

Kaukauna WI
December 19, 2012

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Lee Meyerhofer, Gene Rosin, Tom McGinnis, Bill Vanderloop, Tom Driessen and John Moore. Also present were Jeff Feldt, Mike Pedersen, Denise Vanderloop, Kevin Obiala, Mike Kawula, Eric Miller, Don Krause, Randy Vercauteren and Amy Brick from KU; Brian Roebke from the Times Villager, Diana Driessen and Karen Brooks.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse Commissioner Cindy Fallona's absence.

All members voted aye. Motion Carried.

It was moved by John Moore seconded by Tom McGinnis to approve the minutes of the November 28, 2012 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment

General Manager Jeff Feldt discussed the resolution in support of the preservation of tax-exempt financing stating that it results in lower capital costs to municipalities and public power utilities.

It was moved by John Moore, seconded by Gene Rosin to adopt a Resolution in Support of the Preservation of Tax-Exempt Financing.

All members voted aye. Motion Carried.

It was moved by Tom McGinnis, seconded by John Moore to recommend that the City of Kaukauna also adopt a Resolution in Support of the Preservation of Tax-Exempt Financing.

All members voted aye. Motion Carried.

General Manager Jeff Feldt reviewed the second amendment to the antenna lease on the Ann Street Water Tower. Kaukauna Utilities currently has a lease agreement with TeleCorp to allow them to install antenna facilities on the Ann Street Water Tower. Currently, there are six antennas and TeleCorp is requesting to place an additional three on the Ann Street Water Tower.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to authorize the General Manager to execute a Second Amendment to Kaukauna Antenna Lease Agreement as approved to form by the City Attorney.

All members voted aye. Motion Carried.

It was moved by John Moore, seconded by Gene Rosin to approve the accounts receivable write-offs.

Roll Call Vote:	Gene Rosin	aye
	Tom McGinnis	aye
	Bill Vanderloop	aye
	Lee Meyerhofer	aye
	Tom Driessen	aye
	John Moore	aye

Commissioner Cindy Fallona arrived at 4:12 p.m.

It was moved by John Moore, seconded by Bill Vanderloop that check number 16 and checks numbered 52218 through 52441 in the amount of \$124,527.65 be approved for payment.

Roll Call Vote:	Lee Meyerhofer	aye
	Gene Rosin	aye
	Bill Vanderloop	aye
	Tom McGinnis	aye

John Moore
Cindy Fallona
Tom Driessen

aye
aye
aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller reported that the contractor has finished the work on Hwy 00. The crews have been doing some prep work and staking for the Hwy 96 project in Little Chute. He also stated he has been closing work orders for year end. Eric also discussed the switching procedure they are completing with ATC over the holidays.

Manager of Generation & Operations Mike Pedersen stated the crews finished building a DC panel for the Combined Locks Substation. They have also been doing routine maintenance work on the rack raker at the Little Chute Hydro Plant. Additional fencing has been installed at the Island Street Peaking Plant. Mike also reported that he attended a workshop titled "Risk Informed Decision Making" that was sponsored by the Federal Energy Regulatory Commission.

Water Superintendent Kevin Obiala reported that crews have had one water main break and one service leak since the last Commission meeting. Crews have been testing meters, working valves, routine plant maintenance and keeping current with cross connection surveys. Kevin also reported that crews have been helping Kaukauna High School students at the Rapide Croche Park.

IT Manager Information Technology Don Krause stated that he has expanded our wireless environment by adding more wireless access points throughout the building. He is also busy planning for next year.

Manager of Finance & Administration Mike Kawula reported that staff is preparing for software updates for 2013. Staff is also processing the last payroll for 2012. The Public Service Commission met regarding the rate study on November 16, 2012, and we are waiting for the order to be approved at the hearing scheduled for December 20, 2012.

Manager of Human Resources Denise Vanderloop has been working with different vendors regarding benefits for next year.

Manager of Generation & Operations Mike Pedersen reported that the draft tubes for the Badger Plant have been installed. Voith will be at Kaukauna Utilities the week of January 7, 2013 for final alignment of the draft tubes. Mike also reported that the pedestrian bridge has been installed but will not be open to the public until construction is complete. He also stated that the first turbine is set to be installed in June, 2013.

General Manager Jeff Feldt discussed City of Kaukauna Resolution No. 3816 regarding payment of public fire protection costs by Kaukauna Utilities customers. There will be a public hearing at the Utility on January 22, 2013. He also stated that staff has been working with Judy Riehl from Fox Valley Technical College regarding a Mission, Vision, Values and Business Plan for 2013-2015. Currently we are working on a final draft that will be available for approval by the Commission at the February Commission Meeting. Jeff also stated that the Christmas Party is scheduled for January 18 at The Mariner. He also reminded the Commission about the 2013 APPA Legislative Rally scheduled for March 11-13, 2013.

It was moved by Tom McGinnis, seconded by Gene Rosin to adjourn.

All members voted aye. Motion Carried

The meeting ended at 4:48 p.m.

Thomas J. McGinnis
Secretary