

Kaukauna WI
June 17, 2009

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, John Moore, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Kevin Obiala, Eric Miller, Denise Vanderloop and Ron Roberts from KU. Karen Brooks was also present.

It was moved by Gene Rosin, seconded by Tom McGinnis to approve the minutes of the May 20, 2009 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager of Generation and Operations Mike Pedersen advised the Commission three firms submitted bids for the installation of trash racks at Kaukauna City Plant. The bids include a firm price for the trash racks and unit pricing for debris clean-up and concrete patch work.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize KU to award a contract to Miron Construction for the firm price of \$25,504 for the trash rack installation work at Kaukauna City Plant – Unit #1.

Roll call Vote:

Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Brian Paschen	aye
John Moore	aye
Bill Vanderloop	aye
Tom Driessen	aye

Motion Carried

Water Superintendent Kevin Obiala advised the Commission the roof on the main water filter plant reservoir is old and deteriorated. This project was included in the 2009 Capital Budget in the amount of \$35,000. Five bids were received with only \$455 difference between the top two. Staff has worked with Wendlandt Co. in the past. Wendlandt has installed roofing systems on buildings owned by KU and also performs the annual inspections on all KU roofs.

It was moved by Gene Rosin, seconded by John Moore to approve the bid submitted by Wendlandt Co. Inc. for \$28,598 for the replacement of the PVC roof on the Main Water Filter Plant Reservoir.

Roll call Vote:

Brian Paschen	aye
John Moore	aye
Bill Vanderloop	aye
Tom Driessen	aye
Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye

Motion Carried

General Manager Jeff Feldt discussed an insurance claim involving a water main break in October of 2006. KU insurance carrier Midwest Claims Service (MCS) has recommended the claim be denied pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). MCS further stated there was no negligence on behalf of Kaukauna Utilities.

It was moved by Gene Rosin, seconded by Tom McGinnis to deny claim #W18 140681.

All members voted Aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop to approve the accounts receivable write offs.

Roll Call Vote:

Gene Rosin	aye
Bill Vanderloop	aye
John Moore	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Brian Paschen	aye

Motion Carried

It was moved by Gene Rosin, seconded by John Moore, that checks numbered 40645 through 40862 in the amount of \$4,359,648.10 be approved for payment.

Roll Call Vote:

Brian Paschen	aye
Bill Vanderloop	aye
Gene Rosin	aye
John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye

Motion Carried

The Commission reviewed the monthly reports.

Manager of Electric Distribution Eric Miller informed the Commission that Forster Electrical Engineering, Inc. is working on the switchgear for the new Tobacnoir Street Substation. Eric is working with the surveyor on a site map for the Ann Street Sub project as well as grades for the river crossing in Little Chute. Roundabouts are proposed for Buchanan at OO, KK at 441 and Hwy 55 at CE in 2012. Those intersection changes will affect the capital budget as each project will cost approximately \$200,000 to redo the distribution system.

Mike Pedersen indicated there has been really good water flow and all hydro plant units are on line. The John Street Hydro project is progressing very well with the transformer set, internal wiring finished and testing scheduled for next week. The unit is set to be on line by July 1, 2009. The Commission will tour John Street at a fall commission meeting.

Kevin Obiala reported all valves and hydrants broken over the winter are fixed. Kevin's crew continues with cross connection surveys and leak detection. Ronet started the work on Main Avenue this week.

Manager of Human Resources Denise Vanderloop advised the Commission all five summer hires are on board. Both City and Utility employees received training on handling difficult people. Denise will schedule Harassment Awareness Training for all KU employees. Denise is also working with employees and their benefits while getting to know and working with the WPPI Energy Trust Fund.

Jeff Feldt told Commissioners Hydro production for June is very good compared to past years. KU will not be required to pay the \$80,000 termination fee to withdraw from the WPPI Benefit Trust. The Accounting Department is looking at various credit card vendors and the fees charged by them as more and more customers use credit cards to pay their utility bills. The Series 1998 Electric Revenue Bonds were refinanced with Kaukauna Utilities achieving additional savings due to the increased bond rating by Standard & Poors.

Jeff gave an update on the Badger Hydro Project. KU has good consultants and very intelligent biologists who will work with FERC's environmental consultant. Our response is due by July 9th and then FERC has 120 days to make their recommendation. This KU project is receiving a lot of support from the right people and KU has good exposure. We will take advantage of WPPI Energy's professional grant writer and tie this to economic development and job retention. We have talked to the US Army Corps of Engineers at an open meeting with Colonel Davis from Detroit. The Corps has money to fix all the dams they own on the Fox River. This will not affect operations here at KU.

Jeff invited the Commissioners to the MEUW Annual Conference in Manitowoc next week.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to adjourn at 5:10 p.m.

All members voted aye

Motion Carried

Thomas J. McGinnis
Secretary

Minutes taken by Alice Rasmussen