

Kaukauna WI  
April 15, 2009

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, John Moore, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Don Krause, Kevin Obiala, Eric Miller and Mike Bergner from KU. Tom Carmen from Schenck Business Solutions, Brian Roebke from the Times Villager and Karen Brooks were also present.

It was moved by John Moore, seconded by Gene Rosin to approve the minutes of the March 18, 2009 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager of Finance and Administration, Mike Kawula introduced Tom Carmen from Schenck Business Solutions who reviewed the 2008 Audited Financial Statements with the Commission. A clean opinion on the financial records was given and all information required from KU staff was included as of 12/31/2008.

It was moved by Gene Rosin, seconded by Tom McGinnis to accept the 2008 Financial Statements as presented by Schenck Business Solutions and Kaukauna Utilities staff.

All members voted aye

Motion Carried

General Manager Jeff Feldt advised the Commission the John Street Hydro Plant is expected to be back in service by July 1<sup>st</sup> this year. WPPI Energy and KU have reached an agreement for WPPI to purchase all energy produced by the refurbished hydro plant.

It was moved by John Moore, seconded by Gene Rosin to authorize the General Manager to execute a Master Power Purchase and Sale Agreement and other applicable documents with WPPI Energy for the sale of energy output produced by the John Street Hydro Plant.

Roll call Vote:

Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Brian Paschen	aye
John Moore	aye
Bill Vanderloop	aye
Tom Driessen	aye

Motion Carried

Jeff Feldt discussed the Badger Hydro Project funding opportunities through the Federal American Recovery and Reinvestment Act (ARRA) with the Commission. ARRA is a very large piece of legislation. In order to ensure all possible funding opportunities are identified and

evaluated, staff is requesting additional consulting services for assistance in uncovering sources of funding, completing the paper work and ultimately obtaining funding for the Badger Hydro Project on behalf of Kaukauna Utilities customers.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize an amendment to the agreement with Mead & Hunt for services to assist in obtaining funding for the Badger Hydro Project at a not-to-exceed cost of \$40,000; and authorize staff to obtain these services from another consulting firm under the same scope of services and cost structure in the event Mead & Hunt cannot obtain the necessary consulting expertise.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

Motion Carried

Water Superintendent, Kevin Obiala, presented bids for the Main Avenue Water Main Replacement Project from 17<sup>th</sup> Street to Ann Street to the commissioners. Ronet Construction was the lowest bidder out of 9 bids received. The KU 2009 budget figure for this project was \$325,000.

It was moved by John Moore, seconded by Brian Paschen to approve the bid submitted by Ronet Construction in the amount of \$192,780 for the Main Avenue Water Main Replacement Project.

Roll Call Vote:	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Brian Paschen	aye

Motion Carried

Jeff Feldt advised the Commission in order to keep the Utility eligible for funding for 2009 Water Main Reconstruction Projects, a Safe Drinking Water Program application must be submitted to the Department of Natural Resources, which is the primary administrator for the program, by April 30, 2009.

It was moved by Gene Rosin, seconded by Bill Vanderloop to recommend the City Council adopt the following resolutions in conjunction with application for federal funding from the American Recovery and Reinvestment Act as administered through the Wisconsin Safe Drinking Water Program for the Main Avenue Water Main Project:

Authorized Representative Resolution naming Jeffery W. Feldt as Kaukauna Utilities signatory representative;

Reimbursement Resolution declaring official intent to reimburse expenditures for the project from the proceeds of borrowing.

Roll Call Vote:	Brian Paschen	aye
	Gene Rosin	aye
	Bill Vanderloop	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	John Moore	aye
	Lee Meyerhofer	aye

Motion Carried

Jeff Feldt advised the Commission that staff has been investigating a change from Unison Credit Union to Citizens Bank to administer the KU corporate credit card. KU has maintained a single account at Unison CU with a minimum required balance of \$5.00 in order to keep their credit card services. At Citizens Bank KU has variety of deposit accounts and HRA management accounts.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the business card agreement between Kaukauna Utilities and Citizens Bank subject to approval as to form by the City Attorney and adoption of a resolution designating Jeffery W. Feldt as Kaukauna Utilities Authorized Official.

All members voted aye	Motion Carried
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It was moved by John Moore, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Gene Rosin	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop that checks numbered 40224 through 40429 in the amount of \$4,370,633.28 be approved for payment.

Roll Call Vote:	Lee Meyerhofer	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution, Eric Miller is working with American Transmission Company (ATC) and Forster Engineering to plan and reroute distribution lines to the Combined Locks Sub Station as well as backup options for the river crossing project. Engineering is busy with a farm generation project on the north end of the system involving about 140 new poles. The Meter Techs are changing meters and prepping for the disconnect season.

Manager of Generation and Ops, Mike Pedersen informed the Commission the Little Chute hydro turbine rebuild and rewind was back on line March 23<sup>rd</sup>. All hydro plants were operational during recent high water flows. The John Street turbines and gear boxes are all set and generators are due in about 2 weeks. Last month FERC released the Badger Hydro license from environmental analysis which starts the clock for the DNR and all other agencies at 60 days to respond to FERC.

Water Superintendent, Kevin Obiala updated the commission on the Water Department. The crew is operating valves, completing residential cross connection surveys and leak detection surveys. Hydrant flushing will begin next week.

Manager of Information and Technology, Don Krause has been working on the SCADA system in order to retire the ACS system by end of year and has updated the Wonder Ware System at various sites with new connectivity. Don has vendors competing for the KU printing project and will acquire the new efficient printers/copiers with cost effective figures at half the current print environment costs of \$2,500/month. On the phone system Don is looking for one that will excel with outage management and integrate with Wonder Ware to locate customers during an outage.

Manager of Finance and Administration, Mike Kawula advised the first disconnects are scheduled for next week.

Jeff Feldt called the Commission's attention to the 1<sup>st</sup> Quarter Work Plan, WPPI Energy's 2008 audit, the great results of KU participants in the APPA National Line Worker Rodeo, Safety minutes and Safety report from March and first place for the Water Consumer Confidence Report in the Wisconsin Rural Water Association competition. Jeff Feldt also invited the Commission to the KU Open House and Energy Fair on May 19<sup>th</sup>.

It was moved by Tom Driessen, seconded by Bill Vanderloop to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:12 p.m.

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Thomas J. McGinnis  
Secretary

Minutes taken by Alice Rasmussen