

Kaukauna, WI
July 15, 2015

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Bill Vanderloop, Tom McGinnis, John Moore, Gene Rosin, Lee Meyerhofer, Cindy Fallona and Tom Driessen. Also present were Mike Kawula, Kevin Obiala, Jeff Feldt, Eric Miller, Don Krause, Denise Vanderloop, Randy Vercauteren, Lonnie Pichler, Dave Pahl, and Amy Brick from KU, Karen Brooks and Brian Roebke.

It was moved by John Moore, seconded by Bill Vanderloop to approve the minutes of the June 24, 2015 regular Commission meeting as written.

All members voted aye. Motion Carried.

Brian Roebke made a public comment stating he was delighted to see Hydro Park Kiosk/Sign Update on the agenda.

General Manager Jeff Feldt discussed the current vehicle fleet and options for upcoming vehicles and types of alternate fuel. Jeff informed the Commission that the Utility has been doing research on electric vehicles and plan on meeting with a representative from Via Motors.

General Manager Jeff Feldt discussed the potential city hall solar project. Jeff stated staff has been evaluating the installation of an 80KW fixed-panel solar array on the roof top of this facility and has been working with City engineering staff and the project architect and engineers to ensure the roof is capable of handling the additional structural loading of the proposed solar array.

The Commission reviewed the monthly reports.

Staff reports:

General Manager Jeff Feldt reported for Manager of Generation & Operations Mike Pedersen in his absence. Jeff stated that a representative from FERC was at the Utility on July 7 to complete annual inspections. Inspections went well as there were no major issues. Jeff informed the Commission crews installed new communication relays at Thilmany Substation. Crews also completed the OSHA required crane inspections at all the sites. Jeff also stated that a pre-construction meeting was held to discuss details regarding the Old Badger Roof Project.

Water Superintendent Kevin Obiala informed the Commission crews have been deploying data loggers to listen for water leaks. Kevin stated there was a service break on 2nd Street and Crooks Avenue. Kevin stated crews assisted Feaker & Sons with the water project on Doty Street and have been completing water meter change outs and keeping current with cross connection surveys.

Manager of Information Technology Don Krause informed the Commission new printers will be arriving next week. Staff will be busy setting them up and training the employees. Don also stated that he attended a meeting with representatives from Little Chute High School regarding the installation of fiber from "OO" Substation to the Outagamie County Landfill.

Manager of Engineering & Electric Distribution Eric Miller informed the Commission crews upgraded the relays at Central and Thilmany Substations. Crews have also been doing underground work on Hwy Z. Eric also informed the Commission the 18 customers that didn't respond to our letters regarding upgrading their 60 amp service have been sent to the local municipalities.

Manager of Human Resources Denise Vanderloop stated the Information Technology Technician position has been advertised. The deadline to apply is July 28. Denise informed the Commission the new journey line apprentice, Eric Bley, started July 13. Denise also stated the Strategic Planning sessions are scheduled in September. Denise also stated there will be a .4 decrease in the Wisconsin Retirement System contribution.

Manager of Finance & Administration Mike Kawula stated training for the upgrade to the accounting system will be held the week of August 10. Mike informed the Commission the customer service department has been working with delinquent customers establishing payment plans. Mike also stated staff is working with our largest customers and the Public Service Commission (PSC) with regard to the coincident billing of distribution demand change.

General Manager Jeff Feldt updated the Commission on the 2015 Work Plan for the 2nd Quarter. If the Commission has questions, they are to let Jeff know.

General Manager Jeff Feldt informed the Commission that three Commissioners received the MEUW Charlie Bradburn Pillar of Public Power Award. Lee Meyerhofer was awarded for twenty years of service and Tom McGinnis and Gene Rosin were awarded for ten years of service.

Commission President Lee Meyerhofer stated General Manager Jeff Feldt was recognized for his twenty five years of service and dedication to the public power industry and received the 2015 MEUW Donald L. Smith Distinguished Service Award.

General Manager Jeff Feldt stated the kiosk in Hydro Park will be installed tomorrow. Jeff also stated staff will work with Tom McGinnis regarding the design of the new hydro park sign. Jeff informed the Commission staff is meeting with the WDNR regarding the Rapide Croche boat launch.

General Manager Jeff Feldt informed the Commission that the WPPI Energy Annual Meeting is September 17 and 18 in Sheboygan. If they are interested in attending the conference, they are to let Amy know.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Tom McGinnis to approve the accounts receivable write-offs.

Roll Call Vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Cindy Fallona	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye

Motion Carried

It was moved by John Moore, seconded by Cindy Fallona, that check number 52 and checks numbered 60212 through 60439 in the amount of \$4,897,368.57 be approved for payment.

Roll Call Vote:

Cindy Fallona	aye
John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Gene Rosin	aye
Bill Vanderloop	aye

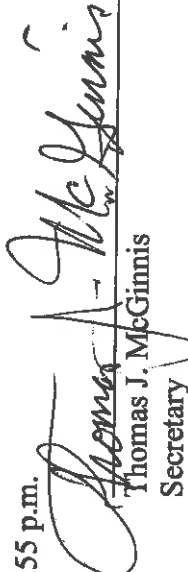
Motion Carried

It was moved by Tom McGinnis, seconded by John Moore to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:55 p.m.


 Thomas J. McGinnis
 Secretary