All members voted aye                      Motion Carried

There was no public comment.

Manager of Finance and Accounting Mike Kawula presented the proposed 2011 operating budget and a five-year capital additions budget to the Commission. The electric operating expenses are budgeted at a 1% increase over the 2010 budget. This increase is largely due to projected depreciation and tax expense increases. Electric will not need to bond for 2011 capital projects. Water operating expenses are budgeted 2% higher than the 2010 budget due to increases in depreciation and tax expenses. Water also will not need to bond to complete 2011 capital projects. The final 2011 operating budget will be presented for adoption next month at the November commission meeting

It was moved by John Moore, seconded by Tom McGinnis to approve the accounts receivable write offs.

Roll Call Vote:	Tom McGinnis	aye
	Tom Driessen	aye
	Gene Rosin	aye
	John Moore	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye
	Cindy Fallona	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that checks numbered 45072 through 45461 in the amount of \$10,033,035.72 be approved for payment.

Roll Call Vote:	Cindy Fallona	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Lee Meyerhofer	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution, Eric Miller updated the Commission on the River crossing project and the Tobacnoir Sub Station progress. Eric will work with ATC on switching procedures when the time comes to energize the new substation and de-commission Delanglade Substation.

Manager of Generation and Ops, Mike Pedersen is at a Pratt Whitney User Group conference this week. Jeff Feldt advised the Commission that hydro flow continues to be excellent. KU staff is waiting for the 401 certification permit which is in the hands of the DNR in order to proceed with the Badger Hydro project. Unit 1 at the Kaukauna City Plant Hydro will be out of commission until April.

Jeff Feldt gave the Water Superintendent's report. Hydrant flushing and repair is the main focus of the water crew right now. Cross connection surveys continue.

Manager of Information and Technology, Don Krause has set up an end-user web based help desk. Don is in the process of re-evaluating the cell phone contract, reviewing other options and comparing prices. GIS will implement a demo project along with the City for tracking company vehicles using GPS.

Manager of Finance and Accounting Mike Kawula told the Commission the Customer Service Department is preparing for the disconnect moratorium November 1<sup>st</sup>. All water delinquencies have been transferred to the tax rolls. Mike reviewed the spreadsheet for the Kimberly hydro projected revenues. Actual figures are higher than projected due to the great river flow especially in June and July.

Manager of Human Resources, Denise Vanderloop is working with employees who wish to make changes in the health insurance coverage during the 'It's Your Choice' period now until the end of October. The FMLA policy has been reviewed and is ready to send out. The Flexible Spending Account (FSA) information will also be ready to send out this month.

Jeff Feldt reviewed the 2010 Work Plan with the Commission highlighting a number of projects already achieved; and some cancelled or moved out due to budget restraints. KU had a lost time injury in May this year which hasn't happened in a long time. KU buildings participated in the 2010 5% Energy Challenge as did approximately 350 customers. KU facilities have saved 5.5% YTD over 2009 energy usage. About 24% of the customers who participated saved energy over the same period in 2009. 80 customers who saved 5% or more were entered into a drawing. The two winners will each receive a \$100 credit on their November electric bill. The Water Conservation Program is off to a good start with many customers taking advantage of the incentives. A new WPPI Energy CEO has been hired, Mike Peters from Michigan. Roy Thilly will retire in early 2011.

Jeff Feldt was nominated and elected to a three year term on the APPA Deed Board of Directors.

The December Commission meeting will be changed to Tuesday, December 14<sup>th</sup> since KU staff is involved in the 25 X 25 year-end meeting in Waukesha on December 15<sup>th</sup>.

It was moved by Bill Vanderloop, seconded by Tom Driessen to adjourn.

All members voted aye

Motion Carried

The meeting ended at 1:30 p.m.

---

Thomas J. McGinnis  
Secretary