

Kaukauna WI
August 20, 2008

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Kevin Obiala, Eric Miller and Eugene Klister from KU; Jim Brown and Kelly Simonsen from WPPI, Dan Schultz from L & S Electric, Karen Brooks and John Lambie.

It was moved by Bill Vanderloop, seconded by Tom McGinnis to excuse the absence of Commissioners John Moore and Gene Rosin.

All members voted aye Motion Carried

It was moved by Brian Paschen, seconded by Tom Driessen to approve the minutes of the July 16, 2008 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

Eugene Klister, Lead Water Utility Tech was recognized for rescuing a child from the Fox River in June. Kelly Simonsen, Community Relations Coordinator representing WPPI and its members, congratulated Eugene along with Commission President Lee Meyerhofer. They presented Eugene with a letter of commendation from WPPI CEO Roy Thilly along with tokens of appreciation.

Commissioner Gene Rosin arrived at 4:05 p.m.

Jeff Feldt, General Manager, discussed the request for a donation from the utility for a new scoreboard for Kaukauna Youth Baseball at Riverside Park. Former Mayor, John Lambie, emphasized the need for the new scoreboard and a time clock. Jeff Feldt advised the Commission KU has donated funds toward various community needs over the past five years including lighting at Bayorgeon field and KHS soccer fields, restoration of the Grignon Home and cross-walk signs for school crossing guards.

It was moved by Tom McGinnis, seconded by Tom Driessen to authorize a one-time contribution in the amount of \$4,348 for the Kaukauna Youth Baseball Riverside Park Scoreboard Project with funds available in the Community Involvement Budget.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

Jim Brown, WPPI Energy Services Representative informed the Commissioners about two solar water heating demonstration projects in two KU employees' homes. When considering project sites, Jim Brown looked for project visibility, ease of installation and size of household. Focus on Energy rebates and energy conservation funds will pay for the project. One unit is conventional with roof mounted panels while the other is a ground mounted system. Brown will study the output from both families over the next year and collect data with the intent to implement a customer promotion for solar water heaters.

It was moved by Gene Rosin, seconded by Tom McGinnis to authorize the installation of solar water heating demonstration projects at the homes of two Kaukauna Utilities employees for purposes of studying and developing a residential solar water heater program for all customers with a total amount funded by the Kaukauna Utilities energy conservation fund not-to-exceed \$15,500.

Roll call Vote:	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

Motion Carried

Mike Pedersen, Manager of Generation and Operations, presented the 2008 miscellaneous asphalt paving bids for Rapide Croche Hydro Plant, the pole yard SPCC requirements and the Elm Street entrance to the warehouse. Once the asphalt is completed the gate readers will be installed for added security.

It was moved by Gene Rosin, seconded by Bill Vanderloop to accept the bid of Northeast Asphalt in the amount of \$93,210 for the 2008 Miscellaneous Asphalt Work.

Roll call Vote:	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Tom Driessen	aye
	Brian Paschen	aye

Motion Carried

Mike Pedersen advised the Commission eight firms were invited to bid on the John Street Hydro Electromechanical Rehabilitation with three bids received. This will be a multi-budget year project and is part of KU bonding for 2008 with completion early in 2009.

It was moved by Brian Paschen, seconded by Tom Driessen to authorize KU to award a contract to North American Hydro for the firm price of \$876,500 for the electromechanical rehabilitation of the John Street Hydro.

Roll Call Vote:	Gene Rosin	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Brian Paschen	aye

Motion Carried

Mike Pedersen told Commissioners that seven firms were invited to submit proposals for the Little Chute Hydro Unit #1 Rewind Project. Three bids were received. The project will start in November with completion in late February. Funds from the 2008 and 2009 budget will cover the cost.

It was moved by Tom Driessen, seconded by Brian Paschen to authorize KU to award a contract to United Kiser Services for the firm price of \$543,627 for the Little Chute Hydro Rewind Project.

Roll Call Vote	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Brian Paschen	aye
	Tom McGinnis	aye

Motion Carried

Mike Pedersen informed the Commission both firms who were invited to bid on the Combined Locks Hydro Lower Bearing submitted bids. The unit is operating with a spare bearing at present.

It was moved by Tom Driessen, seconded by Gene Rosin to authorize KU to purchase the Cooper Bearing from Motion Industries for \$25,920 for Unit #1 at the Combined Locks Hydro Plant.

Roll Call Vote	Brian Paschen	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye

Motion Carried

Mike Pedersen presented the KCP Controls Upgrade telling the Commission five firms were invited to submit proposals with three bids received. This project is in line with the KU 2008 goal to upgrade the existing G.E. Control System to the new WonderWare Control System and eliminate the ACS SCADA System.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize KU to award a contract to United Hydro Service for the firm price of \$183,040 for the KCP Controls Upgrade.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin, that checks numbered 38238 to 38561 in the amount of \$5,696,271.01 and check number 708 in the amount of \$91,108.98 be approved for payment.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Kevin Obiala, Water Department Superintendent, updated the Commission on progress at Well #5. A larger pump was installed at 280 feet and pumping capacity was increased from 150 gallons per minute to 450 gallons per minute.

Jeff Feldt gave an update on the Neighborhood Electric Vehicle (NEV). The NEV is a ZENN and looks small but serves the needs of the Utility well. This past May KU asked the middle school students to participate in a contest and give KU design ideas for the NEV. The three students whose designs are being used will each receive a \$100 U.S. Savings Bond.

Jeff Feldt advised the Commission due to construction the KU office facility is in a state of transition. The lower level of the North addition is now occupied by Operations and the field crews who were located at the warehouse. Customer Service personnel have moved to the front offices of the Warehouse and will serve customers from that location until the end of November when construction on the front office will be complete.

Jeff Feldt reminded the Commission the Water Rate increase was effective August 1st.

The WPPI Annual Meeting is September 11th and 12th.

Jeff Feldt discussed the incidents this month with the planned outage at Thilmany; the new sign at the Rose Hill Substation and energizing the new service and equipment at Jack's Pizza.

It was moved by Tom Driessen, seconded by Tom McGinnis to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(e) at 4:54 p.m.

Roll call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to return to open session at 5:07 p.m.

All members voted aye	Motion Carried
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The meeting was adjourned at 5:10 p.m.

Thomas J. McGinnis
Secretary