

Kaukauna, WI
October 22, 2014

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Bill Vanderloop, Gene Rosin, Tom McGinnis, John Moore, Lee Meyerhofer and Tom Driessen. Also present were Jeff Feldt, Mike Kawula, Mike Pedersen, Denise Vanderloop, Kevin Obiala, Don Krause, Eric Miller, Amy Brick and Mandy Marks from KU, Attorney Kevin Davidson, Diana Driessen and Brian Roebke.

It was moved by Gene Rosin, seconded by Bill Vanderloop to excuse Commissioner Cindy Fallona's absence.

It was moved by Tom McGinnis, seconded by John Moore to approve the minutes of the September 24, 2014 regular Commission meeting as written.

All members voted aye. Motion Carried.

There was no public comment.

General Manager Jeff Feldt discussed the request from the Village of Little Chute to conduct a managed deer bow hunt on "Electric Island" from December 1, 2014 through December 14, 2014. This will be the sixth year for a managed deer hunt on the property. For pedestrian safety reasons, access to the Heritage Parkway Trail will be blocked near the Combined Locks Dam.

It was moved by John Moore, seconded by Tom Driessen to authorize the Village of Little Chute to conduct a managed deer bow hunt on the Kaukauna Utilities property known as "Electric Island" located in the Village of Little Chute for the period of December 1, 2014 through December 14, 2014.

All members voted aye. Motion Carried

Manager of Finance and Administration Mike Kawula presented the 2015 Proposed Operating Budget and General Manager Jeff Feldt presented the 2015 Five Year Capital Budget to the Commission. The final 2015 budget will be presented for adoption next month at the November Commission Meeting.

The Commission reviewed the monthly reports.

Staff reports:

Manager of Generation and Operations Mike Pedersen informed the Commission that crews replaced the bushings on the 138kV transformer at Combined Locks Substation. Mike stated that staff gauges have been installed at all of the hydro plants as required by FERC. Mike also informed the Commission that Island Street Peaking Plant is out of service for the annual fall outage. Mike stated that crews completed the trash rack replacement at Kaukauna City Plant.

Manager of Electric Distribution Eric Miller informed the Commission the linecrew started work on Hwy Z. Eric stated that the Meter Technicians completed three 7s meter conversions. Eric also informed the Commission that he is working with contractors to provide power to Polyflex and two Kwik Trips. Eric stated that crews finished the underground inspections as required by the Public Service Commission (PSC).

Water Superintendent Kevin Obiala informed the Commission that crews finished flushing hydrants. He stated that due to flushing hydrants, there were a couple of water main breaks that crews repaired. Kevin stated that crews are listening for leaks and have drained the hydrants for winter. Kevin also informed the Commission that crews have been completing meter change outs, keeping current on cross connection surveys and working on any maintenance issues that arise.

Manager of Information Technology Don Krause informed the Commission that the Utility was struck by the Crypto Wall 2.0 virus last week. Don stated that the IT Department was able to save 60% of the data on the server; however 40% had to be restored. Don stated that he contacted WPPI and they stated four other Utilities went through the same incident. Don informed the Commission that he met with Verizon and Cellcom regarding cell phones and he has decided to stay with Cellcom as the provider for the Utility and the City. Don stated he is in the process of switching over the Police and Fire Departments at the City to iPhones.

Manager of Finance & Administration Mike Kawula informed the Commission that letters were sent to customers who were not on the pre-authorized payment plan to encourage customers to sign up.

Mike stated that by sending the letters, the Utility had approximately 300 customers enroll in the pre-authorized payment plan. Mike stated that the billing department is working with the customers that are delinquent on water/sewer and getting them paid before the tax roll deadline. Mike also informed the Commission that the water rate study is progressing and the PSC hearing is scheduled for November 20.

Manager of Human Resources Denise Vanderloop informed the Commission that the cooperative education student started and is working with the Water Department for the 1st trimester and will move to the Electrical Distribution Department the 2nd trimester and Generation and Operations for the 3rd trimester. Denise stated she is interviewing for the Relief System Operator position and Systems Engineer position. Denise also stated that the 2015 Flexible Spending information will be sent out.

Manager of Generation & Operations Mike Pedersen updated the Commission regarding the Badger Hydro Project. Mike stated that the units are back online and producing power. Mike also updated the Commission regarding Hydro Park. He stated that the project is approximately 80% complete. Crews lost some time due to the weather; however all of the plantings are in besides three trees that cannot be planted until next spring. Mike stated that the stone pile that was behind the library has been removed and that area will be seeded. Mike also informed the Commission that the pavilion for Rapide Croche Park should arrive this week and will be installed. Mike stated that he and Jeff Feldt will be working with Voith next week to close out their contract regarding Badger Hydro.

General Manager Jeff Feldt presented the Commission with the 2014 Work Plan 3rd Quarter Update. He also informed the Commission that the Distributed Generation Ad-Hoc Committee has been formed; however the Committee has not met. The Committee consists of Commissioner's John Moore and Lee Meyerhofer, General Manager Jeff Feldt, Manager of Electric Distribution Eric Miller, Manager of Generation & Operations Mike Pedersen and Energy Services Representative Jenny Brinker.

General Manager Jeff Feldt discussed the proposed ATC Restructuring. Jeff informed the Commission that Boldt Construction received the 2014 Build Wisconsin Award for their work on the Badger Hydro Project. Jeff informed the Commissioners that if they had questions regarding the WPPI Quarterly Typical Bill Comparison Summary to let him know.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write-offs.

Roll Call Vote:

Bill Vanderloop	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
John Moore	aye
Gene Rosin	aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop, that check number 41 and checks numbered 58074 through 58316 in the amount of \$6,245,363.15 be approved for payment.

Roll Call Vote:

Gene Rosin	aye
Tom Driessen	aye
John Moore	aye
Bill Vanderloop	aye
Tom McGinnis	aye
Lee Meyerhofer	aye

Motion Carried

It was moved by John Moore, seconded by Tom Driessen to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy with respect to litigation in which it is or is likely to become involved: Fox Energy Center Auxiliary Power Services, at 5:12 p.m.

It was moved by Tom McGinnis, seconded by Gene Rosin to return to open session at 5:26 p.m.

All members voted aye Motion Carried

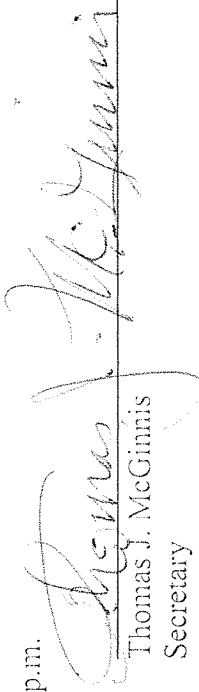
It was moved by John Moore, seconded by Tom McGinnis to authorize the General Manager to proceed with filing an appeal regarding the Public Service Commission ruling of September 25, 2014 regarding Fox Energy Center.

All members voted aye Motion Carried

It was moved by John Moore, seconded by Tom Driessen to adjourn.

All members voted aye Motion Carried

The meeting ended at 5:29 p.m.


Thomas J. McGinnis
Secretary

Minutes taken by Amy Brick