

Kaukauna WI  
March 18, 2009

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary, Tom McGinnis. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, John Moore, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Kevin Obiala, Eric Miller, Mike Bergner and Brian Delforge from KU. Jim Brown from WPPI, Brian Roebke from the Times Villager and Diana Driessen were also present.

It was moved by Bill Vanderloop seconded by John Moore to excuse the absence of Commissioner Lee Meyerhofer.

All members voted aye

Motion Carried

It was moved by John Moore, seconded by Brian Paschen to approve the minutes of the February 18, 2009 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager of Finance and Administration, Mike Kawula advised the Commission the Utility is required to follow reporting guidelines set by the Governmental Accounting Standards Board GASB. This insures that entities report in a comparable format to other municipalities. New guidelines require KU to book the liability for Other (than pension) Post Employment Benefits (OPEB) now. Previously, KU paid actual expenditures each year. KU will add a note of disclosure to 2009 financial statements stating what that liability is as of December 31<sup>st</sup>.

It was moved by John Moore, seconded by Gene Rosin to accept the GASB 45 Valuation Report as prepared by Milliman.

All members voted aye

Motion Carried

Water Superintendent Kevin Obiala and WPPI Energy Services Representative Jim Brown discussed enhancements to the water conservation program with the Commission. KU is taking a proactive approach to water conservation. Two new residential programs involve toilet replacement rebates and whole house water saving kits.

It was moved by Bill Vanderloop, seconded by Tom Driessen to approve the toilet replacement program and whole house water saving kit program as part of Kaukauna Utilities Water Conservation program as presented.

All members voted aye

Motion Carried

Jeff Feldt advised the Commission the Utility will need up to five summer help positions, three in the Generation and Operations Department, one in the Facilities Department and one in the IT Department.

It was moved by John Moore, seconded by Gene Rosin to approve up to five summer help positions for 2009 as presented by the General Manager.

All members voted aye

Motion Carried

Jeff Feldt provided the Commission with current copies of Commission Bylaws and Personnel Committee responsibilities to review. The documents were last reviewed and amended in 2003. Any changes would be at the sole discretion of the Commission.

It was moved by Gene Rosin, seconded by Brian Paschen to eliminate #3 of the Kaukauna Utility Commission Bylaws and delete the last sentence of #3 in the KU Personnel Committee Duties and Responsibilities thereby removing the two consecutive term limit.

Roll call Vote:

Gene Rosin	aye
Tom McGinnis	aye
Brian Paschen	aye
John Moore	aye
Bill Vanderloop	aye
Tom Driessen	aye

Motion Carried

Mike Kawula advised the Commission a claim was made for damages incurred during a routine switching procedure. Midwest Claims Service (MCS) recommended the claim be denied pursuant to WI Statute 893.80(1)(g). The basis for the denial is that Kaukauna Utilities is entitled to governmental immunity.

It was moved by John Moore, seconded by Gene Rosin to concur with the Midwest Claims Service recommendation and deny claim W18 139355.

All members voted aye

Motion Carried

It was moved by Gene Rosin, seconded by Brian Paschen to approve the accounts receivable write offs.

Roll Call Vote:

Gene Rosin	aye
Bill Vanderloop	aye
John Moore	aye
Tom Driessen	aye
Tom McGinnis	aye
Brian Paschen	aye

Motion Carried

It was moved by John Moore, seconded by Brian Paschen, that checks numbered 39969 through 40223 in the amount of \$5,215,393.07; and check number 209 in the amount of \$89,077.84 be approved for payment.

Roll Call Vote:

Brian Paschen	aye
Bill Vanderloop	aye
Gene Rosin	aye
John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution, Eric Miller provided an update that the line crew has updated services in the Lincoln Avenue corridor in Little Chute. A survey is being done in preparation for construction this summer or fall on the river crossing. The RFPs for the Ann Street rebuild have been mailed. Big power transformer prices have gone down substantially this year. As a result, Forster Engineering will proceed with bids for the Tobacnoir Street Sub transformer.

Manager of Generation and Ops, Mike Pedersen informed the Commission that Little Chute Unit #1 work is wrapping up and will be back on line Friday right on schedule. On March 30<sup>th</sup> there is a meeting here with all agencies involved in the Badger Hydro Project as required by FERC under additional information to review all completed studies. John Moore, Bill Vanderloop and Jeff Feldt talked with Rob Cowles at the MEUW Legislative Rally about this project. At the John Street Project Boldt is cutting windows into the old building and cleaning up the outside. On March 23<sup>rd</sup> gear boxes will be set and work will start on the inside for completion by the middle of May. Environmental closure at the site is in the hands of the DNR.

Kevin Obiala talked about this season's water main breaks now that frost is coming out of the ground. Water crews are working valves in between main breaks, continuing cross connection surveys and leak detection at every hydrant. Bids are being sent out for the Main Avenue Water Main Replacement.

Mike Kawula advised that customer service personnel continue to work with the identity theft program with a good response from customers validating their accounts. Accounting has the audit coming up.

Jeff Feldt commended John Schroeder and Bill Adamietz, who graduated from the first state recognized apprentice electric meter tech program. The revised 2008 Energy Conservation figures show an expected savings of a megawatt of capacity and 6 million kilowatt hours. The 2009 work plan is in final form with added dates and costs where applicable.

Jim Brown is working on a fact sheet containing energy conservation features of the new facility with pictures of the building.

The KU Open House and Conservation Expo with speakers and vendors is set for Tuesday, May 19<sup>th</sup>. KU employees and retirees are all set to switch to the State Health Insurance Plan as of April 1<sup>st</sup>. Jeff Feldt advised he has given formal notice to the WPPI Trust and submitted his resignation from the Trust Board and Oversight Committee.

It was moved by Gene Rosin, seconded by Brian Paschen to adjourn.

All members voted aye

Motion Carried

The meeting ended at 5:15p.m.

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Thomas J. McGinnis  
Secretary