

Kaukauna, WI
June 24, 2015

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Bill Vanderloop, Tom McGinnis, John Moore, Gene Rosin, Lee Meyerhofer and Tom Driessen. Also present were Mike Kawula, Kevin Obiala, Jeff Feldt, Mike Pedersen, Eric Miller, Don Krause, Jim Grogan, and Amy Brick from KU, Attorney Kevin Davidson, Karen Brooks, Richard Magnuson and Brian Roebke.

It was moved by Lee Meyerhofer, seconded by Tom Driessen to excuse Commissioner Cindy Fallona's absence.

It was moved by John Moore, seconded by Gene Rosin to approve the minutes of the May 20, 2015 regular Commission meeting as written.

All members voted aye. Motion Carried.

Brian Roebke made a public comment suggesting a sign be installed identifying Hydro Park.

Richard Magnuson, 801 Dodge Street, made a public comment regarding a water main break near his residence. He stated that when he left his residence, the water was off and there was no water in his garage; however when he returned, he found an inch of water and mud in his garage. Mr. Magnuson stated that had he known the water was going to be turned back on, he would have stayed to monitor the situation. Mr. Magnuson informed the Commission that KU staff was very professional when dealing with him.

Manager of Finance & Administration Mike Kawula discussed the property damage claim from Mr. Magnuson, 801 Dodge Street. Mike informed the Commission that on March 28, 2015, the water department had a water main break near the home of Mr. Magnuson. KU's liability claims representative, Statewide Services, have found that KU was not negligent for Mr. Magnuson's damages.

It was moved by John Moore, seconded by Gene Rosin that the Commission deny the claim in full and authorize the General Manager to send a formal Notice of Disallowance to Mr. Magnuson.

All members voted aye. Motion Carried

It was moved by Lee Meyerhofer, seconded by Tom McGinnis to authorize the General Manager to reimburse Mr. Magnuson \$1,500 for clean-up expenses due to the water main break near 801 Dodge Street.

Roll Call vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye

Manager of Generation & Operations Mike Pedersen discussed the John St. Headwall Repair and Combined Locks Overflow Spillway Repair projects. Mike stated that during the 2012 inspection, the WDNR required KU to make repairs to the downstream left building corner (headwall) that has significant structural cracking and damage. Mike stated that during the 2011 inspection, FERC requested a plan and schedule to repair missing and spalling concrete on the face of the non-overflow section of the dam. Mike informed the Commission that in 2014, KU hired Mead & Hunt to develop repair plans for both sites. Bids were received from Howard Immel, Boldt, C.R. Meyer and Lunda with Howard Immel being the lowest evaluated bid.

It was moved by Tom McGinnis, seconded by Gene Rosin to authorize the General Manager to approve the bid submitted by Howard Immel in the amount of \$207,928 for the John St. Headwall Repair and Combined Locks Overflow Spillway Projects.

Roll Call Vote:

John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye

Lee Meyerhofer aye
 Gene Rosin aye
 Bill Vanderloop aye

Manager of Generation & Operations Mike Pedersen discussed the Old Badger Hydro Roof Replacement Project. Mike informed the Commission that the project consists of removing the existing roof and wood sub-base, installing a new wood sub-base to look like the old structure, add insulation and a standing seam metal roof. Mike stated that due to the structure being listed on the historical records, KU needed approval from SHPO for the new roofing system which was obtained. Bids were received from IEI, Howard Immel and F.O. Zeise with IEI General Contractors being the lowest evaluated bid.

It was moved by John Moore, seconded by Gene Rosin to authorize the General Manager to issue a purchase order to IEI General Contractors for \$172,000 for the roof replacement of the Old Badger Powerhouse.

Roll Call Vote:

Bill Vanderloop aye
 Tom McGinnis aye
 Tom Driessen aye
 Lee Meyerhofer aye
 John Moore aye
 Gene Rosin aye

General Manager Jeff Feldt discussed the Information Technology Technician Position. Jeff informed the Commission that the demands in the IT Department have been consistently growing with IT services nearly doubling with the inclusion of the City, Library and 1000 Islands. Jeff stated that the current IT Specialist has been responsible for the helpdesk tickets, installation of equipment and computer issues between KU and the City. Jeff stated that based on the current and future demands in IT, KU would like to hire an Information Technology Technician. KU would look for an experienced candidate with a minimum of five (5) years of experience in IT.

It was moved by Gene Rosin, seconded by John Moore to authorize the General Manager to hire an Information Technology Technician position.

Roll Call Vote:

Gene Rosin aye
 Tom Driessen aye
 John Moore aye
 Bill Vanderloop aye
 Tom McGinnis aye
 Lee Meyerhofer aye

The Commission reviewed the monthly reports.

Staff reports:

Water Superintendent Kevin Obiala informed the Commission that crews have been rebuilding and replacing fire hydrants and also replacing broken distribution valves. Kevin stated crews assisted Feaker & Sons with the water project on Doty Street and have also been working at the Kaukauna High School with the new addition project. Kevin stated crews have also been completing meter change outs and keeping current with cross connection surveys. Lee Meyerhofer informed Kevin that he was approached by a customer regarding a possible water leak on 13th Street. Kevin stated that he recently was made aware of the possible leak and he will look into it.

General Manager Jeff Feldt reported for Manager of Human Resources Denise Vanderloop in her absence. Jeff informed the Commission that a verbal job offer was made to a journey line apprentice with a tentative start date of July 13. Jeff stated KU currently has an additional journey lineman position open that we are recruiting for.

Manager of Information Technology Don Krause informed the Commission that he updated the camera system and also upgraded the monitors in the Operations Department. Don stated he has been working on the printing project.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission the work order system project is moving forward. Eric stated the linecrew completed the work for the new City Hall building. Eric also informed the Commission that he has seen significant requests for new service.

Eric informed the Commission that staff has been working on converting customers from their 60 amp service to an AMR.

Manager of Finance & Administration Mike Kawula stated the final payments for the 2003 and 2010 bonds that were refinanced were sent out today. Mike stated the customer service staff has been working with delinquent customers establishing payment plans. Mike also stated that he has had discussions with the Village of Little Chute regarding KU's contract with them and whether or not they will renew their contract with KU.

Manager of Generation & Operations Mike Pedersen stated crews have been working on the main office building parking lot rewiring lights and working on the irrigation system. Mike stated crews repaired the wall for the Old Badger Plant sluiceway. Mike informed the Commission that crews rewired the rackraker at the point due to a bad power supply and also rebuilt the hydraulic system on the John St. Plant rackraker. Mike informed the Commission the Rapide Croche Shelter is now open and grills will be installed soon.

Manager of Generation & Operations Mike Pedersen informed the Commission during the kayak survey on Saturday, June 20 from 10:00 a.m. – 2:00 p.m. crews noted thirteen (13) kayakers used the kayak access gate. Mike stated contractors are replacing cracked concrete and replacing dead trees and shrubs in Hydro Park. Mike stated the kiosk was delayed in shipping and will be installed within the next couple of weeks.

General Manager Jeff Feldt discussed the KU greenhouse gas emissions and fuel mix. Jeff stated 33% of KU's electric load is from renewable sources. Jeff discussed the coincident billing of distribution demand charges and the meeting minutes from the Distributed Generation Committee meeting. Jeff also informed the Commission that he is scheduling two sessions with Judy Riehl from Fox Valley Technical College to discuss KU's three year strategic business plan.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write-offs.

Roll Call Vote:

John Moore	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Tom McGinnis	aye

Motion Carried

It was moved by Tom McGinnis, seconded by John Moore, that check number 51 and checks numbered 59882 through 60212 in the amount of \$6,602,449.10 be approved for payment.

Roll Call Vote:

Tom McGinnis	aye
Gene Rosin	aye
Bill Vanderloop	aye
John Moore	aye
Lee Meyerhofer	aye
Tom Driessen	aye

Motion Carried

It was moved by John Moore, seconded by Tom Driessen to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: WPPI Energy Long-Term Power Supply and Elm Street Gas Turbine Contracts, at 5:27 p.m.

All members voted aye

Motion Carried

It was moved by Tom McGinnis, seconded by John Moore to return to open session at 5:53 p.m.

All members voted aye

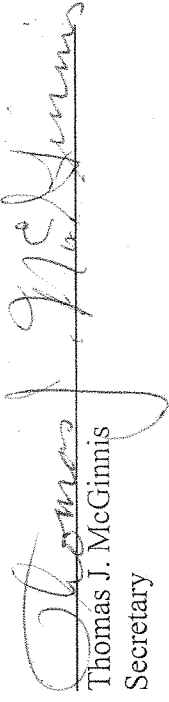
Motion Carried

It was moved by John Moore, seconded by Tom Driessen to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 5:55 p.m.


Thomas J. McGinnis
Secretary

Minutes taken by Amy Brick