

Jeff Feldt discussed the Fox Cities Triathlon Club Firecracker 5K Sponsorship with the Commission. According to Feldt this is an excellent opportunity for Kaukauna Utilities to give back to the community by supporting a successful community event that is held entirely in the City of Kaukauna.

It was moved by Bill Vanderloop, seconded by John Moore to authorize Kaukauna Utilities to sponsor the Fox Cities Triathlon Club Firecracker 5K Race in the amount of \$2,000.

Roll call Vote:	Gene Rosin	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	John Moore	aye
	Bill Vanderloop	aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop to approve the accounts receivable write offs.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom McGinnis	aye
	Gene Rosin	aye

Motion Carried

It was moved by Brian Paschen, seconded by John Moore, that checks numbered 39269 through 39495 in the amount of \$4,297,318.41 and check number 1108 in the amount of \$91,108.98 be approved for payment.

Roll Call Vote:	John Moore	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Tom McGinnis	aye

Motion Carried

The commission reviewed the monthly reports.

Commissioner Lee Meyerhofer arrived at 4:19 p.m.

Jeff Feldt reviewed the 4th Quarter summary of the 2008 Work Plan with the Commission. In the Water Department the crew achieved 78% of their goal to operate 50% of the 2308 valves in the system in 2008; Well #5 reconstruction and Well #9 Upgrade were completed in 2008. Cross connection survey completion goals were met and exceeded in 2008.

In Electric Distribution the Electric Meter specification manual has been updated and will be distributed to area certified electricians. Annual system reliability indices were excellent for 2008. Large power metering installations utilizing cell phone technology to facilitate automated meter reading and customer remote meter data access conversions are 95% complete. The Tobacnoir Substation project is moved to 2010. The conversion of the Elm Street water facility to 12 kV and Combined Locks rear lot line rebuilds was completed. The Crooks Avenue conversion from overhead to underground came in under budget and was completed in November.

Generation and System Operations have had a very busy year. The John Street Hydro upgrade is moving along and will be carried over into 2009. Rosehill Substation and Kaukauna City Plant control system upgrades to Wonderware have been completed as well as other substations and hydro plants with the exception of the Elm Street gas turbine and Rapide Croche. The new Operations control room was fully functional in August and all new Office construction will be open for business on January 19, 2009. SPCC compliance was achieved.

Information Technology and GIS achieved most 2008 objectives with the exception of the new phone system and IT cyber security being carried over to 2009.

Finance and Accounting will carry over the automated purchase order system and bar code implementation to 2009. The electric and water rate cases were submitted and approved by the PSC.

General Administration started the year with an excess of 1st quarter safety incidents but with steady improvement throughout the year. The Safety Committee sponsored a lunch and the first annual safety slogan contest. Management successfully negotiated the new labor contract and health insurance plan. The office facility addition/remodel project is on track to achieve LEEDS Gold Certification upon completion in January 2009.

Manager of Generation and Operations, Mike Pedersen updated the Commission on the Badger Hydro Project status. The Kaukauna Area School District has gone on record with a letter to FERC opposing kayaking with access from school property. The hydro project also has support from the Corps of Engineers and local governmental agencies.

Jeff Feldt advised the Commission the HR Manager position will be advertised in early January 2009 state-wide. The goal is to have the new HR Manager on board by the end of the 1st quarter 2009. Kaukauna Utilities submitted an application for a grant from the Office of Energy Independence with support from the HOV Chamber, Tom Nelson, Rob Cowles and the UW extension.

Jeff Feldt and the Commission discussed strategic planning for the future.

MEUW news included a promotion for Lisa Haen to Safety and Health Manager. Her first priority will be to hire a replacement Safety Coordinator for Kaukauna. WPPI Energy rolled out their new logo and linking line last Thursday.

It was moved by John Moore, seconded by Bill Vanderloop to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) to discuss Union Negotiations at 5:00 p.m.

Roll Call Vote:	John Moore	aye
	Lee Meyerhofer	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Tom McGinnis	aye

Motion Carried

It was moved by John Moore, seconded by Lee Meyerhofer to return to open session at 5:18 p.m.

All members voted aye	Motion Carried
-----------------------	----------------

It was moved by John Moore, seconded by Lee Meyerhofer to ratify the agreement between the Kaukauna Utilities Commission and Local 2150, International Brotherhood of Electrical Workers (IBEW) for the three year period January 1, 2009 to December 31, 2011.

Roll Call Vote:	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Lee Meyerhofer	aye

Motion Carried

It was moved by John Moore, seconded by Gene Rosin to adjourn to closed session pursuant to Wis. State Statute 19.85 (1)(c) to discuss Non-Represented compensation at 5:20 p.m.

Roll Call Vote:	Tom McGinnis	aye
	Brian Paschen	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye

Motion Carried

It was moved by Gene Rosin, seconded by Brian Paschen to return to open session at 6:01 p.m.

All members voted aye	Motion Carried
-----------------------	----------------

