

Kaukauna, WI
April 16, 2014

The regular meeting of Kaukauna Utilities Commission was called to order at 4:00 p.m. by President Lee Meyerhofer. Commission Members present were Bill Vanderloop, Gene Rosin, Tom McGinnis, Lee Meyerhofer, Tom Driessen and John Moore. Also present were Jeff Feldt, Mike Kawula, Denise Vanderloop, Mike Pedersen, Kevin Obiala, Don Krause, Eric Miller and Amy Brick, Mike Bergner and Randy Vercauteren from KU, Attorney Kevin Davidson, Brian Roebke, Diane Driessen, Karen Brooks and Dale VanderBloomen.

It was moved by Tom McGinnis, seconded by Gene Rosin to excuse Commissioner Cindy Fallona's absence.

It was moved by John Moore, seconded by Bill Vanderloop to approve the minutes of the March 26, 2014 regular Commission meeting as written.

All members voted aye. Motion Carried.

Dale VanderBloomen, 223 W. Ann Street, made a public comment that there was a water main break near his residence and water leaked into his basement from conduit.

Water Superintendent Kevin Obiala discussed the Well #4 Submersible Pump Replacement Project. Kevin stated that part of KU's well pump maintenance program includes replacement of each well pump on an eight year rotation due to the wear of the pumps and the deterioration of the column pipe. This year the pump at Well #4 is scheduled to be changed. Four bids were received with Layne Christensen Company being the lowest evaluated bid at \$25,226.

It was moved by Tom McGinnis, seconded by Tom Driessen to authorize the General Manager to approve the bid submitted by Layne Christensen Company in the amount of \$25,226 for the replacement of Well #4 Submersible Pump.

Roll Call Vote:

Lee Meyerhofer	aye
Tom Driessen	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom McGinnis	aye
John Moore	aye

Manager of Generation and Operations Mike Pedersen discussed the concrete repairs at Combined Locks and John Street Hydro Plants. Mike stated that the John Street deck replacement project is mandated by the WDNR in their 2012 Dam Inspection. The work includes removing the concrete decks and support steel and replacing. Mike also stated that the Combined Locks work is mandated by FERC in the 2013 Inspection Report. The work includes the removal of bad concrete along the horizontal and vertical monolith joints and patching in the overflow section of the dam. A scour hole was noted around Bay 3 during the 2011 soundings survey. Three bids were received with C.R. Meyer being the lowest evaluated bid at \$80,865 for John Street and \$45,419 for Combined Locks.

It was moved by John Moore, seconded by Tom McGinnis to authorize the General Manager to award the contract to C.R. Meyer for the firm price of \$126,284 for the John Street deck replacement and the Combined Locks concrete and scour repair.

Roll Call Vote:

John Moore	aye
Tom McGinnis	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Gene Rosin	aye
Bill Vanderloop	aye

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.37, including Kaukauna Utilities Write Off Journal details and Check Register.

It was moved by John Moore, seconded by Tom Driessen to approve the accounts receivable write-offs.

Roll Call Vote:

Bill Vanderloop aye
 Tom McGinnis aye
 Tom Driessen aye
 Lee Meyerhofer aye
 John Moore aye
 Gene Rosin aye

Motion Carried

It was moved by John Moore, seconded by Bill Vanderloop, that check number 34 and checks numbered 56166 through 56383 in the amount of \$5,281,048.36 be approved for payment.

Roll Call Vote:

Gene Rosin aye
 Tom Driessen aye
 John Moore aye
 Bill Vanderloop aye
 Tom McGinnis aye
 Lee Meyerhofer aye

Motion Carried

The Commission reviewed the monthly reports.

Staff reports:

Manager of Electric Distribution Eric Miller reported to the Commission that crews have been installing poles on Hwy GG. Eric stated that crews are working on getting the last two circuits at Ann Street Substation energized. He also stated that he has been in contact with Schmalz Landscaping regarding landscaping at Ann Street Substation. Eric informed the Commission that a new apprentice lineman, Kevin Kurtz, started Monday, April 13. Eric is currently working with Human Resources regarding staffing in his department.

Manager of Generation and Operations Mike Pedersen informed the Commission that emission testing was done on the Island Street Peaking Plant Pratt Whitney FT8 Unit and the results were good. Mike stated that as of March 29, KU was mandated to pass 1,550 cfs of water over the dam due to Walleye spawning. This will continue until the water temp is at 50 degrees. Mike stated that Elm Street Gas Turbine was out for a day due to bad insulators. Crews have replaced the insulators and Elm Street is back in service. Mike also informed the Commission that the main screen door at Rapide Croche Hydro Plant was lost in a storm last year and crews have rebuilt and replaced it. In accordance with the WDNR, crews have trimmed the brush at Little Rapids Dam.

Water Superintendent Kevin Obiala informed the Commission that crews have been digging and repairing broken curb stops. He stated there was one water main break and one service leak since the last Commission meeting. Kevin stated that crews have been testing large meters, keeping current with cross connection surveys and routine maintenance at the plants. He informed the Commission that crews will begin spring hydrant flushing next week.

Manager of Information Technology Don Krause stated that he has been working with Access Control on installing an access gate under the Hwy 55 Bridge for kayakers. Don also stated that he is working on installing a long range scanner for the trucks to enter the garage. Don is also working on upgrading our phone system. Don informed the Commission that there is a virus called Heartbleed that has caused a weakness in secured websites; however KU is not affected by the virus.

Manager of Finance & Administration Mike Kawula reported that the 2013 audit has been completed and will be presented to the Commission and next month's meeting. Mike stated that the moratorium for residential customers ended April 15, with 500 notices being sent to customers.

Manager of Human Resources Denise Vanderloop stated two apprentice line technicians have been hired. Denise also stated that a lead line technician resigned; therefore she will be interviewing internal candidates. She also stated that the ad for the Distribution Superintendent has been published and is due April 25. Denise informed the Commission that she met with the Employee Ad Hoc Committee and she is receiving good feedback from the employees.

General Manager Jeff Feldt discussed the PSCW schedule for the Fox Energy Station Power Dispute Resolution. He stated that briefs are due May 12 to the PSC and reply briefs are due June 9.

Manager of Generation and Operations Mike Pedersen gave an update to the Commission regarding Hydro Park. He stated bids are due April 24 and staff will be giving a recommendation at the May Commission meeting. Mike also discussed the Rapide Croche Park Boat Launch. He stated that in the license request, the WDNR requested KU install a boat launch. When putting the documentation together, the most viable option was off of Hwy ZZ; however the price was in excess of \$950,000. KU contacted the USACE about possibly installing the boat launch on the other side of the river and the Corp was in agreement. The cost for this is roughly \$350,000. KU is in the process of getting approval from the WDNR and FERC and plan to have it finalized by May.

General Manager Jeff Feldt discussed the recertification of APPA RP3 Diamond Level Status for 2014-2017. Jeff also updated the Commission on the 2014 Work Plan for the 1st Quarter. He also discussed the WPPI member dividend report for 2013. Jeff reminded the Commission that the Quarter Century Club Dinner is April 23 at Countryside Golf Course, the MEUW Annual Conference is June 4-6 in Manitowoc, the APPA National Conference is June 14-18 in Denver and the WPPI Regional Power Dinner is June 26. If the Commission would like to attend any of these events, let Amy know.

It was moved by Tom McGinnis, seconded by John Moore to adjourn to Closed Session pursuant to Wis. State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Claim #WM000449980041, at 4:30 p.m.

Roll Call Vote

John Moore	aye
Gene Rosin	aye
Bill Vanderloop	aye
Tom Driessen	aye
Lee Meyerhofer	aye
Tom McGinnis	aye

It was moved by John Moore, seconded by Gene Rosin to return to open session at 4:49 p.m.

All members voted aye.

Motion Carried.

It was moved by Tom McGinnis, seconded by John Moore to adjourn to Closed Session pursuant to Wis. State Statute 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance of a public employee at 4:50 p.m.

Roll Call Vote:

Tom McGinnis	aye
Gene Rosin	aye
Bill Vanderloop	aye
John Moore	aye
Lee Meyerhofer	aye
Tom Driessen	aye

It was moved by Tom McGinnis, seconded by Tom Driessen to return to open session at 4:53 p.m.

All members voted aye.

Motion Carried

It was moved by John Moore, seconded by Tom McGinnis to approve the Agreement of Resignation and Release for Mark Biddle.

All members voted aye.

Motion Carried

It was moved by Gene Rosin, seconded by John Moore to adjourn.

All members voted aye.

Motion Carried

The meeting ended at 4:55 p.m.



Thomas J. McGinnis
Secretary