

Kaukauna, WI
September 20, 2017

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Gene Rosin, Tom Driessen, John Moore, Tom McGinnis, Lee Meyerhofer, and Greg Lenz. Also present were Jeff Feldt, Denise Vanderloop, Mike Pedersen, Don Krause, Eric Miller, Clara Pickett, Dave Pahl, Randy Vercauteren, Rich Sorenson, Mike Petersen, John Schroeder, Diane Hermsen, Sean Latimer, and Amy Brick from KU, Steve Engebos, Energy Services Representative from WPPI, Diana Driessen, Tim Nixon from Godfrey Khan, and Tom Hanrahan, General Counsel for WPPI.

It was moved by Gene Rosin, seconded by Tom McGinnis to excuse Commissioner Sue Hennes's absence.

It was moved by Lee Meyerhofer, seconded by Gene Rosin to suspend the rules and adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with regard to litigation in which it is likely to become involved at 4:03 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Gene Rosin to return to open session at 4:12 p.m.

All members voted aye.

Motion Carried

Commission President Lee Meyerhofer introduced new Utility Commissioner Greg Lenz.

It was moved by Tom McGinnis, seconded by John Moore to approve the minutes of the August 16, 2017 and August 30, 2017 Commission meetings as written.

All members voted aye.

Motion Carried

There was no public comment.

Manager of Finance & Administration Clara Pickett discussed Claim # WM000449980049. Clara informed the Commission that an incident occurred on June 22, 2017, electricity was interrupted to Expera Specialty Solutions when a main circuit breaker tripped due to failure which resulted in an explosion of the 35kV insulator at the Elm Street Substation. Clara informed the Commission Statewide Services sent Expera a letter recommending KU disallow the claim and after review of the incident, they found KU was not negligent for the incident.

It was moved by Gene Rosin, seconded by Tom McGinnis that the Commission authorize the General Manager to proceed with denying the claim in full and authorize Kaukauna Utilities to send a formal Notice of Disallowance to Expera Specialty Solutions.

All members voted aye.

Motion Carried

Manager of Finance & Administration Clara Pickett discussed Claim # WM000449980050. Clara informed the Commission that an incident occurred on July 10, 2017 when Expera experienced a voltage dip due to a 35kV system outage that affected some of their equipment. Clara informed the Commission Statewide Services sent Expera a letter recommending KU disallow the claim and after review of the incident, they found KU was not negligent for the incident.

It was moved by Tom McGinnis, seconded by John Moore that the Commission authorize the General Manager to proceed with denying the claim in full and authorize Kaukauna Utilities to send a formal Notice of Disallowance to Expera Specialty Solutions.

All members voted aye.

Motion Carried

Manager of Generation & Operations Mike Pedersen discussed the Kaukauna Lock #5 Fishing Pier and 1000 Islands Kayak Launch Upgrade Proposals. Mike informed the Commission that in accordance with the Badger Hydro FERC License, KU is required to install a public fishing pier and boat launch. Mike stated KU worked with the Wisconsin Department of Natural Resources, National Parks, 1000 Islands, State Historic Preservation Office, and the Fox River Navigational System Authority to evaluate numerous sites. Mike stated the best option was to repair and improve the existing

fishing platform and canoe slide by 1000 Islands off of CTH ZZ. Mike also informed the Commission KU will install a fishing platform down river of Lock #5. Mike informed the Commission three (3) bids were received with Lunda Construction being the lowest evaluated bid. The following bids were received:

Lunda Construction	\$143,400
C.R. Meyer	\$160,500
McMullen and Pitz	\$245,700

It was moved by Gene Rosin, seconded by Tom McGinnis that the Commission authorize the General Manager to issue a contract to Lunda Construction for \$143,400 for the Kaukauna Lock #5 Fishing Pier and 1000 Islands Boat Launch.

Roll Call Vote:

Greg Lenz	aye
Tom McGinnis	aye
Lee Meyerhofer	aye
John Moore	aye
Gene Rosin	aye
Tom Driessen	aye

Motion Carried

The Advanced Metering Infrastructure (AMI) Task Force gave a presentation regarding their findings and recommendations to the Commission.

It was moved by Lee Meyerhofer, seconded by John Moore to suspend the rules and adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with regard to litigation in which it is likely to become involved at 5:24 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Gene Rosin to return to open session at 6:05 p.m.

All members voted aye.

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

General Manager Jeff Feldt reported for Water Superintendent Kevin Obiala in his absence. Jeff informed the Commission a pre-construction meeting was held regarding the Well #8 Iron Filter Tank Replacement and the project is moving forward.

Due to the absence of Manager of Information Technology Don Krause, there was no report.

Manager of Human Resources Denise Vanderloop informed the Commission staff will be reviewing the proposals for the deferred compensation plan on October 27. Denise stated she is working with Employee Trust Funds (ETF) regarding health insurance for 2018. Denise also informed the Commission that KU is hosting Purple Angel Training, a dementia awareness program aimed to educate the community on how to assist those with the disease.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission crews have been working on the Hwy ZZ project and on the "OO" Substation Project. Eric also stated crews are installing new street lights in the City.

Energy Services Representative Steve Engebos reviewed the August energy services report.

Manager of Finance & Administration Clara Pickett informed the Commission Paul Thompson from Hutchinson, Shockey & Erley presented the bond information at the City Council meeting. Clara stated they confirmed our A+ rating; however, with our bond insurance it raised the rating to AA. Clara informed the Commission initially the bond size was 3.975 million, and we were able to reduce it to 3.95 million at 3.3% interest rate.

Manager of Generation & Operations Mike Pedersen informed the Commission the Elm Street Substation is back online. Mike stated the application for relicensing the Kaukauna City Plant has been

filed with the FERC. Mike also stated the FERC required annual dam safety inspection was held with no issues being found and the FERC required max flood analysis was completed at Kaukauna City Plant with no issues. Mike stated we filed a license amendment with FERC requesting the Invasive Species study be completed every other year rather than every year and FERC approved the amendment.

General Manager Jeff Feldt informed the Commission the two lineman that responded to the Florida Mutual Aid request have returned home. The lineman worked in Kissimmee and Homestead after the hurricanes hit. Jeff stated the electric rate case is proceeding. He informed the Commission he would like to change the time of the October Commission meeting due to a scheduling conflict. Amy will send out an email.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by Tom McGinnis, seconded by Gene Rosin to approve the accounts receivable write-offs.

Roll Call Vote:

Gene Rosin	aye
Greg Lenz	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye

Motion Carried

It was moved by Tom Driessen, seconded by Tom McGinnis that check number 163, 164, 165, 166, 167, 168, 169 and checks numbered 65745 through 66032 in the amount of \$6,805,306.91 be approved for payment.

Roll Call Vote:

Tom McGinnis	aye
Gene Rosin	aye
Lee Meyerhofer	aye
Tom Driessen	aye
Greg Lenz	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to adjourn.

All members voted aye.

Motion Carried

The meeting ended 6:22 at p.m.


Thomas J. McGinnis
Secretary

Minutes taken by Amy Brick