

Kaukauna WI
March 12, 2008

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary, Tom McGinnis. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, John Moore, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Kevin Obiala, Ron Roberts, Don Krause and Eric Miller from KU. Jim Brown from WPPI was also present.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse the absence of Commissioner Lee Meyerhofer.

All members voted aye

Motion Carried

It was moved by John Moore, seconded by Brian Paschen to approve the minutes of the February 20, 2008 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

General Manager Jeff Feldt discussed the Summer Help Hiring Guidelines and 2008 Positions with the commission. The guidelines need to be updated to clarify the process in the event there are more applications from employees' children than there are positions available. Language addressing hiring retired employees and commission member's children has also been added. KU has a need for five positions this summer.

It was moved by John Moore, seconded by Gene Rosin to approve five summer help positions and update the Summer Help Hiring Guidelines as proposed by the General Manager with added language to address the retired employees and commission members' children be included in the 3 year maximum employment rule.

All members voted aye

Motion Carried

WPPI Energy Services Representative Jim Brown informed the commission he has been working with H & H Solar Energy Services and Kaukauna High School to develop a solar power project. The system is an awning mounted system. The power generated will be distributed into the KHS facility through an inverter and reduce their electric bill. The project will be funded by incentives from Focus on Energy, WPPI and the KU energy conservations and renewable fund established in the 2006 rate case with no cost to the high school.

It was moved by Gene Rosin, seconded by Tom Driessen to approve Kaukauna Utilities participation in the Kaukauna High School Solar Power Project in the amount of \$33,818.

Roll Call Vote:	Tom Driessen	aye
	Tom McGinnis	aye
	Gene Rosin	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	John Moore	aye

Motion Carried

Jim Brown advised the commission a similar solar project is planned for the 1000 Islands Environmental Center. Brown is also working with H & H Solar Energy Services for a roof mounted system at the Environmental Center. Focus on Energy incentives, WPPI and the KU energy conservation and renewable fund established in the 2006 rate case will cover the cost of the solar project. There will be no cost to the Environmental Center. Once the unit is installed it will be the responsibility of the Center. It is projected this unit will significantly reduce their monthly bill.

It was moved by Gene Rosin, seconded by Tom Driessen to approve Kaukauna Utilities participation in the 1000 Islands Environmental Center Solar Power Project in the amount of \$34,486.

Roll call Vote:	Gene Rosin	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Tom McGinnis	aye
	Brian Paschen	aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin, that accounts payable checks numbered 36722 through 36944 in the amount of \$4,606,747.54 be approved for payment.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye

Motion Carried

The commission reviewed the monthly reports.

Commissioner Lee Meyerhofer arrived at 4:45 p.m.

Water Department Superintendent, Kevin Obiala, told the commission there have been 23 water main breaks since January 1st with 14 in the last two weeks. The public continues to be receptive to the cross connection surveys according to Obiala.

Mike Pedersen, Manager of Generation and Operations, advised the commission the Badger Hydro Project is in the middle of the licensing process. FERC accepted the application and responded with questions. KU has answered the questions and completed the additional field work with a consultant. The DNR and whitewater rafting/kayaking association have filed comments including support for providing water in the main channel for kayaking. FERC will determine if the request has merit. Along with KU, the City of Kaukauna, 1000 Islands Environmental Center and Army Corps of Engineers are all opposed to the request.

Jeff Feldt told the commission KU received a platinum designation for the APPA 2008 RP3 award.

Manager of Distribution, Eric Miller has completed the RFP for engineering services for the new Tobacnoir Street Substation site. Miller also advised the commission that in 2002 all City stop lights were converted to LED.

Jeff Feldt invited the commissioners to the Quarter Century dinner and the APPA National Conference on June 21, 2008 in New Orleans.

It was moved by Bill Vanderloop, seconded by John Moore to adjourn.

The meeting ended at 5:06 p.m.

Thomas J. McGinnis
Secretary