

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Lee Meyerhofer, John Moore, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Don Krause, Ron Roberts and Erin Willems from KU.

It was moved by Tom McGinnis seconded by John Moore to excuse the absence of Commissioner Tom Driessen.

All members voted aye Motion Carried

It was moved by Bill Vanderloop, seconded by Gene Rosin to approve the minutes of the October 15, 2008 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

General Manager, Jeff Feldt advised the Commission there are no changes to the 2009 Operating and Five Year Capital Budget since it was presented at the October Commission meeting. A proposed Organization Chart with the HR Manager position is included. That position will be filled in the first quarter of 2009.

It was moved by Gene Rosin, seconded by John Moore to approve the 2009 Electric and Water Operating and Five Year Capital Budgets and Organization Chart.

Roll Call Vote:	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	John Moore	aye
	Bill Vanderloop	aye

Motion Carried

GIS Supervisor, Erin Willems discussed the Utility GIS software with the Commission. KU's current GIS mapping software Origin GIS was bought out by Futura, Inc. Support for Origin software and any existing interfaces will be terminated as of November 30, 2008. After researching three GIS software packages, Willems recommends ArcFM software by Telvent Miner & Miner which has been in existence since 1980 and is a close business partner with our platform GIS software by ESRI. This software will allow interfacing with outage management, work order and accounting management systems.

It was moved by Brian Paschen, seconded by John Moore to authorize Kaukauna Utilities to accept the agreement with Velocitie Integrations, Inc. for the purchase of ArcFM GIS software and data conversion services in the total amount of \$75,700.

Roll Call Vote:	Tom McGinnis	aye
	Gene Rosin	aye
	Brian Paschen	aye
	Lee Meyerhofer	aye
	John Moore	aye
	Bill Vanderloop	aye

Motion Carried

As a leader in energy conservation, KU would like to extend the Tree Power promotion by adding trees along the new Crooks Avenue. Energy conservation funds would be used for trees on the east side which would shade the west façade of those homes. Funds from the Community Task Force budget would pay for the trees on the west side of the street. KU and the City would work with homeowners to place the trees. The project would take place in the spring of 2009 to coincide with Arbor Day. The plan would also include shrubs and flowers placed on the street side of the pad-mounted electrical equipment.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize Kaukauna Utilities to provide funding for the planting of trees/shrubs along Crooks Avenue in conjunction with the Crooks Avenue Road Re-Construction project at an amount not-to-exceed \$7,500 with 50% of the cost funded through Energy Conservation and 50% of the cost funded through Community Involvement.

Roll Call Vote	John Moore	aye
	Bill Vanderloop	aye
	Tom McGinnis	aye
	Brian Paschen	aye
	Lee Meyerhofer	aye
	Gene Rosin	aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that checks numbered 39057 through 39264 in the amount of \$5,751,352.98 and check number 1008 in the amount of \$91,108.98 be approved for payment.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports. Jeff Feldt discussed the value of the PCAC graph versus the PCAC spreadsheet. The Commission reached a consensus to eliminate the PCAC graph.

Jeff Feldt reviewed the revenue and expenses from the sale of the John Street property with the Commission.

Jeff Feldt informed the Commission the City of Kaukauna is close to becoming a Green Power Community. This will be accomplished through the combined efforts of the City of Kaukauna, Kaukauna Utilities and residential, commercial and industrial customers by purchasing enough blocks of renewable energy to achieve 2% certified green power. Energy Independent Partners have a state grant for a community pilot study on municipal energy use which KU will apply for.

Manager of Generation and Ops Mike Pedersen gave the Commission an update on the Badger and Rapide Croche Hydro relicensing. The design phase is moving ahead. FERC has requested additional information and will require a boat landing and better bathroom facilities installed at the park. Advocates are pushing for a white water kayak park study which would push the project back one year.

Jeff Feldt told the Commission on Tuesday, December 2nd there will be a public hearing for the Electric Rate case which was filed in June 2008.

Jeff Feldt advised the Commission that WPPI contributes an amount on behalf of its members to the APPA Electric Market Reform Initiative (EMRI). Therefore, KU will not make a contribution on it own.

Mike Pedersen advised the Commission the Facility construction is in the home stretch. Landscaping around the north addition is finished. The portable wall system is delayed until December 15th. Personnel will move to their new offices on January 16, 2009. The office will be closed for business that Friday.

Jeff Feldt advised the Commission WPPI will roll out a new branding initiative at the Board of Directors meeting on December 11th. KU will incorporate the WPPI logo and linking line in some of our promotional materials.

It was moved by Tom McGinnis, seconded by Brian Paschen to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) to discuss Union Negotiations at 5:04 p.m.

Roll Call Vote:	John Moore	aye
	Tom McGinnis	aye
	Lee Meyerhofer	aye
	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to return to open session at 5:50 p.m.

All members voted aye	Motion Carried
-----------------------	----------------

It was moved by John Moore, seconded by Bill Vanderloop to adjourn.

All members voted aye	Motion Carried
-----------------------	----------------

The meeting ended at 5:50 p.m.

Thomas J. McGinnis
Secretary