

Kaukauna WI
January 17, 2007

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary Tom McGinnis. Commission members present were Gene Rosin, Bill Vanderloop, Tom Driessen, Tom McGinnis and Brian Paschen. Also present were City Attorney Paul Van Berkel, Jeff Feldt, Bruce Gomm, Mike Kawula and Ron Roberts from KU. Bill Pickrell from North American Hydro was also present.

It was moved by Bill Vanderloop seconded by Tom Driessen to excuse the absence of Commissioners Joe Verhagen and Lee Meyerhofer

All members voted aye

Motion Carried

It was moved by Brian Paschen, seconded by Gene Rosin to approve the minutes of the December 20, 2006 regular Commission meeting as written.

All members voted aye

Motion Carried

There was no public comment.

Commissioner Lee Meyerhofer arrived at 4:05 p.m.

In 2003 Kaukauna Utilities shut down the John Street Hydro Plant due to structural issues and low buyback rates from the local distribution company (LDC) for the energy produced by the plant. As fuel prices have increased significantly since the shut down of the plant, Kaukauna Utilities enlisted the services of North American Hydro to complete a feasibility study on re-powering the site. Cost to bring the plant into operating condition is \$1 million. Projected production and buyback rates indicate an eight year payback on the capital investment.

It was moved by Lee Meyerhofer, seconded by Bill Vanderloop to authorize the General Manager to move forward with this project in conjunction with the Badger Hydro projects.

All members voted aye

Motion Carried

Kaukauna Utilities solicited quotations for a racking/shelving system including installation of the same for the new warehouse facility. Three vendors provided quotes based upon a prepared specification provided by KU staff.

It was moved by Gene Rosin, seconded by Brian Paschen to approve the low evaluated bid of Conger Industries in the amount of \$35,196 for the purchase and installation of a racking/shelving system at the new warehouse facility.

Roll Call Vote:

Tom McGinnis

aye

Tom Driessen

aye

Lee Meyerhofer	aye
Brian Paschen	aye
Bill Vanderloop	aye
Gene Rosin	aye

Motion Carried

Mike Kawula, Manager of Finance advised the commission that under the good attendance bonus program, KU employees who accumulate 800 hours of unused sick leave earn one credit for every month they use one hour or less of sick leave. Said credits accumulate and are converted to cash at the time of retirement. Currently employees have the option to take their credits in a cash lump sum payment or put it in escrow. Both options are subject to taxes. A tax free alternative is a Health Reimbursement Account or HRA.

It was moved by Gene Rosin, seconded by Tom Driessen to authorize Kaukauna Utilities to proceed with establishment of the Health Reimbursement Account (HRA) to be administered by Diversified Benefit Services, Inc.

All members voted aye

Motion Carried

It was moved by Brian Paschen, seconded by Tom Driessen to approve the accounts receivable write offs.

Roll Call Vote:	Gene Rosin	aye
	Bill Vanderloop	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye
	Tom McGinnis	aye
	Brian Paschen	aye

It was moved by Gene Rosin, seconded by Brian Paschen, that checks numbered 032888, Void and 032951 to 033084 in the amount of \$910,682.20; and 033087 to 033181 in the amount of \$3,373,311.38; and 033182 in the amount of \$93,226.84; and 033086 in the amount of \$64,623.54 be approved.

Roll Call Vote:	Brian Paschen	aye
	Bill Vanderloop	aye
	Gene Rosin	aye
	Tom McGinnis	aye
	Tom Driessen	aye
	Lee Meyerhofer	aye

Motion Carried

The commission reviewed the monthly reports.

Manager Jeff Feldt and three commissioners will attend the APPA Legislative Rally in Washington DC March 11-14, 2007.

Manager Feldt reviewed the AMR report which shows 90% completion of electric meters and 66% completion of water meters. The entire AMR conversion will be completed by the end of 2007.

Jeff Feldt discussed the Annual Reliability Indexes. Seven years of data show an increase of about 2500 customers. The number of outages is relatively consistent from year to year. The average outage in 2006 was 35 minutes in duration.

It was moved by Tom McGinnis seconded by Brian Paschen to adjourn to closed session pursuant to WI. State Statute 19.85(1)(g) John Street Facility at 4:45 p.m.

It was moved by Bill Vanderloop, seconded by Brian Paschen to return to Open Session at 5:10 p.m.

The Commission reached a consensus to authorize the General Manager and City Attorney to finalize an Option Agreement with Tanesay Development of Denver, Colorado for development of the John Street property.

Manager Feldt gave the commission an update on the warehouse. The fire proof paint is being applied this week and will cure for 30 days. After that time the doors can be installed.

Energy conservation programs have provided rebates to Thilmany and the Kaukauna School System. The air conditioner rebate, tree rebate and new construction programs have been reactivated for 2007. Jim Brown will give the commission a quarterly report on energy conservation programs.

It was moved by Tom Driessen, seconded by Gene Rosin to adjourn.

The meeting ended at 5:25 p.m.

Thomas J. McGinnis
Secretary