

Kaukauna, WI  
September 24, 2014

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by Secretary Tom McGinnis. Commission Members present were Bill Vanderloop, Gene Rosin, Tom McGinnis, John Moore, Cindy Fallona and Tom Driessen. Also present were Jeff Feldt, Mike Kawula, Mike Pedersen, Kevin Obiala, Don Krause, Eric Miller and Amy Brick from KU, Karen Brooks, Diana Dreissen and Brian Roebke.

It was moved by Bill Vanderloop, seconded by Gene Rosin to excuse Commissioner Lee Meyerhofer's absence.

It was moved by John Moore, seconded by Cindy Fallona to approve the minutes of the August 19, 2014 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

The Commission reviewed the monthly reports.

Staff reports:

Manager of Generation and Operations Mike Pedersen informed the Commission that Badger Hydro Unit #2 is back in service. He stated that Unit #1 has been disassembled to have the coupling rebuilt and replace the bearing. Mike stated that the speed increaser will be reinstalled and aligned. Mike also informed the Commission that a crane is scheduled to pull the stop gates and that the Engineers from Voith will start testing the Unit. Mike also reported to the Commission that there is a bad bearing in engine A at Island Street Peaking Plant. The engine has been sent to Pratt Whitney for repair. Mike stated that divers from Underwater Construction completed dive inspections at Kaukauna City Plant, Rapide Croche Plant and inspected the draft tubes at Kimberly Hydro Plant. Mike stated that crews are replacing the trashracks on Unit #1 at Kaukauna City Plant. He stated that EA Engineering has completed the habitat study at 1000 Islands as part of the Kaukauna City Plant relicensing. Mike also stated that Wisconsin Industrial Coatings have started work on the main office building garage floor. Mike also informed the Commission that Kaukauna Utilities has signed the Memo of Agreement with the Wisconsin Department of Natural Resources (WDNR) regarding providing alternative recreational activities at the Rapide Croche impoundment not to exceed \$300,000 within five years.

Manager of Electric Distribution Eric Miller informed the Commission that engineering and survey work has been completed on the Hwy Z project. Eric stated that the linecrew has been working at the kayak launch and also converting to underground utilities by the Farmers Market. Eric stated that he has been working with Mike Pedersen switching Combined Locks Substation. Eric also informed the Commission that he is working with Krause Engineering on designs for the safety trailer.

Water Superintendent Kevin Obiala informed the Commission that crews are working with Bowers Construction on the water main reconstruction project on 12<sup>th</sup> street. Kevin stated that crews have been repairing hydrants, working on distribution valves, meter change outs, cross connection surveys and any maintenance issues that arise.

Manager of Finance & Administration Mike Kawula gave an update to the Commission regarding the water rate case. Mike stated that the Utility requested a 13% rate increase; however the Public Service Commission proposed 6%. Mike stated the last water rate increase was four years ago.

Manager of Information Technology Don Krause informed the Commission that he is currently auditing our cellular services. Don stated that he is installing fiber to the gate at the kayak launch. Don also stated that he is working with Mike Pedersen regarding the installation of kiosks at Hydro Park. Don stated he is also doing an audit of our printing needs.

Manager of Finance & Administration Mike Kawula informed the Commission that he is working on the draft 2015 budget and it will be presented to the Commission in October. Mike also stated the Customer Service Department has been registering for some seminars, such as "Dealing with Difficult People".

Manager of Human Resources Denise Vanderloop informed the Commission that she received the 2015 health insurance rates and that Anthem is the lowest cost plan. 2015 rates have decreased

approximately 4%. Denise also stated that Anthem and Network Health are offering dental plans in 2015. Denise informed the Commission that she is currently recruiting for the Relief System Operator position and the Systems Engineer position.

Manager of Generation & Operations Mike Pedersen updated the Commission regarding Hydro Park. Mike stated that the piers have been installed at the kayak launch. Mike stated that the pavilion at Rapide Croche Park will be installed at the end of October.

General Manager Jeff Feldt informed the Commission that the contract with Boldt Construction has been closed out. Jeff stated that he and Mike Pedersen will be working with Voith at the end of October to close out their contract regarding Badger Hydro.

General Manager Jeff Feldt updated the Commission regarding the Fox Energy Center Dispute. Jeff stated he is waiting for the order from the Public Service Commission. Jeff stated that when the order is written and approved, the Utility will have six months to file a rate case. KU is required to turn over Fox Energy Center to WPS to self-serve station power when the rate order is received from the PSC.

General Manager Jeff Feldt informed the Commission that the Utility received the WWA Water Efficiency Award. Jeff also stated that Commissioner Bill Vanderloop recently received a Community Service Award from WPPI Energy.

General Manager Jeff Feldt informed the Commission that the Utility was not selected for the Solar Garden project. Jeff stated that New Richmond and River Falls Utilities were selected and if either of those Utilities cannot proceed with the project, Kaukauna Utilities would be the alternate.

General Manager Jeff Feldt stated that Oconomowoc Utilities is currently in a pole attachment dispute with Time Warner Cable over pole attachment costs. Jeff informed the Commission that the Utility will be participating in the Kaukauna High School cooperative program. Jeff also informed the Commission that second graders from Park Community Charter School/Wisconsin Innovative Schools Network will be doing a field study visit at the Utility. Jeff also informed the Commission that the Commission meeting in October will be changed to October 22.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Bill Vanderloop to approve the accounts receivable write-offs.

Roll Call Vote:

Tom Driessen	aye
Cindy Fallona	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye

Motion Carried

It was moved by John Moore, seconded by Gene Rosin, that check number 40 and checks numbered 57707 through 58073 in the amount of \$6,419,851.90 be approved for payment.

Roll Call Vote:

Cindy Fallona	aye
John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Gene Rosin	aye
Bill Vanderloop	aye

Motion Carried

It was moved by John Moore, seconded by Tom Driessen to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) for discussion of disposition of public lands where competitive or bargaining reasons require closed session at 4:39 p.m.

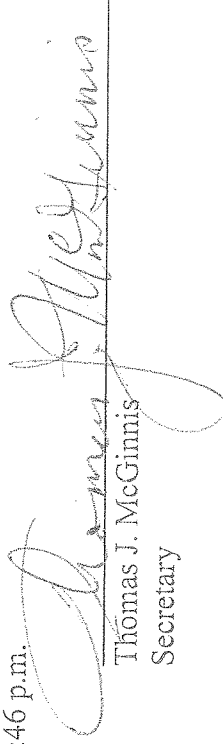
It was moved by Tom McGinnis, seconded by John Moore to return to open session at 4:45 p.m.

All members voted aye                      Motion Carried

It was moved by Tom McGinnis, seconded by Tom Driessen to adjourn.

All members voted aye.                      Motion Carried

The meeting ended at 4:46 p.m.

  
Thomas J. McGinnis  
Secretary

Minutes taken by Amy Brick