

Kaukauna WI
October 16, 2012

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Lee Meyerhofer, Tom McGinnis, Bill Vanderloop, Tom Driessen, John Moore and Mayor Gene Rosin. Also present were City Attorney Kevin Davidson, Jeff Feldt, Denise Vanderloop, Kevin Obiala, Mike Kawula, Don Krause and Amy Brick from KU; Brian Roebke from the Times Villager and Diana Driessen.

It was moved by Lee Meyerhofer, seconded by Tom McGinnis to excuse the absence of Commissioner's Cindy Fallona.

All members voted aye. Motion Carried.

It was moved by John Moore, seconded by Bill Vanderloop to approve the minutes of the September 26, 2012 regular Commission meeting as written.

All members voted aye. Motion Carried.

Public Comment: Mayor Gene Rosin stated that he received a phone call from M.W. Trucking, Inc. who wanted to commend Kelly O'Keefe and the other staff at the Utility who were very prompt and easy to work with while replacing the lights in their parking lot.

Manager of Finance Mike Kawula presented the 2013 Proposed Operating and Five Year Capital Budget to the Commission. The final 2013 budget will be presented or adoption next month at the November Commission Meeting.

It was moved by Tom McGinnis, seconded by John Moore to approve the accounts receivable write-offs.

Roll Call Vote:

John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Gene Rosin	aye
Bill Vanderloop	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin that check number 13 and checks numbered 51765 through 51895 in the amount of \$2,456,052.86 be approved for payment.

Roll Call Vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Tom McGinnis	aye
John Moore	aye
Gene Rosin	aye
Bill Vanderloop	aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

General Manager Jeff Feldt reported for Eric Miller, Manager of Electric Distribution, in his absence. Currently, we are working on three main projects; Cty Rd ZZ, Hwy "OO" and finalizing the engineering design for the Ann Street Sub.

Manager Generation & Operations Mike Pedersen reported that the fall outage on the Pratt Whitney unit has been completed. Dry ice cleaning has been completed at the Kimberly Hydro Plant. The crews have been working on raking racks. With this time of year and all of the rain, there have been a lot of leaves in the racks. He also reported that production has gone from 1.2 megawatts to 18.4 megawatts because of the recent rain and U.S. Army Corp of Engineers has opened up the gates on Lake Winnebago.

Water Superintendent Kevin Obiala reported that the crew repaired a water main break this week. Crews have also been busy flushing hydrants and they should be finished next week.

Manager of Information Technology Don Krause informed the Commission that he has been working on implementing Cyber Security group policies and should have Cyber Security plans in place by the end of the year. He has also been working on fiber updates.

Manager of Finance & Administration Mike Kawula reported that he has two employees out on FMLA leave and that the other staff has been doing a wonderful job picking up the additional workload.

Manager of Human Resources Denise Vanderloop stated that the health insurance information has been distributed to the employees and also the information for flex spending will go out next week.

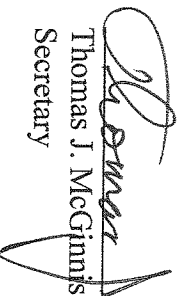
Manager of Generation & Operations Mike Pedersen reported that things are moving along very well on the Badger Hydro construction. The canal walls are 90% complete. The WDNR has approved the filling of the west tunnel with flowable fill. Blasting has been completed. He also had a meeting with Voith to discuss the design of the controls.

General Manager Jeff Feldt discussed the 2012 Work Plan 3rd Quarter Update with the Commissioners. The Public Service Commission's report on its investigation into Municipal Utility Payment in Lieu of Taxes (Pilot) was distributed.

It was moved by Lee Meyerhofer, seconded by John Moore to adjourn.

All members voted aye. Motion Carried

The meeting ended at 5:25 p.m.


Thomas J. McGinnis,
Secretary

Minutes taken by Amy Brick