

Kaukauna WI
April 18, 2007

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President, Lee Meyerhofer. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Lee Meyerhofer, and Tom McGinnis. Also present were Paul Van Berkel, City Attorney, Jeff Feldt, Mike Pedersen, Mike Kawula, Kevin Obiala, Ron Roberts, Eric Miller, Mark Biddle and Don Krause from KU. Jim Brown from WPPI, Tom Carmen from Schenck Associates, Diane Baumgart from the Times Villager and Karen Brooks were also present.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse the absence of Commissioners Brian Paschen and John Moore.

All members voted aye Motion Carried

It was moved by Tom McGinnis, seconded by Tom Driessen to approve the minutes of the March 21, 2007 regular Commission meeting as written.

All members voted aye Motion Carried

There was no public comment.

Mike Kawula informed the commission that the 2006 audit has been completed and all necessary reports have been sent to the Public Service Commission (PSC). Tom Carmen from Schenck Associates reviewed the audit and highlighted the net assets, revenues, expenses and cash flow statements. Overall the auditors found no problems or issues with management and no control or compliance issues.

It was moved by Gene Rosin, seconded by Bill Vanderloop to accept the Audited Financial Statements of Kaukauna Utilities for the year ending December 31, 2006.

All members voted aye Motion Carried

General Manager Jeff Feldt discussed the Master Agreement for Participation in WPPI Member Services Program with the commissioners. The original agreement was executed in 1987. Since this agreement allows for a variety of utility and business-related services from WPPI, members were asked to comment on any updates to the agreement. Some minor changes were made and approval is needed to move forward.

It was moved by Gene Rosin, seconded by Tom McGinnis to authorize the General Manager to execute a Master Agreement for Participation in WPPI Member Services Programs with Wisconsin Public Power Inc.

All members voted aye Motion Carried

Water Superintendent Kevin Obiala told the commission a project was established in the 2007 capital budget for water main replacement in the area of Harrison, High and Walter Streets. Bids were received from 16 contractors for the project.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the bid submitted by Carl Bowers Construction in the amount of \$160,158.75 for the 2007 Water Main Replacement project on Harrison, High and Walter Streets.

Roll call Vote:	Tom McGinnis	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

Jeff Feldt advised the commission that WPPI has a new program for members to demonstrate their commitment to environmental stewardship and energy conservation. The program offers financial incentives for members to offset the cost of purchasing electric and hybrid electric vehicles as well as converting standard hybrid electric vehicles to plug-in hybrid electric vehicles. KU strives to be a leader in innovative energy conservation and efficiency. Therefore, KU proposes to purchase both an NEV in 2007 and a hybrid electric vehicle converted to plug-in electric vehicle in 2008.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to authorize staff to request that the City of Kaukauna enact an ordinance regulating the use of NEV's on City Streets.

All members voted Aye.	Motion Carried
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Water Superintendent Kevin Obiala reviewed the DNR Sanitary Survey of the KU Water system with the Commission. KU is required to ensure that all private wells inside the City limits are in compliance with the ordinance. This ordinance must be updated to reflect arsenic testing requirements.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize staff to request an amendment to the Well Abandonment Ordinance, Chapter 13, Section 13.07 of the Kaukauna Municipal Code to add requirements for arsenic testing and maximum contamination limits.

All members voted Aye	Motion Carried
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Manager Feldt explained the 2007 Capital Budget contains a line item in the amount of \$25,000 for the purchase of a vehicle for the Superintendent of the Water Department. Three bids were received.

It was moved by Gene Rosin, seconded by Bill Vanderloop to approve the low bid of Van Lieshout & Simon Dodge in the amount of \$23,889 for the purchase of a 2007 Dodge Ram 1500 Crew Cab pick-up truck.

Roll call Vote:	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye

Motion Carried

Water and sewer utilities have been replaced under Crooks Avenue causing that road to be patched. The Board of Public Works took action to approve repaving of the asphalt. The City will pay 2/3 for the sewer portion. KU would pay 1/3 for the Water main portion.

It was moved by Gene Rosin, seconded by Tom McGinnis to approve the payment of 1/3 the cost of the Crooks Avenue Utility Reconstruction Project Asphalt Paving.

Roll call Vote:	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Gene Rosin	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Gene Rosin, that checks numbered 33643 to 33880 in the amount of \$4,531,665.70 be approved.

Roll Call Vote:	Bill Vanderloop	aye
	Gene Rosin	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Jim Brown, WPPI Energy Services Representative, gave an update on the 2007 first quarter energy conservation programs at KU. There is value to the utility when rebates remain below the value of energy conserved. Brown works within a marketing program which includes AC tune-ups, a tree rebate program, Energy Star programs and Demand Side Management (DSM) projects. There is a new program this year which includes free energy conservation kits to new KU residential customers.

The KU Water Department for the second year in a row won the WI Rural Water Association award for the Water Quality Report.

At the APPA Engineering & Operations Conference in Atlanta, Manager of Engineering & Operations Bruce Gomm, accepted on behalf of Kaukauna Utilities, the American Public Power Association's Electric Utility Safety Award for 2006. KU will also receive a safety award from MEUW at the Annual Conference in June.

KU sent a team to the APPA National Line Worker Rodeo which was part of the E & O Conference in Atlanta. The KU team is young and inexperienced compared to other teams from across the country that compete in several rodeos each year. KU is the first Wisconsin Municipal Utility to send a team to national competition.

The KU Water Department and Superintendent Kevin Obiala were commended by FVTC for allowing eight foreign exchange students to work with the KU Water crews this semester.

Manager Feldt commented on personnel and staff changes with the retirement this month of Don Vanden Heuvel and Paul Hennes. Also a new Water Utility Technician was hired to replace the Water Tech who moved to operations. The meter reader position will not be filled due to the AMR program.

Manager Feldt invited the commissioners to participate in a bus tour sponsored by KU, WPPI and Eco Energies to a wind turbine near Fond du Lac on May 5, 2007, the MEUW Annual Conference in Appleton in June and the APPA National Conference & Public Power Expo in Texas the end of June.

It was moved by Tom Driessen seconded by Gene Rosin to adjourn to closed session pursuant to WI. State Statute 19.85(1)(e) John Street Facility at 5:10 p.m.

Roll call Vote:	Tom McGinnis	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye
	Bill Vanderloop	aye
	Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Bill Vanderloop to return to Open Session at 5:21 p.m.

All members voted aye	Motion Carried
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It was moved by Gene Rosin, seconded by Tom McGinnis to authorize the General Manager to proceed with an Option to Purchase Agreement for the John Street property with Tanesay Development LLC of Denver, Colorado.

Roll call Vote:	Bill Vanderloop	aye
	Tom Driessen	aye
	Tom McGinnis	aye
	Gene Rosin	aye
	Lee Meyerhofer	aye

Motion Carried

It was moved by Gene Rosin, seconded by Tom McGinnis to adjourn.

The meeting ended at 5:30 p.m.

Thomas J. McGinnis
Secretary