

Kaukauna, WI
September 15, 2015

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Bill Vanderloop, Tom McGinnis, John Moore, Lee Meyerhofer, Gene Rosin, and Tom Driessen. Also present were Mike Kawula, Kevin Obiala, Jeff Feldt, Eric Miller, Mike Pedersen, Don Krause, Denise Vanderloop, Randy Vercauteren, Lonnie Pichler, Dave Pahl, and Amy Brick from KU, Brian Roebke, Karen Brooks, Ken Meyer and Diana Driessen.

It was moved by Tom McGinnis, seconded by Bill Vanderloop to excuse Commissioner Cindy Fallona's absence.

It was moved by John Moore, seconded by Gene Rosin to approve the minutes of the July 15, 2015 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

Pat Connors, Senior Vice President of WPPI Energy, gave an industry update presentation to the Commission.

Commissioner John Moore excused himself from the meeting at 4:45 p.m.

Manager of Generation & Operations Mike Pedersen discussed replacement of the 2003 Ford F250 ¾ ton truck. Mike informed the Commission that \$45,000 is included in the 2015 capital budget to replace Truck No. 45. Mike stated that four bids were received with Broadway Automotive being the lowest evaluated bid at \$39,324.41. Mike also informed the Commission that staff researched VIA Motors Electric Hybrid vehicles; however VIA Motors does not currently offer a ¾ ton pick up at this time.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the General Manager to issue a purchase order to Broadway Automotive for the firm price of \$39,324.41 to replace Truck No. 45.

Roll Call vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye

Manager of Engineering & Electric Distribution Eric Miller discussed the replacement of bucket Truck No. 86. Eric informed the Commission that \$180,000 is included in the 2015 budget to replace Truck No. 86. Eric stated that two bids were received with Utility Sales & Service being the lowest evaluated bid at \$205,239.

It was moved by Gene Rosin, seconded by Tom Driessen to authorize the General Manager to award the purchase of a new VST-60 bucket truck in the amount of \$155,239 after the \$50,000 trade in value for the old truck.

Roll Call Vote:

Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Gene Rosin	aye
Bill Vanderloop	aye

Water Superintendent Kevin Obiala discussed the #9 Well Turbine Pump Replacement. Kevin informed the Commission that part of KU's well pump maintenance program includes replacement of each well pump on an eight year rotation. This is due to the wear of the pumps and the deterioration of the column pipe. Kevin stated that \$75,000 is included in the 2015 budget to replace the pump. Four bids were received with Water Well Solutions being the lowest evaluated big at \$31,385.

It was moved by Gene Rosin, seconded by Tom McGinnis to approve the bid submitted by Water Well Solutions Group in the amount of \$31,385 for the replacement of Well #9 Turbine Pump.

Roll Call Vote:

Bill Vanderloop aye
 Tom McGinnis aye
 Tom Driessen aye
 Lee Meyerthofer aye
 Gene Rosin aye

Manager of Generation & Operations Mike Pedersen discussed the Kimberly Hydro Relicensing process. Mike informed the Commission that the FERC license for the Kimberly Hydro Plant expires in 2021 and currently takes six (6) years to relicense an existing facility. Mike stated that the Preliminary Application Document (PAD) and license format request is due by September 16, 2016; therefore KU needs to contract with an engineering firm for support of the licensing process. Mike stated that an RFP was issued to seven engineering firms for proposals with six proposals received. TRC is the lowest evaluated proposal at \$199,250.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the General Manager to issue a contract to TRC for the engineering services associated with the relicensing of the Kimberly Hydro Facility for \$199,250.

Roll Call Vote:

Gene Rosin aye
 Tom Driessen aye
 Bill Vanderloop aye
 Tom McGinnis aye
 Lee Meyerthofer aye

General Manager Jeff Feldt discussed the ATC Restructuring Option. Jeff stated that as discussed at the last Commission meeting, ATC is requesting that existing members make an ownership decision as to remaining in ATCLLC or participating in a newly formed company, ATC HOLDCO which would facilitate investment in transmission projects outside of the traditional ATC footprint. Jeff stated that his recommendation is that KU retain its equity ownership interest in ATCLLC and be designated as a "Non-Exchanging Owner" in the restructured ATC organization. Due to this, a resolution must be passed by the City Council as the City is the governing body that approved KU's initial acquisition of its ATC ownership interest in 2001.

It was moved by Tom Driessen, seconded by Gene Rosin that the Commission recommend that the Common Council of the City of Kaukauna approve a Resolution Authorizing Execution of Documents Pertaining to the Restructuring of the American Transmission Company, LLC.

Roll Call Vote:

Gene Rosin aye
 Bill Vanderloop aye
 Tom Driessen aye
 Lee Meyerthofer aye
 Tom McGinnis aye

The Commission reviewed the monthly reports.

Staff reports:

Manager of Generation & Operations Mike Pedersen informed the Commission that Howard Immel Construction is working on FERC required dam repairs at Combined Locks Hydro. Mike stated that IEI General Contractors started work on the Old Badger Roof Project. Mike also informed the Commission that Dresser-Rand completed the boroscope project at Elm Street Gas Turbine and found no major issues. Mike also stated that Precision Iceblast Corporation completed dry ice cleaning on generators #2 and #3 at Little Chute Hydro and also on the Island Street Gas Turbine.

Water Superintendent Kevin Obiala informed the Commission that crews have been testing large meters, operating distribution valves, completing water meter change outs and keeping current with cross connection surveys. Kevin also informed the Commission that crews will begin flushing hydrants in two weeks.

Manager of Information Technology Don Krause stated he is preparing for interviews with candidates for the Information Technology Technician. Don also informed the Commission that he has been working with the City on website evaluations and opportunities.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission that crews have been working on the Mill Street Bridge Project in Little Chute. Eric also stated that engineering is working on converting 2nd Street to underground. Eric also informed the Commission that he is working with the County regarding a new roundabout on Cty Rd CE and Cty Rd HH.

Manager of Human Resources Denise Vanderloop informed the Commission the new journey line apprentice, Connor Wilz, started August 31. Denise also stated she is keeping current with the Health Insurance changes.

Manager of Finance & Administration Mike Kawula stated that in mid-August, the accounting system was upgraded. Mike stated staff is updating procedures and enhancing the financial statements.

Manager of Generation & Operations Mike Pedersen updated the Commission on the sign for Hydro Park. Mike stated that the signs are completed; however KU is waiting for a Contractor to install them. Mike also informed the Commission that sun shades are being designed for the kiosks at Hydro Park.

Manager of Finance & Administration Mike Kawula informed the Commission that staff is working with the Public Service Commission (PSC) with regard to the coincident billing of distribution demand charge.

General Manager Jeff Feldt informed the Commission that staff is working on the 2016 Capital Budget and it will be presented to the Commission at the October Commission meeting.

Manager of Electric Distribution & Engineering Eric Miller updated the Commission on the electric safety demonstration trailer. Eric stated the trailer has been completed and will be presented to the Commission at the October Commission meeting.

General Manager Jeff Feldt informed the Commission that staff is working on the 2016-2018 Strategic Business Plan and will have a draft prepared for the Commission at the October Commission meeting. Jeff also reminded the Commission that KU's recycling event is Saturday, Sept 19 from 8:00-12:00.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by Bill Vanderloop, seconded by Tom McGinnis to approve the accounts receivable write-offs.

Roll Call Vote:

Lee Meyerthofer	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
Tom Driessen	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin, that check number 53 and checks numbered 60440 through 60650 in the amount of \$4,850,610.89 be approved for payment; and also check number 54 and checks numbered 60651 through 60858 in the amount of \$6,018,895.20 be approved for payment.

Roll Call Vote:

Gene Rosin	aye
Tom Driessen	aye
Bill Vanderloop	aye
Tom McGinnis	aye
Lee Meyerthofer	aye

Motion Carried

It was moved by Tom McGinnis, seconded by Gene Rosin to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever

