

Kaukauna WI
May 16, 2007

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, Tom McGinnis and Brian Paschen. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Bruce Gomm, Mike Pedersen, Mike Kawula, Don Krause and Ron Roberts from KU. Diane Baumgart from the Times Villager and Karen Brooks were also present.

It was moved by Bill Vanderloop seconded by Gene Rosin to excuse the absence of Commissioner John Moore.

After Gene Rosin nominated and Tom Driessen seconded the nomination of Lee Meyerhofer for president and no other nominations were made, it was moved by Gene Rosin, seconded by Tom McGinnis that the rules be suspended and a unanimous vote be cast for Lee Meyerhofer for president.

All members voted aye

Motion Carried

After Bill Vanderloop nominated and Gene Rosin seconded the nomination of Tom McGinnis for secretary and no other nominations were made, it was moved by Gene Rosin, seconded by Tom Driessen and the rules be suspended and a unanimous vote be cast for Tom McGinnis for Secretary.

All members voted aye

Motion Carried

President Meyerhofer presented a meter lamp to outgoing Commissioner Joe Verhagen for his years of service on the commission from 2004 to 2007.

It was moved by Gene Rosin, seconded by Tom Driessen to approve the minutes of the April 18, 2007 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Manager Jeff Feldt advised the Commission of the investment activities with ATC. KU invested an additional \$232,232 in 2006 to maintain its 0.15% ownership stake in ATC.

It was moved by Brian Paschen, seconded by Gene Rosin to authorize the General Manager to contribute sufficient funds to the American Transmission Company in order to maintain Kaukauna Utilities 0.15% ownership stake.

Roll Call Vote:

Gene Rosin	aye
Lee Meyerhofer	aye
Tom McGinnis	aye
Brian Paschen	aye
Bill Vanderloop	aye
Tom Driessen	aye

Motion Carried

Manager Feldt discussed Kaukauna Utilities requirement to register with the North American Electric Reliability Corporation (NERC). As a distribution provider and load serving entity KU is subject to NERC's reliability standards. These standards will become effective June 4, 2007. KU is working with WPPI toward proper registration and full compliance with the standards and each will be responsible for compliance with certain standards. As a result, WPPI developed an Agreement Concerning Responsibility for Compliance with Mandatory Reliability Standards.

It was moved by Tom McGinnis, seconded by Brian Paschen to authorize the General Manager to execute an Agreement Concerning Responsibility for Compliance with Mandatory Reliability Standards between WPPI and Kaukauna Utilities.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye

Motion Carried

Commissioner John Moore arrived at 4:21 p.m.

Commission President Lee Meyerhofer welcomed new Commissioner, John Moore to the Utility Commission.

General Manager Feldt advised the commission additional compliance is required by NERC for under frequency load-shedding reliability standards. KU currently has under frequency relays installed at appropriate substations. WPPI will be responsible for compliance with the standards and KU will be responsible to maintain, operate and keep records of all under frequency load shedding equipment installed on the KU system.

It was moved by Gene Rosin, seconded by Brian Paschen to authorize the General Manager to execute an Agreement Concerning Responsibility for Compliance with Under Frequency Load-shedding Reliability Standards between WPPI and Kaukauna Utilities

Roll Call Vote	Gene Rosin	aye
	Lee Meyerhofer	aye
	Brian Paschen	aye
	John Moore	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Brian Paschen, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	John Moore	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

It was moved by Brian Paschen, seconded by Tom McGinnis, that checks numbered 33883 to 34107 in the amount of \$4,262,515.88 be approved.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	John Moore	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Jeff Feldt reviewed the highlights of the 2007 Work Plan first quarter report. Under safety KU had zero (0) lost time accidents and four non-recordable injuries throughout the first quarter. In the Accounting and Customer Service and Purchasing area the new Caselle accounting system was put in place. The IT Department has established an off-site back up system to maintain system operations in case of an emergency that renders the central office operations center inoperable. The Engineering and Operations Department completed the Central Substation upgrade. E & O also achieved excellent reliability indices for the first quarter. The Hydro Power Generation Department submitted the initial license application to FERC on February 2, 2007 for the New Badger Hydro Project. The Electric Distribution Department is evaluating opportunities to relocate and upgrade the Delanglade Substation. In the New Prosperity Industrial Park Albany International will have power by the end of May. In the Water Department cross-connection surveys of commercial buildings are well underway. In the GIS Department tremendous progress has been made using the new staking software; 80% of work orders are done on the new system.

Manager Feldt also advised the commission the Ready for Reuse Application was submitted on May 2, 2007 for an additional \$30,000 of grant money for the remediation project across Island Street. The John Street development is proceeding with the signing of an Option Agreement with Tanesay Development.

Manager Jeff Feldt and representatives from Eco Energy met with property owners as well as the Town of Holland and Buchanan concerning the wind turbine project.

The Commission will plan to meet at the new warehouse for the regular commission meeting in June.

Commissioner McGinnis inquired about anticipated water usage in the future. Superintendent Obiala will report on that in June.

Bruce Gomm, Manager of Engineering and Operations, submitted his letter of resignation and informed the commission he has accepted the position of General Manager at Willmar Municipal Utilities in Minnesota.

It was moved by Tom McGinnis, seconded by Gene Rosin to adjourn.

The meeting ended at 5:00 p.m.

Thomas J. McGinnis
Secretary

Minutes taken by Alice Rasmussen