

Kaukauna WI  
January 21, 2009

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis and Brian Paschen. Jeff Feldt, Mike Pedersen, Mike Kawula, Kevin Obiala, Ron Roberts and Don Krause were present from KU. Doug Doeren and Jason Doeren were present from Talisman. Nicholas Reuter, Alex Antoine, Owen Stevens, Alex Diedrick, Brendan Scherer and Tim Roehrig, all from KHS were present; and Diana Driessen was also present.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse the absence of Commissioner John Moore

All members voted aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop to approve the minutes of the December 17, 2008 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Doug Doeren from Talisman Development presented a damage claim involving the replacement of a damaged compressor due to losing a phase. Utility records do not indicate any outage or fault on that line for the date in question nor any outage reported by any other customer on that circuit. KU sends letter to all three-phase customers suggesting they invest in loss-of-phase protection.

It was moved by Tom McGinnis, seconded by Tom Driessen to deny the damage claim made by Talisman Development.

Roll Call Vote:

Brian Paschen	abstain
Bill Vanderloop	aye
Gene Rosin	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye

Motion Carried

Five KHS students from Tim Roehrig's Civic Engagement Class presented a proposal for renovation plans for the Rapide Croche site on County ZZ. The students distributed a packet of information outlining their plan in three phases. The plan includes a prairie, steps down to the water and a viewing deck. Since this will be an ongoing project, Mr. Roehrig's future classes will continue the work begun by the students this year.

It was moved by Tom McGinnis seconded by Brian Paschen to support the KHS Civics Engagement class three phase project for Rapide Croche Park.

All members voted aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:

Gene Rosin	aye
Bill Vanderloop	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Brian Paschen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that checks numbered 39496 through 39788 in the amount of \$5,228,541.05 and check number 1208 in the amount of \$91,108.98 be approved for payment.

Roll Call Vote:

Brian Paschen	aye
Bill Vanderloop	aye
Gene Rosin	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Manager of Electric Distribution, Eric Miller, gave the Commission a department update citing the following: The line crew is rebuilding the Main Street corridor from Ann Street to 7<sup>th</sup> Street now that the Crooks Avenue underground project is finished. The new GIS has given the Line Department the capability to locate old transformers and change them out. Eric has received engineering prints for various roundabouts to be constructed in 2010. The meter techs are testing meters and working on a metering solution for the last two large power customers.

Manager of Generation and Operations, Mike Pedersen, told Commissioners the crew is busting ice during this cold weather to prevent lost hydro production. Ice breaks away much easier from the new polymer gates than the old steel ones. The Little Chute rewind/rebuild is going well and expects to be back on line March 1<sup>st</sup>. The John Street hydro refurbishment is moving along and the turbines should be back the first part of March and the unit will be on line in May 2009. In 2008 18% of the energy needed by KU customers came from hydro sources. This is the second highest production year in the last six (6) years.

Water Department Superintendent, Kevin Obiala, informed the Commission his crew is testing large meters in between water main breaks and working inside the plants to paint and do

minor repairs. Residential cross connection surveys are moving along. Kevin and Jeff Feldt met with a representative from the Town of Hollandtown to explore options for additional water to supply commercial expansion. If they're interested, they'll come back with a formal proposal.

Manager of Information and Technology, Don Krause, advised the Commission that the GIS upgrade is going well and KU will receive the first of three data deliveries in February. From a customer perspective the new building is now secure and the front door is on a timer from 7:30 a.m. – 4:00 p.m. with full control in Operations. Each external door is on the system with access accountability. The solar panel out front is live as of this afternoon. Data from the solar panels here at KU, 1000 Islands Environmental Center and KHS will all be available on the internet and displayed in the front lobby.

Manager of Finance and Accounting, Mike Kawula, advised the Commission new identity theft protection changes are in effect on the application. Front office personnel will keep track of secure accounts and unsecured accounts. The front office is now open and secure. We're hearing a lot of favorable comments. KU has implemented a Health Reimbursement Account along with changes in health insurance. Departments have moved to their permanent offices in the new space from the warehouse to the main office and from the trailer back to the Warehouse. Ron Roberts will be able now to implement the bar code / inventory system.

Energy Services Representative, Jim Brown, gave the Commission the annual Energy Conservation and Focus on Energy report. Final figures for the last half of 2008 aren't compiled yet but savings through energy conservation programs should be close to one megawatt. Thilmany applied for and did receive a grant from Focus on Energy to hire a consultant for energy conservation.

General Manager, Jeff Feldt, told the Commission the final operating indices for outages in 2008 are very good. The new 2009 Work Plan will be presented at the February meeting. Jeff will work with the City on determining an interview schedule for the HR Manager candidates from almost 170 resumes received to date. The Badger Hydro project latest development is a letter to FERC from the DNR asking that minimum flows be considered below the dam which is normally dry. A cost analysis to determine the cost to rate payers to replace lost hydro generation is being conducted by Mead & Hunt. KU will enlist the help of State Legislators and Mead & Hunt to intervene with the DNR on this issue.

The APPA Legislative Rally in Washington DC is February 23-26, 2009.

The Commission watched a video on the changes and new look at WPPI Energy. President Meyerhofer welcomed Commissioner Tom Driessen back after his medical absence.

The meeting ended at 5:15 p.m.

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Thomas J. McGinnis  
Secretary