

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Lee Meyerhofer, Tom McGinnis, Tom Driessen, Bill Vanderloop, and John Moore. Also present were City Attorney Kevin Davidson, Jeff Feldt, Mike Pedersen, Denise Vanderloop, Kevin Obiala, Mike Kawula, Eric Miller, Amy Brick and Randy Vercauteren from KU; Brian Roebke from the Times Villager, Diana Driessen, Karen Brooks and Dave Pahl.

It was moved by Lee Meyerhofer, seconded by Tom McGinnis to excuse Mayor Gene Rosin.

All members voted aye. Motion Carried.

It was moved by John Moore, seconded by Tom Driessen to approve the minutes of the July 25, 2012 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

General Manager Jeff Feldt reviewed the Amended and Restated Agreement Concerning Responsibility for Compliance with Mandatory Reliability Standards. Since 2007, a number of reliability standards and compliance responsibilities have changed resulting in the need to amend the original agreement.

It was moved by Tom McGinnis, seconded by Cindy Fallona to authorize the General Manager to execute the Amended and Restated Agreement Concerning Responsibility for Compliance with Mandatory Reliability Standards between Kaukauna Utilities and WPPI Energy.

Roll call Vote:

Cindy Fallona aye  
John Moore aye  
Bill Vanderloop aye  
Lee Meyerhofer aye  
Tom McGinnis aye  
Tom Driessen aye

Motion Carried

Manager Generation & Operations Mike Pedersen discussed the bids received for the Rapide Croche Hydro Trash Rack Raker. Four bids were received. Kiser Hydro was the lowest bid at \$356,892.

It was moved by John Moore, seconded by Tom McGinnis to approve the bid of Kiser Hydro in the amount of \$356,892 for the Rapide Croche Hydro Trash Rack Raker.

Roll call Vote:

Cindy Fallona aye  
John Moore aye  
Bill Vanderloop aye  
Lee Meyerhofer aye  
Tom McGinnis aye  
Tom Driessen aye

Motion Carried

It was moved by Bill Vanderloop, seconded by John Moore to approve the accounts receivable write-offs.

Roll Call Vote:

John Moore aye  
Tom McGinnis aye  
Tom Driessen aye  
Lee Meyerhofer aye  
Bill Vanderloop aye  
Cindy Fallona aye

Motion Carried

It was moved by Tom McGinnis, seconded by Tom Driessen that check number 11 and checks numbered 51104 through 51412 in the amount of \$7,095,836.15 be approved for payment.

Roll Call Vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye
Cindy Fallona	aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller commented that the linecrew is busy with the Hwy 96 project. Work on Hwy OO and Hwy J is set to begin next week. The specification for the switchgear at Ann Street Sub is being developed. More information will be presented at the next commission meeting. The GIS department is working on integrating GIS with our current work order system.

Manager of Generation & Operations Mike Pedersen reported that crews changed the small gate controller at Kaukauna City Plant. Fiber was installed at Kimberly Hydro Plant. Work at Bayorgeon Field has been completed. Maintenance crews have been busy doing routine maintenance.

Water Superintendent Kevin Obiala reported that there hasn't been a water main break since August 8<sup>th</sup>. Crews have been working on lawn restoration, cross connection surveys, and turning valves.

Manager of Information Technology Don Krause will be interviewing interns in the coming weeks. He is also meeting with Time Warner Cable for future communications at John Street Plant. He will also be doing an analysis of our current internet connection.

Manager of Finance & Administration Mike Kawula reported that he is working with a third party banking processor and we are only receiving a handful of checks to process with most of them being electronic. Customer service continues to work with delinquent customers to set up payment plans.

Manager of Human Resources Denise Vanderloop is working on health insurance open enrollment information. There is a meeting in Madison on September 26, 2012 and at that time, 2013 health insurance rates will be known. There will be an increase in the Wisconsin Retirement System contribution from both the employer and employee. The amount of the increase has not been determined yet. FSA contribution amounts will be decreasing from \$5,000 to \$2,500 for 2013. Dependent Care amounts will remain the same.


Manager of Generation & Operations Mike Pedersen reported that things are moving along very well on the Badger Hydro construction. Excavation work has been completed. Shock Crete was completed under the Hwy 55 Bridge. Lunda was the contractor and finished a week ahead of schedule. 85% of footings are done and 45% of the walls are completed. As of August 20, 2012, 4,125 yds of concrete has been poured. Blasting will start the last week of August. Mike Pedersen and Boldt will meet with the schools to inform them of what is going on with the blasting. Brandenburg will be out by next week with all of their work almost complete. The draft tubes are at port in Spain and are scheduled to arrive the second week of September in Green Bay.

General Manager Jeff Feldt stated there have been a lot of visitors to watch the construction and have been very respectful of the construction zone. A representative from the Federal Energy Regulatory Commission will be here once a month to review the project. Jeff and Mike Kawula will be in Madison for the electric rate hearing on September 7<sup>th</sup>. The Operating & Maintenance budget for next year should not see much of an increase. Our Worker's Compensation Experience Modification Factor has been reduced to 0.81 from 1.0. Jeff would like to reschedule the commission meeting for September due to a conflict with an APPA DEED Board Meeting. Amy will coordinate with the Commissioner's. WPP's Annual Meeting will be held in Green Lake on September 13<sup>th</sup> and 14<sup>th</sup>. Commissioners will let Amy know if they are interested in attending. The Lineman Rodeo will be held September 21, 2012 in Oconomowoc.

It was moved by Cindy Fallona, seconded by John Moore to adjourn.

All members voted aye. Motion Carried

The meeting ended at 4:40 p.m.

  
Thomas J. McGinnis  
Secretary

Minutes taken by Amy Brick

