

Kaukauna, WI  
March 16, 2016

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary Tom McGinnis. Commission Members present were Tom McGinnis, Gene Rosin, John Moore, Lee Meyerhofer via phone conference, Susan Hennes, Bill Vanderloop and Tom Driessen. Also present were Mike Kawula, Kevin Obiala, Jeff Feldt, Eric Miller, Denise Vanderloop, Don Krause, Dave Pahl, Lonnie Pichler, Randy Vercauteren, and Amy Brick from KU, Brian Roebke, Diana Driessen and Karen Brooks.

It was moved by Gene Rosin, seconded by John Moore to approve the minutes of the February 17, 2016 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

Manager of Engineering & Electric Distribution Eric Miller discussed the proposed Pole Attachment Agreement with Level 3 Communications, LLC. Eric informed the Commission KU has been approached by Level 3 Communications, LLC requesting permission to attach to our overhead structures. Eric stated staff has been working with Attorney Anita Gallucci of Boardman Law Firm to create a contract; the contact has been reviewed by our City Attorney as well. Eric informed the Commission KU currently has contracts with AT&T, Time Warner Cable and NetLec, LLC and all proposed contracts require a formal review and approval process on a case-by-case basis with the requesting company paying for any modifications to our facilities that may be required for them to attach to our overhead structures. Eric also informed the Commission the telecom companies are billed annually by KU for the contacts they have on our structures.

It was moved by John Moore, seconded by Gene Rosin to authorize the General Manager to execute the pole attachment licensing agreement with Level 3 Communications, LLC.

All members voted aye. Motion Carried

Water Superintendent Kevin Obiala discussed replacement of the 2006 Ford Ranger 4X2 truck. Kevin informed the Commission that \$32,000 is included in the 2016 water capital budget to replace Truck No. 58. Kevin stated that seven bids were received with Dorsch Ford being the lowest evaluated bid at \$25,369 for a 2016 Ford F150 XL Super Cab 4X4 truck. Kevin also informed the Commission that staff researched VIA Motors Electric Hybrid vehicles; however the cost of that vehicle is estimated around \$95,000. At this time, staff feels that is not a cost effective alternative.

It was moved by John Moore, seconded by Tom Driessen to authorize the General Manager to purchase a 2016 Ford F150 series 4X4 truck from Dorsch Ford for the firm price of \$25,369.

Roll Call vote:	Gene Rosin	aye
	Tom Driessen	aye
	Susan Hennes	aye
	John Moore	aye
	Bill Vanderloop	aye
	Tom McGinnis	aye
	Lee Meyerhofer	aye

The Commission reviewed the monthly reports.

Staff reports:

Human Resources Manager Denise Vanderloop informed the Commission that Josh Ring was hired for the MEUW Regional Safety Coordinator position. Denise stated she is preparing offers for the 2016 summer hires and the CAD intern. Denise also stated she is evaluating health plans for next year.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission the line crew finished installing the poles on Greiner Road and have been working on Hwy 00 towards the Outagamie County Landfill. Eric stated he attended a preconstruction meeting today regarding the project on McKinley and Grand Avenue in the Village of Little Chute. Eric also informed the Commission he is working with Outagamie County regarding the Hwy ZZ project.

Manager of Finance & Administration Mike Kawula informed the Commission that the auditors will be at the Utility later in the week. Mike stated the final audit will be presented to the Commission at the April or May Commission meeting.

General Manager Jeff Feldt reported for Manager of Generation & Operations Mike Pedersen in his absence. Jeff stated crews have been completing general maintenance at the hydro plants. Jeff also stated the electricians have finished the upstairs remodel project.

Manager of Information Technology Don Krause informed the Commission he has been working at the City preparing for the move into their new building. Don also stated he is working with the front office staff regarding the replacement of their telephones.

Water Superintendent Kevin Obiala informed the Commission crews have been testing meters, working distribution valves and changing water meters. Kevin also discussed an article that appeared in the Appleton Post Crescent over the past weekend concerning the presence of naturally occurring strontium in eastern Wisconsin public water supplies. In the article, Kaukauna was referenced, along with a number of other eastern Wisconsin communities, as a public water supply that EPA data suggests may contain high levels of strontium. Currently, the EPA does not regulate strontium. In 2015, Kaukauna Utilities completed EPA-UCMR3 (Unregulated Contaminant Monitoring Rule) water sampling as required. These water samples showed a detected level of 27 MG/L of strontium, a naturally occurring mineral in the geological formation found in Kaukauna's water supply. When UCMR monitoring finds an impurity that may need to be regulated, the EPA has to determine whether or not there are beneficial or harmful levels of that impurity and what those levels are. At this time, the EPA is gathering information and determining whether or not strontium regulation is necessary and, if so, what the Maximum Contaminant Level (MCL) should be. Kevin stated for the time being, the EPA has established a non-regulatory level of 4 milligrams of strontium per liter of water (4mg/L) as the lifetime health advisory limit and a short term advisory limit of 25 mg/L. However, the EPA has delayed a final decision in order to collect additional information to determine whether or not this is a substance that will be regulated and what a true MCL should be. Kevin informed the Commission KU has been closely monitoring this issue and will respond as required by the EPA and WDNR to ensure the water provided to our customers continues to meet or exceed every regulatory requirement for safe drinking water. It was suggested by Commissioner John Moore that the Utility take additional samples from within the houses of a few KU customers.

Manager of Finance & Administration Mike Kawula gave an update to the Commission regarding the Kimberly Hydro Operating and Financial Performance.

General Manager Jeff Feldt updated the Commission on the electric rate case. Jeff stated all reply briefs have been submitted and we expect a final decision by April.

General Manager Jeff Feldt updated the Commission regarding the Hydro Park Restroom Facility & Electronic Kiosks. Jeff stated we are in the process of completing design work for the restroom facility and the kiosks will be upgraded by June 1.

General Manager Jeff Feldt updated the Commission on the City Hall Rooftop Solar Project. Jeff stated crews from KU might complete the installation of the solar panels; however it is being evaluated at this time.

General Manager Jeff Feldt updated the Commission regarding the Elm Street Gas Turbine project. Jeff stated the contract with WPPI will end this year and KU is evaluating extending the contract for ten years. Jeff stated the Elm Street Gas Turbine needs roughly 1.5 million in improvements; however WPPI will contribute to the rebuild.

General Manager Jeff Feldt reminded the Commission the Quarter Century Club Dinner is April 13 at Van Abel's, the MEUW Annual Conference is June 1-3 in Elkhart Lake, the APPA Annual Conference is June 11-15 in Phoenix and the WPPI Regional Dinner is Thursday, May 12 in Green Bay.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write-offs.

Roll Call Vote:

Susan Hennes	aye
John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Gene Rosin	aye
Bill Vanderloop	aye

Motion Carried

It was moved by John Moore, seconded by Gene Rosin that check number 61 and checks numbered 61907 through 62116 in the amount of \$3,082,598.67 be approved for payment.

Roll Call Vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Susan Hennes	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye

Motion Carried

It was moved by Bill Vanderloop, seconded by Gene Rosin to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:43 p.m.

  
Thomas J. McGinnis  
Secretary

Minutes taken by Amy Brick